

**City of Walthourville Mayor and Council Meeting
January 24, 2023 @ 6:00 PM
Walthourville Police Department**

**Regular Agenda
*The Honorable Mayor Larry D. Baker, Presiding***

The Honorable Mayor Pro Tem Sarah B. Hayes The Honorable Charlie L. Anderson, Sr.
The Honorable James Hendry The Honorable Bridgette Kelly
The Honorable Luciria L. Lovette

Luke R. Moses, City Attorney
Fire Chief, John Pittman
Police Chief, Chris Reed

- | | | |
|-------|---|-----------------------------|
| I. | Meeting Called to Order: | Mayor Larry D. Baker |
| II. | Roll Call: | City Clerk |
| III. | Invocation | Appointee |
| IV. | Pledge of Allegiance: | In Unison |
| V. | Adoption of City Council Agenda: | Councilmembers |
| VI. | Adoption of City Council Minutes: | Councilmembers |
| | <ul style="list-style-type: none">• December 13, 2022 Regular Meeting Minutes• December 13, 2022 Executive Session Meeting Minutes• December 19, 2022 Special Called Meeting Minutes• January 10, 2023 Regular Meeting Minutes | |
| VII. | Presentations: | |
| VIII. | Agenda Items: | |
| | <ol style="list-style-type: none">1. Weiner, Shearhouse, Weitz, Greenberg & Shawe Attorney Christopher Lane Provident Land Holdings. Land Donation to the City of Walthourville including a pump station at the Estates at Wilder Pond. | |

2. **LCPC** **Ms. Lori Parks or Mr. Jeff Ricketson**
Business License Request. For Braids by Deidre.
Recommendation: For Mayor and Council to approve/disapprove a Business License Request for Ms. Deidre Harper. The business will be located at 4981 West Oglethorpe Highway, Suite 4. The business will provide natural hair care services of braids, hair locks and extensions. The property is zoned B-2 General Commercial District.
3. **LCPC** **Ms. Lori Parks or Mr. Jeff Ricketson**
Business License Request. El Cheapo Business owner and name change only.
Recommendation: For Mayor and Council to approve/disapprove a Business License Request for Mr. Derany Patel, located at 5879 West Oglethorpe Highway, Walthourville, GA. 31333.
4. **City of Walthourville** **Ms. Shana T. Moss**
Qualifying Fee's for the November 7th, 2023 General Election. Liberty County's Board of Elections will conduct the city's General Election for all elected seats.
Recommendation: For Mayor and Council to approve the 2023 Resolution Qualifying Fee's. Mayor \$432.00 and Council \$216.00
5. **City of Walthourville** **Ms. Shana T. Moss**
Qualifying Date for the City's General Election. The Georgia Secretary of State's Office has declared Qualifying Dates for August 21st-25th, 2023. To maintain alignment with the State of Georgia the City of Walthourville will conduct qualifying during these dates and the hours of qualifying will be 9:00 AM-4:30 PM and the clock in City Hall will be used to determine the time.
Recommendation: For Mayor and Council to approve the 2023 Resolution Qualifying Dates.

City Reports

Councilmembers / Department Heads

Fire Department

Councilman Charlie L. Anderson, Sr.

Economic Development

Mayor Pro Tem Sarah B. Hayes

Public Works

Councilman James Hendry

Water Department

Councilwoman Bridgette Kelly

Parks and Recreation

Councilwoman Luciria L. Lovette

Police Department

Mayor Larry D. Baker

Office of the Mayor

Mayor Larry D. Baker

IX. Executive Session

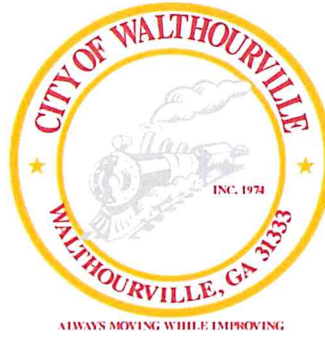
None

X. Adjournment

Councilmembers

When an Executive Session is required, one will be called for the following issues:

(1) Personnel (2) Real Estate or (3) Litigation



December 13, 2022 Regular Minutes

Submitted by Mayor Pro Tem Hayes

Walthourville City Council Meeting December 13, 2022

Mayor Baker started meeting at 6:00 PM present were Mayor Pro Tem Hayes Councilwoman Lovett Councilwoman Kelly Councilman James Henry and Councilman Charlie Anderson. Mayor Pro Tem Hayes took the minutes in the absence of Shana Moss, City Clerk.

Mayor Pro Tem Hayes asked to amend the agenda to include Executive Session for personnel issues. Councilwoman Lovett made a motion to accept Councilwoman Councilman Hendry seconded the motion.

Councilwoman Lovette had a correction she stated she did not meet with the Board of Commissioners for liberty and Long County, she only met with chair from each board.

Presentations – Dr. Karen Bell presented information about Keep Liberty beautiful and thanked Mayor Pro Tem Hayes for her work for the city and with KLB, she said Walthourville has a wonderful mayor Pro Tem.

LCPC - Zoning motion made by Councilwoman Lovette it to go into public hearing second by Councilwoman Kelly on Gary Mikel rezoning. Motion made to come out of public hearing was made by Councilwoman Lovette and the second by Councilwoman Kelly in favor of the motion for the convenience store.

LCPC JAW services LLC LCPC recommended disapproval due to location would be in a subdivision. Attorney Moses stated council can table this action. Council voted to table motion made by Councilwoman Lovette and seconded by Councilwoman Kelly. Motion Carried.

LCPC- Monique BBQ, no representative. to approve. all in favor

LCPC- crystal Perez, Blended by Crystal, motion to approve by Councilwoman Kelly, second by councilwoman lovett. All were in favor, motion carried

LCPC- Amanda Toyran, retail shop, motion to approve by Councilwoman Lovette, 2nd by Councilwoman Kelly. All were in favor. Motion carried.

LCPC- Martin Thomas, Bay Locks, motion to approve Councilman Anderson, 2nd by Councilwoman Kelly. All in favor. Motion carried.

LCPC - Iesha Hutchinson, The Hair Geek, motion to approve by Councilwoman Lovette, 2nd by Councilwoman Kelly. All were in favor, motion carried.

LCPC - Mr Farrell, Sabrina Circle, home business, motion to approve by Councilwoman Lovette, 2nd by Mayor Pro Tem Hayes. All were in favor. Motion carried.

Councilwoman Lovett asked if there would be sidewalks put in on the subdivision on Talmadge. Mayor and Jeff Rickettson explained DO disapproved due to closeness of roadway.

Attorney Moses went over calendar of meeting dates 2023. Council went over dates and they are Jan 10 & 24, Feb 14 & 18, Mar 7 & 14, Apr 11 & 25, May 9 & 23, June 13 & 27, July 11 & 25, Aug 8 & 22, Sep 12 & 26, Oct 10 & 24, Nov 14 & 28 and Dec 14 & 12 & 26.

Mayor Pro Tem recommended we select dates for Budget meetings. Council agreed. Dates selected were Aug 14 @ 5 p.m., Sep 11 @ 5 p.m.. Councilwoman Kelly suggested we meet Sep 18 so that we don't meet twice in one week. All agreed on Aug 14 and Sep 18 for budget meetings.

Council reports :

Fire Chief Pittman - call volume gone up. He presented info on a proposed fire fee. Attorney Moses said it was for info only and council didn't have to vote tonight.

Fire Chief reiterated they really need the 3rd person per shift.

Economic Dev- Mayor Pro Tem stated Dec 17 was Walthourville's KLB cleanup as well as the Covid and Flu Vaccine Clinic. She stated she is also setting up vaccination clinics in other counties to help in the spread of Flu and Covid. Councilwoman reminder everyone the conference in Atl starts Jan 20.

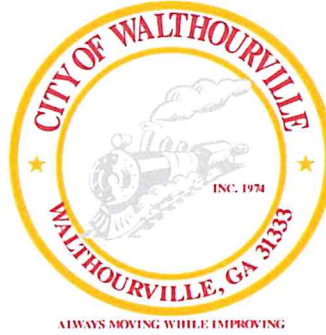
Public Works - Councilman Hendry talked with Mr Martin, they are getting complaints about bulk rash. Council discussed bulk leaves needing to be bagged.

Water Dep - Councilwoman Kelly stated there were no complaints. When her water was turned back on it turned her white clothes yellow. Mayor stated there was a water outage and he didn't have time to notify council.

Parks & Rec - Councilwoman Lovette said she is waiting for funds so she doesn't have anything to report.

PD - Chief Reed went over stats

Briefly went over info on a officer involved in accident, He stated she is home and doing well. Fri Dec 16 is movie night at FD, public is welcome. Mentioned new outer jacket liners. Mayor reminded him of the church wanting security. Officer Reed asked council if his officers can do off duty security at House of Prayer. Attorney Moses spoke of his reservations regarding this, Councilman Anderson asked if they would be in uniform and in Walthourville police vehicle, Chief Reed stated they would. Councilwoman Kelly asked if they had checked into hiring private security. Mayor Pro tem stated in 2015 citizens from that church came to council meeting asking for help and they were told council doesn't get involved in church matters. She also didn't think this a good idea. Councilman Anderson asked questions about the use of vehicles and wearing Walthourville police uniforms. He also stated he didn't support it. Mayor Baker said the city will send out a letter.



December 19, 2022 Special Called Meeting Minutes

Submitted by Mayor Pro Tem Hayes

Walthourville City Council Minutes

Special Call Meeting, Dec. 19, 2020, 5 p.m.

- I. Meeting called to order by Mayor Baker at 5 p.m.
- II. Roll Call: Mayor Pro Tem Sarah Hayes took minutes and did roll call.

Present Mayor Baker, Mayor Pro Tem Hayes, Councilman Hendry, Councilwoman Kelly and Councilwoman Lovette.

Absent: Councilman Anderson and Attorney Moses.

- III. Invocation: Not on agenda, not done
- IV. Pledge of Allegiance: All
- V. Adoption of Agenda: Motion by Mayor Pro Tem, 2nd by Councilman Hendry
- VI. Mayor Baker opened meeting and called Interim Fire Chief Pittman up. Interim Fire Chief Pittman stated we are here to discuss fire fighters getting a raise in salary, 24 hr. shift coverage and hiring the third fire fighter to cover shifts.

Mayor Baker stated this is necessary because there were some call infractions, time infractions and stated it wasn't necessary to call names. Interim Fire Chief Pittman discussed past incidents, stated a vehicle flipped and said over incidents happen after hours. He requests Mayor and Council's support. Mayor Baker asked what the fire station hours are. Interim Fire Chief stated 8-5, seven days a week. Mayor Baker asked how many paid employees, Interim Chief said right at twelve, all paid, no volunteers.

Mayor asked what pay increase are they requesting, Interim Chief said \$13 per hour. Councilman Hendry asked if Fire Department has a full crew now and Interim Chief they have a full crew as of now. Mayor asked how many fire fighters are needed, reply was 3.

Mayor asked Fire Fighter Jamal Kenney if he had anything to add. FF Kenney stated a lot of places are doing away with volunteers and they want to give citizens around the clock coverage.

Councilwoman Lovette stated she understands and we need round the clock coverage. She asked what we do if a fire fighter isn't available. Interim Fire Chief Pittman stated he plugs people in where they are available to cover the shift. Mayor asked for a motion to hire and to approve the increase to bring fire fighters pay up to \$13 per hour. Councilman Hendry made the motion, 2nd by Councilwoman Lovette. All were in favor. Motion carried.

Mayor asked for motion to adjourn, Councilman Hendry made motion, 2nd by Mayor Pro Tem Hayes.

Meeting ended at 5:10 p.m.

Submitted by Mayor Pro Tem Hayes



January 10th, 2023 Regular Meeting Minutes

Submitted by Shana T. Moss

City of Walthourville
Mayor and Council Meeting Minutes
January 10, 2023
Walthourville Police Department @ 6:00 PM

- I. Meeting Called to Order: The meeting was called to order at 6:00 PM by Mayor Larry D. Baker.
- II. Roll Call: The roll was taken by the City Clerk with the following members present:

Mayor Larry D. Baker
Councilman Charlie L. Anderson, Sr.
Councilwoman Bridgette Kelly

Mayor Pro Tem Sarah B. Hayes
Councilman James Hendry
Councilwoman Luciria L. Lovette

The attendance of council constituted a quorum.

City Attorney Luke R. Moses was not present. Attorney Jimmy McDonald was present.

- III. Invocation: The invocation was given by Liberty County Sheriff's Department Chaplain James McKnight.
- IV. Pledge of Allegiance: The Pledge of Allegiance was recited in unison.
- V. Adoption of City Council Agenda: The motion to approve the agenda was made by Councilwoman Lovette and the second was added by Councilman Anderson.
Vote: 5-0: Motion Carried Unanimously
- VI. Adoption of City Council Minutes: The motion to approve the following Special Called Meeting Minutes for December 22nd and 29th, 2022 were as follows:
- December 22nd, 2022, the motion to approve was made by Mayor Pro Tem Hayes and the second was added by Councilman Hendry.
Vote 3-1: Motion Carried.
Mayor Pro Tem Hayes and Councilmembers Hendry and Kelly voted in favor.
Councilwoman Lovette, opposed.
Councilman Anderson abstained because he stated he was not present.
 - December 29th, 2022, the motion to approve was made by Mayor Pro Tem Hayes and the second was provided by Councilman Anderson.
Vote: 4-1: Motion Carried.
Councilwoman Lovette opposed.
- VII. Presentations:
- Liberty County Unified Development Ordinance (UDO) Mr. Jeff Ricketson LCPC Executive Director presented information only for the proposed UDO for Liberty County. Mr. Ricketson stated the proposed UDO combines both zoning and subdivision regulations into one document that would be

applicable in the entire County. He added the City of Walthourville's ordinances are aligned with the county's. Mayor Pro Tem Hayes asked if there was a proposed date for implementation of the UDO. Mr. Ricketson stated no because this proposal has to be presented to all Liberty County Municipalities and that the Georgia Zoning Procedures Law required at least one public hearing be held prior to the adoption by City Council. He urged Mayor and Council to review the document. No action was taken as this was information only and Mr. Ricketson will return later for the adoption of the UDO.

- City of Walthourville Mayor Larry D. Baker
Mayor Baker informed the congregation that he was moving the Oath of Office for the Fire and Police Chief outside on the porch due to the size of the crowd.

1. Appointment and Oath of Office for John Pittman to Fire Chief. Mayor Baker stated Interim Chief Pittman was being promoted to Fire Chief because he was qualified and he had been serving in the capacity. The oath of office was given and Chief Pittman stated he was happy for the opportunity to serve.
2. Appointment and Oath of Office for Christopher Reed to Police Chief. Mayor Baker stated Interim Chief Reed was being promoted to Police Chief. He is qualified and has been serving the capacity. The Oath of Office was given and Chief Reed, Thanked the Mayor and Council for the opportunity given to him and that he would not let them down.

VIII. Agenda Items:

1. LCPC

Ms. Lori Parks

Rezoning Petition 2022-0-84-W. Submitted by Dana Ingram (property owner) to rezone 1.67 acres from R-2A (Single-Family, Two-Family, and Mobile Home Residential District) to R-3 (Multi-Family Residential District) for townhomes. Properties are located on Shaw Road in Walthourville and are further described as LCTM-Parcels: 050A-224 and 050A-225. Ms. Parks stated this property is located on Shaw Road. Ms. Ingram was present and stated townhome would be built on the property and sold. The motion to approve was made by Councilwoman Lovette and the second was added by Mayor Pro Tem Hayes.

Vote: 5-0: Motion Carried Unanimously

2. LCPC

Ms. Lori Parks

Business License Request. For a Barber and Beauty Service, CutzbyKim. This is a Business License Request for Ms. Kimberly Vaughn. The business will be located at 4981 West Oglethorpe Highway Suite 4. The business will provide barber and beauty services. Ms. Vaughn stated that she is a Licensed Master Cosmetologist and her specialty is cutting hair. The motion to approve was made by Mayor Pro Tem Hayes and the second was added by Councilwoman Lovette.

Vote: 5-0: Motion Carried Unanimously

3. Weiner, Shearhouse, Weitz, Greenberg & Shawe Attorney Christopher Lane Provident Land Holdings. Land Donation to the City of Walthourville including a pump station at The Estates at Wilder Pond. Attorney Lane stated he was representing Provident Land Holdings who were the developers for The Estates at Wilder Pond. He stated his clients wanted to donate the land where the pump station is housed. Currently, the pump station is on private property and donating the land will give the city full access to it. Councilwoman Kelly, stated, “this seems to good to be true, no one donates or give away land.” Attorney Lane stated this is customary when a developer completes a subdivision. Councilwoman Lovette, stated, “what is the benefit to us? M.E. Sack was the developer. Mayor Pro Tem Hayes inquired about the right of way to the property.

LCPC Executive Director, Mr. Jeff Ricketson was still present and he addressed the Mayor and Council and stated this was legal and normal. When the subdivision was being constructed the Mayor and Council requested that Provident Holdings put a pump station in the subdivision. Since the subdivision has been completed they are now deeding the property that the pumpstation sits on to the city. Attorney Luke R. Moses was absent. The council took no action until Attorney Moses could be present.

IX. City Reports

Councilmembers/ Department Heads

Fire Department

Councilman Charlie L. Anderson Sr

Fire Chief John Pittman stated this was the 10th day of January and the department has answered 33 calls. For 2022 the department answered 802 calls. He also presented a proposal for the city to obtain a Ladder Truck. *The proposal will become a part of the official minutes.*

Fire Department Ladder Truck Proposal

Introduction:

The City of Walthourville is positioned to acquire and add a Pierce Ladder Truck to its fleet. Currently, the city has a 1994, 2007 and 2022 (new vehicle) in our fleet. The 1994 and 2007 are obsolete and beyond repairable. The city is being afforded an opportunity to acquire this truck with no expense to the city.

The city has been offered \$35,000 for both the 1994 and 2007 in exchange for a 1995 model, 55-foot ladder truck with 2022 upgrades, resulting in an even exchange. The city's current 1994 is totally inoperable and the city's 2007 needs a pump replacement that will cost in the range of

\$ 75,000-\$100,000 to repair. Brackett Fire will assume the responsibility of removing and transporting the engines at no cost from the city's premises.

Benefits:

The city will benefit from having a ladder truck by:

- Improving the city's ISO points, resulting in lower insurance premiums for our citizens.
- Essential for the city's commercial buildings over 10,000 square feet (ex: Plastic Factory).
- This truck will serve as back-up engine to the city's current fleet.

Ladder Truck:

- The Ladder Truck's body is a 1995, it has a 55-foot ladder and has been gutted consisting of 2022 upgrades with LED Lights.
- The truck has passed the pump test and ladder test with 100% accuracy.
- Was used as a reserve ladder truck for the last 10 years on a Military Installation.
- Service Records are recorded and up to date.

Financing:

- Zero Financing cost to the city. This acquisition will be an even exchange.

Summation:

- The Walthourville Fire Department encourages the Mayor and Council to approve this acquisition. Acquiring this vehicle will place the city in a position to be the premier leader in the fire industry for the next 10 years.
- The City is experiencing exponential growth and having this truck will allow us to serve and provide better protection for our citizens.

Chief Pittman stated this would not cost the city any money and this truck would be an asset for the city.

The motion to approve was made by Councilwoman Lovette and the second was added by Councilman Anderson.

Vote: 5-0: Motion Carried Unanimously

Economic Development

Mayor Pro Tem Sarah B. Hayes

Reported that Bring One for the Chipper was held on January 7th and in February the Recycle and Shred Fair would be held at City Hall. On January 21st there will be a COVID and Flu Shot Clinic at the Walthourville Fire Department from 10:00 AM-1:00 PM. For additional information please contact her,

Public Works

Councilman James Hendry

Reported Public Works is doing well. 3 additional employees are still needed.

Water Department

Councilwoman Bridgette Kelly

Reported that Southern Civil Engineering is in the city, and they are still bringing their equipment for the water project.

Parks and Recreation

Councilwoman Luciria L. Lovette

Stated she is still trying to obtain funding for the park. Also, she gave information about a Housing Workshop that will be held on Saturday January 28th, 2023. The information is on the city's website.

Police Department

Mayor Larry D. Baker

Police Chief Christopher Reed gave the department report. He stated that January 3rd-5th, the Officers qualified with their weapons for 2023. Lt. Hooker will be attending training in Savannah and he will be attending the Georgia Chiefs Conference later this month. The insurance company totaled out the vehicle that was involved in an accident on December 9, 2022. The lights and equipment are being salvaged and will be able to be refurbished.

Office of the Mayor

Mayor Larry D. Baker

No report.

X. Executive Session

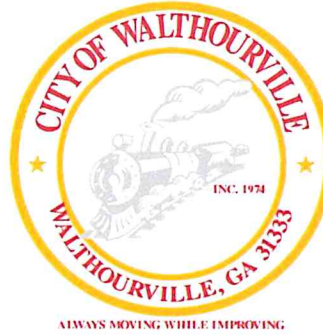
None

XI. Adjournment

Councilmembers

At 7:02 a motion to adjourn was made by Councilwoman Lovette and the second was added by Councilwoman Kelly.

Vote: 5-0: Motion Carried Unanimously



AGENDA ITEM 1

----- [SPACE ABOVE THIS LINE FOR RECORDING DATA] -----

After recording, please return to:
Weiner, Shearouse, Weitz, Greenberg & Shawe, LLP
Attn: Christopher R. Lane, Esq.
14 East State Street
Savannah, Georgia 31401
17535.0000
Tax Parcel No. 052B 105

LIMITED WARRANTY DEED

STATE OF _____

COUNTY OF _____

THIS INDENTURE, made this ____ day of October, 2022, between Provident Land Holdings Co, a Georgia corporation (hereinafter the "Grantor"), and CITY OF WALTHOURVILLE, a political subdivision of the State of Georgia (hereinafter the "Grantee") (the words "Grantor" and "Grantee" to include their respective legal representatives, successors, and assigns where the context requires or permits).

WITNESSETH that Grantor, for and in consideration of the sum of TEN AND NO/100 (\$10.00) DOLLARS in hand paid at and before the sealing and delivery of these presents, and other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto Grantee, to wit:

ALL THAT TRACT OR PARCEL OF LAND lying and being in Liberty County, Georgia, and being more particularly described in Exhibit "A" attached hereto and incorporated by this reference herein; TOGETHER with any and all easements, rights-of-way, appurtenances, or rights appertaining or in anywise belonging thereto including, without limitation, any portion of the Property lying within the right-of-way of any publicly dedicated street, roadway or alleyway; and TOGETHER with any and all improvements, structures or fixtures located therein or thereon (the "Property").

TO HAVE AND TO HOLD the Property, with all and singular the rights, members, and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit, and behoof of the said Grantee forever in FEE SIMPLE; SUBJECT, HOWEVER, to

those items expressly referenced at Exhibit "B" attached hereto and incorporated herein by reference (the "Permitted Title Exceptions").

AND THE SAID Grantor will warrant and forever defend the right and title to the Property unto the said Grantee against the claims of all persons claiming by, through, or under Grantor, except as to claims arising under the Permitted Title Exceptions.

IN WITNESS WHEREOF, Grantor has signed and sealed this deed the day, month, and year first above written.

GRANTOR:

Provident Land Holdings Co.,
a Georgia corporation

By: _____(SEAL)
Name: Amy Nutting
Title: President

[corporate seal]

Signed, sealed and delivered
in the presence of:

Unofficial Witness

Notary Public

Commission Expiration Date: _____

[NOTARIAL SEAL]

Deed, Grant and Conveyance accepted by:

GRANTEE:

CITY OF WALTHOURVILLE
a Political Subdivision of the State of Georgia

Signed, sealed and delivered
in the presence of:

By: _____(SEAL)
Name:
Title:

Unofficial Witness

Notary Public

Commission Expiration Date: _____

[NOTARIAL SEAL]

Pursuant to and in accordance with that certain petition to dedicate land from Provident Land Holdings Co., a Georgia corporation to the City of Walthourville, dated _____, 2022, by the City Walthourville, Georgia, Agenda Item No. ____ - ____.

APPROVED AS TO FORM:

LUKE MOSES
CITY ATTORNEY

Exhibit "A"

Legal Description

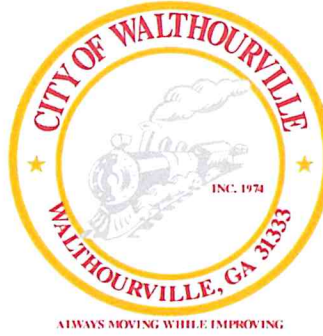
All that certain lot, tract or parcel of land situate, lying and being in the 1458th G.M. District of Liberty County, Georgia, known as Pump Station, The Estates at Wilder Pond, as more particularly described on that certain plat of survey entitled "The Estates at Wilder Pond aka Walthourville Lakes for Provident Development, LLC", dated January 8, 2018, prepared by P. S. Simonton & Associates, Inc., Consulting Engineers, filed of record on March 24, 2020, in Plat Book 24, Pages 590 - 591, in the Office of the Clerk of Superior Court of Liberty County, Georgia.

Subject, however, to all easements, restrictions and rights-of-way of record affecting the subject property, if any.

Exhibit "B"

Permitted Title Exceptions

1. All matters as depicted on that certain plat entitled The Estates at Wilder Pond aka Walthourville Lakes for Provident Development, LLC, filed March 24, 2020 and recorded in Plat Book 24, Page 590-592, Liberty County, Georgia real estate records.
2. Right-of-Way Deed from Krebs Construction Company to the City of Walthourville, Georgia dated April 11, 1990 and recorded in Deed Book 542, Page 214, in the Office of the Clerk of Superior Court of Liberty County, Georgia.
3. Right-of-Way Easement from Provident Land Holdings Co., a Georgia corporation to Coastal Electric Cooperative, dated November 14, 2019, filed December 3, 2019 and recorded in Deed Book 2059, Page 257-258, in the Office of the Clerk of Superior Court of Liberty County, Georgia.
4. Covenants, Conditions and Restrictions for The Estates at Wilder Pond, dated September 8, 2020, filed of record on September 9, 2020, in Deed Book 2101, Page 646, aforesaid records.



AGENDA ITEM 2

Liberty Consolidated Planning Commission – Report

Governing Authority: The City of Walthourville



Mayor & Council Date: January 24, 2023

Business License: Braids by Deidre

Business Owner: Deidre Harper

Address: 4981 W Oglethorpe Highway

Zoned: B-2 (General Commercial District)

Comments: Providing natural hair care services of braids, hair locks and extensions. No chemicals or dye.

Recommendation: APPROVAL

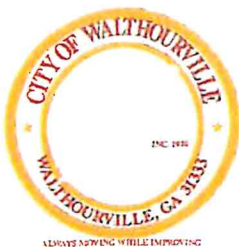
LCPC Staff:

Lori Parks

Zoning Administrator

1-18-23

Date



City of Walthourville Business License Division

Mailing Address: P.O Box K
Walthourville, GA 31333

Office Location 222 Busbee Road
Walthourville, GA 31333
Phone:(912) 368-7501

Web site address- www.cityofwalthourville.com

Application For corporation or limited Liability Company LLC
Occupation Tax Certificate

*The application must be filled out completely to obtain a City of Walthourville Occupation Tax Certificate. Payment must be filed with the application to obtain a City of Walthourville Occupation tax Certificate. This application will not be processed if it is not accompanied by the appropriate tax fee. **You will not be billed.** Please print with ink or type. In order for the appropriate tax or fee to be determined the application accompanied by all appropriate documents must be submitted in person.

Pursuant to The Georgia Immigration Reform Act that was passed by the State Legislature and signed by the Governor all persons applying for renewing a City of Walthourville Tax Certificate must provide a secure and verifiable document as required by O.C.G.A 50-36-1(e) (1) and sign and notarize the affidavit required by O.C.G.A 50-36-1 (e) (2) and the affidavit required by O.C.G.A 36-60-6 (d).

This Business is: ☒ New Application
☐ Ownership Change / Date ownership changed & Certificate # _____
☐ I am filling a name/or address change for Certificate# _____

Name business as Braids by Deidre Business Phone#(912) 980-1480
Name of Corporation/LLC* DHN Designs and Creations
Business Address 4981 W. Oglethorpe Hwy Hinesville GA 31313
Mailing Address 502 Joseph Martin Rd Hinesville GA 31313
Email Address deidre_n5@yahoo.com
Full Detailed Description of
Business Braid shop

Date Business began in City of Walthourville _____
#of employees in City of Walthourville 4 E-verify# (Required if 11 or more employees) _____
State Sales Tax ID# 92-1022533 Federal ID # _____
Owner Name Deidre Harper SS# _____ DOB 12-27-1988
Home Address 502 Joseph Martin Rd Apt# _____ City Hinesville State GA Zip 31313

*** All electrical, mechanical, plumbing, well drilling contractors, mobile home dealers, mobile home installers, and any other contractor that is required to have a State of Georgia License will be required to attach a copy of the license to this application before insurance.

***All commercially used building may be subject to an inspection for fire and safety code compliance prior to any certificate of occupancy or business license being issued.

Are you, the applicant the corporation, LLC or any shareholder currently delinquent in payment of any taxes or fees to any state or local government? NO If yes, please indicate the type of tax or fee, and the amount due with the reason the tax is delinquent.

If this property is zoned residential, no clients Employees, sales, deliveries, storage of inventory, Or equipment are allowed on the premises. Only One commercial vehicle not to exceed 12,500 lbs Gross weight used as transportation by the occupant May be parked at the residence.

I swear or affirm that I have obtained or will obtain within thirty days of the date of this application a City of Walthourville Certificate of Occupancy as required by the city ordinances.

I will comply with the Zoning Restrictions stated above: (initials)
(initials)

Signature: Deidre Harper

Deidre Harper, affirm that the facts stated by me are true, I understand any misrepresentation or fraudulent statement is grounds for automatic dismissal of this application and/revocation of the license. I understand that all signs displayed on my premise must be permitted by the City of Walthourville, I further understand that my business must operated in compliances with all applicable state, federal & local laws, ordinances & regulations, & that the granting of this occupation tax certificate or payment of this occupation tax does not waive the right of any federal, state or local entity to regulate & enforce laws, ordinances & regulations. I understand that all decisions of Business License Division may be appealed to the City of Walthourville.

This 9 day of January, 2023.

Signature of applicant Deidre Harper legibly print name Deidre Harper

This application must be approved by the Liberty County Planning Commission

Tax Map & Parcel# _____

Zoning Classification _____

Approved by: _____

Date Approved: _____

Date the request will be presented to Mayor and Council: _____

*****APPLICANT MUST COMPLETE THE AFFIDAVITS AND PROVIDE A SECURE AND VERIFIABLE DOCUMENT*****

O.C.G. A. § 50-36-1(e)(2) AFFIDAVIT

By executing this affidavit under oath, as an applicant for a loan, grant, tax credit and/or other public benefit, as referenced in O.C.G.A. § 50-36-1, administered by the Georgia Department of Community Affairs, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) DH I am a United States Citizen.
- 2) _____ I am a legal permanent resident of the United States.
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G. A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

Driver license

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed this the 9 day of January, 20123 in Winoosville (city), GA (state).

Deidre Harper
*Signature of Applicant

Deidre Harper
Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

9 DAY OF January, 2023

April Thomas
NOTARY PUBLIC

My Commission Expires:

03/31/2026



**This Affidavit must be signed by the same person who executes the Application Certification Form Letter*

Private Employer Affidavit Pursuant To O.C.G.A. § 36-60-6(d)

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for a business license, occupational tax certificate, or other document required to operate a business as referenced in O.C.G.A. § 36-60-6(d):

Section 1. Please check only one:

(A) _____ On January 1st of the below-signed year, the individual, firm, or corporation employed more than ten (10) employees¹.

*** If you select Section 1(A), please fill out Section 2 and then execute below.

(B) DH On January 1st of the below-signed year, the individual, firm, or corporation employed ten (10) or fewer employees.

*** If you select Section 1(B), please skip Section 2 and execute below.

Section 2.

The employer has registered with and utilizes the federal work authorization program in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as follows:

Name of Private Employer

Federal Work Authorization User Identification Number

Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on January, 9, 2023 in Hessle (city), GA (state).

Deidre Harper Deidre Harper
Signature of Authorized Officer or Agent

Deidre Harper
Printed Name and Title of Authorized Officer or Agent

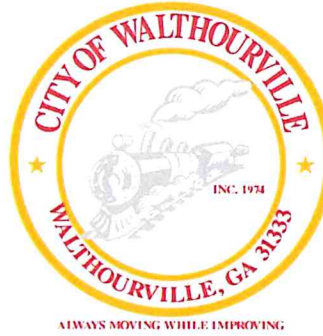
SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE 9 DAY OF January, 2023.

April Thomas
NOTARY PUBLIC

My Commission Expires: 03/31/2026



¹ To determine the number of employees for purposes of this affidavit, a business must count its total number of employees company-wide, regardless of the city, state, or country in which they are based, working at least 35 hours a week.



AGENDA ITEM 3

Liberty Consolidated Planning Commission – Report

Governing Authority: The City of Walthourville



Mayor & Council Date: January 24, 2023

Business License: El Cheapo

Business Owner: Derany Patel

Address: 5879 W. Oglethorpe Hwy. Walthourville

Zoned: B-2 (General Commercial District)

Comments: Business owner and name change only.

Recommendation: APPROVAL

LCPC Staff: *Lori Parks*
Lori Parks
Zoning Administrator

1-18-23
Date



City of Walthourville Business License Division

Mailing Address: P.O Box K
Walthourville, GA 31333

Office Location 222 Busbee Road
Walthourville, GA 31333
Phone: (912) 368-7501

Web site address- www.cityofwalthourville.com

Application For corporation or limited Liability Company LLC
Occupation Tax Certificate

*The application must be filled out completely to obtain a City of Walthourville Occupation Tax Certificate. Payment must be filed with the application to obtain a City of Walthourville Occupation tax Certificate. This application will not be processed if it is not accompanied by the appropriate tax fee. **You will not be billed.** Please print with ink or type. In order for the appropriate tax or fee to be determined the application accompanied by all appropriate documents must be submitted in person.

Pursuant to The Georgia Immigration Reform Act that was passed by the State Legislature and signed by the Governor all persons applying for renewing a City of Walthourville Tax Certificate must provide a secure and verifiable document as required by O.C.G.A 50-36-1(e) (1) and sign and notarize the affidavit required by O.C.G.A 50-36-1 (e) (2) and the affidavit required by O.C.G.A 36-60-6 (d).

This Business is: ☒ New Application
☐ Ownership Change / Date ownership changed & Certificate # _____
☐ I am filling a name/or address change for Certificate# _____

Name business as EL cheago Business Phone# (912) 308-3806
Name of Corporation/LLC* Kerharraj Inc
Business Address 5879 W. Oglethorpe Hwy, Walthourville GA 31333
Mailing Address 5879 W. Oglethorpe Hwy, Walthourville, GA 31333
Email Address dkg47@hotmail.com
Full Detailed Description of
Business Gas station & Convenience store

Date Business began in City of Walthourville _____
#of employees in City of Walthourville 3 E-verify# (Required if 11 or more employees) _____
State Sales Tax ID# _____ Federal ID # _____
Owner Name Deeraj Patel SS# _____ DOB 10/13/1981
Home Address 707 Canyon Dr Apt# _____ City Savannah State GA Zip 31419

*** All electrical, mechanical, plumbing, well drilling contractors, mobile home dealers, mobile home installers, and any other contractor that is required to have a State of Georgia License will be required to attach a copy of the license to this application before insurance.
***All commercially used building may be subject to an inspection for fire and safety code compliance prior to any certificate of occupancy or business license being issued.

Are you, the applicant the corporation, LLC or any shareholder currently delinquent in payment of any taxes or fees to any state or local government? NO If yes, please indicate the type of tax or fee, and the amount due with the reason the tax is delinquent.

If this property is zoned residential, no clients Employees, sales, deliveries, storage of inventory, Or equipment are allowed on the premises. Only One commercial vehicle not to exceed 12,500 lbs Gross weight used as transportation by the occupant May be parked at the residence.

I swear or affirm that I have obtained or will obtain within thirty days of the date of this application a City of Walthourville Certificate of Occupancy as required by the city ordinances.

I will comply with the Zoning Restrictions stated above: DP
(initials)

Signature: [Signature]

I Devanagh Patel affirm that the facts stated by me are true, I understand any misrepresentation or fraudulent statement is grounds for automatic dismissal of this application and/revocation of the license. I understand that all signs displayed on my premise must be permitted by the City of Walthourville, I further understand that my business must operated in compliances with all applicable state, federal & local laws, ordinances & regulations, & that the granting of this occupation tax certificate or payment of this occupation tax does not waive the right of any federal, state or local entity to regulate & enforce laws, ordinances & regulations. I understand that all decisions of Business License Division may be appealed to the City of Walthourville.
This 5th day of Jan, 2023.

Signature of applicant [Signature] legibly print name Devanagh Patel

This application must be approved by the Liberty County Planning Commission

Tax Map & Parcel# 041B 004

Zoning Classification B2

Approved by: Maggie Wright

Date Approved: 1-5-23

Date the request will be presented to Mayor and Council: January 24, 2023

APPLICANT MUST COMPLETE THE AFFIDAVITS AND PROVIDE A SECURE AND VERIFIABLE DOCUMENT

O.C.G. A. § 50-36-1(e)(2) AFFIDAVIT

By executing this affidavit under oath, as an applicant for a loan, grant, tax credit and/or other public benefit, as referenced in O.C.G.A. § 50-36-1, administered by the Georgia Department of Community Affairs, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) ✓ I am a United States Citizen.
- 2) _____ I am a legal permanent resident of the United States.
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G. A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

Driver's license

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed this the 5th day of January, 2013 in Savannah (city), GA (state).

[Signature]
*Signature of Applicant

Deviy. Patel
Printed Name of Applicant

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

5th DAY OF January, 2013

[Signature]
NOTARY PUBLIC

My Commission Expires: 8/31/2025

SIERRA GRIFFIN
NOTARY PUBLIC
Screven County
State of Georgia
My Comm. Expires Aug. 31, 2025

**This Affidavit must be signed by the same person who executes the Application Certification Form Letter*

Private Employer Affidavit Pursuant To O.C.G.A. § 36-60-6(d)

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for a business license, occupational tax certificate, or other document required to operate a business as referenced in O.C.G.A. § 36-60-6(d):

Section 1. Please check only one:

(A) _____ On January 1st of the below-signed year, the individual, firm, or corporation employed more than ten (10) employees¹.

*** If you select Section 1(A), please fill out Section 2 and then execute below.

(B) ✓ On January 1st of the below-signed year, the individual, firm, or corporation employed ten (10) or fewer employees.

*** If you select Section 1(B), please skip Section 2 and execute below.

Section 2.

The employer has registered with and utilizes the federal work authorization program in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as follows:

Name of Private Employer

Federal Work Authorization User Identification Number

Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on Jan 5th, 2023 in Sav (city), GA (state).

[Signature]
Signature of Authorized Officer or Agent

Deveny Patel
Printed Name and Title of Authorized Officer or Agent

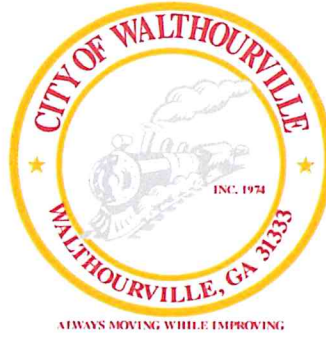
SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE 5th DAY OF January, 2023.

Sierra Griffin
NOTARY PUBLIC

My Commission Expires: 8/31/2025

SIERRA GRIFFIN
NOTARY PUBLIC
Screven County
State of Georgia
My Comm. Expires Aug. 31, 2025

¹ To determine the number of employees for purposes of this affidavit, a business must count its total number of employees company-wide, regardless of the city, state, or country in which they are based, working at least 35 hours a week.



AGENDA ITEM 4



CITY OF WALTHOURVILLE

MAYOR AND CITY COUNCIL AGENDA ITEM

**SUBJECT: FOR MAYOR AND COUNCIL TO APPROVE THE
RESOLUTION TO ESTABLISH QUALIFICATION DATE AND FEES FOR
THE 2023 MUNICIPAL GENERAL ELECTION**

☐ AGREEMENT
☐ ORDINANCE

☐ POLICY / DISCUSSION
☒ RESOLUTION

☐ CONTRACT
☒ OTHER

SUBMITTED: 01-19-2023

Council Meeting: 01-24-2023

DEPARTMENT: City Clerk

BUDGET IMPACT: N/A

PUBLIC HEARING? ☐ Yes ☒ No

PURPOSE: For Mayor and Council to Approve the Resolution to Establish Qualification Dates for the 2023 Municipal Election that will be held on Tuesday November 7th, 2023.

HISTORY: Pursant to O.C.G.A. 21-2-132 (d)(4) each municipal superintendent shall designate the days of the qualifying period, which shall be no less than three days and no more than five days and he days must be consecutive.

FACTS and ISSUES: The qualifying dates shall begin on Monday August 21st. 2023 and end on Friday August 25th, 2023 between the hours of 9:00 AM-4:30 PM. The office will close from 1PM-2PM for lunch.

RECOMMENDED ACTION: For Mayor and Council to approve the Resolution to Establish Qualifying Dates for the 2023 Municipal General Election.

Shana T. Moss, City Clerk



RESOLUTION

2023 General Election Qualifying Period

WHEREAS, the City of Walthourville is a Georgia Municipal Corporation; and

WHEREAS, the City of Walthourville in conjunction with Liberty County Board of Elections will hold the General Election for the Office of Mayor and Five Council Members on Tuesday, November 7, 2023;

WHEREAS, pursuant to O.C.G.A. 21-2-132, (d) (4) each municipal superintendent shall designate the days of the qualifying period, which shall be no less than three days and no more than five days and the days must be consecutive.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Walthourville designates, Monday August 21st, 2023 through Friday August 25th, 2023 beginning at 9:00 AM and ending at 4:30 PM as the dates for qualifying in the City of Walthourville for the 2023 General Election. The qualifying office will be closed from 1:00 PM-2:00 PM for Lunch. The clock in City Hall will be used for the qualifying times. The 2023 Qualifying Fees for the office of Mayor will be \$ 432.00 and the Qualifying Fees for Councilmembers will be \$216.00.

Approved this 24th day of January 2023.

Larry D. Baker, Mayor

Shana T. Moss, City Clerk

Luke R. Moses, City Attorney

STATE OF GEORGIA

City of Walthourville



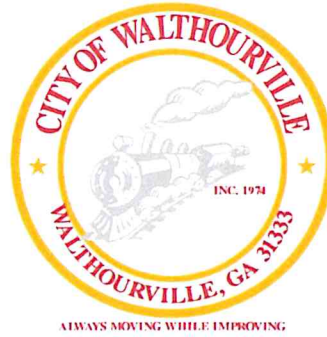
City of Walthourville
Qualifying Fee Notice

Pursuant to O.C.G.A §21-2-131 (a) (1), the following qualifying fees were set by the City of Walthourville's Mayor and Council at the January 24, 2023 meeting:

Mayor	\$432.00
Councilmember	\$216.00

Qualifying for the offices listed above will begin daily at 9:00 AM on Monday August 21st, 2023 through August 25th, 2023 and will end at 4:30 PM daily. The Qualifying period will commence on Friday August 25th, 2023 at 4:30 PM for the General Election on November 7th, 2023.

Shana T. Moss, City Clerk



AGENDA ITEM 5



CITY OF WALTHOURVILLE
MAYOR AND CITY COUNCIL AGENDA ITEM

**SUBJECT: FOR MAYOR AND COUNCIL TO APPROVE THE
RESOLUTION TO ESTABLISH QUALIFICATION DATE AND FEES FOR
THE 2023 MUNICIPAL GENERAL ELECTION**

☐ AGREEMENT
☐ ORDINANCE

☐ POLICY / DISCUSSION
☒ RESOLUTION

☐ CONTRACT
☒ OTHER

SUBMITTED: 01-19-2023

Council Meeting: 01-24-2023

DEPARTMENT: City Clerk

BUDGET IMPACT: N/A

PUBLIC HEARING? ☐ Yes ☒ No

PURPOSE: For Mayor and Council to Approve the Resolution to Establish Qualification Dates for the 2023 Municipal Election that will be held on Tuesday November 7th, 2023.

HISTORY: Pursant to O.C.G.A. 21-2-132 (d)(4) each municipal superintendent shall designate the days of the qualifying period, which shall be no less than three days and no more than five days and he days must be consecutive.

FACTS and ISSUES: The qualifying dates shall begin on Monday August 21st. 2023 and end on Friday August 25th, 2023 between the hours of 9:00 AM-4:30 PM. The office will close from 1PM-2PM for lunch.

RECOMMENDED ACTION: For Mayor and Council to approve the Resolution to Establish Qualifying Dates for the 2023 Municipal General Election.

Shana T. Moss, City Clerk



RESOLUTION

2023 General Election Qualifying Period

WHEREAS, the City of Walthourville is a Georgia Municipal Corporation; and

WHEREAS, the City of Walthourville in conjunction with Liberty County Board of Elections will hold the General Election for the Office of Mayor and Five Council Members on Tuesday, November 7, 2023;

WHEREAS, pursuant to O.C.G.A. 21-2-132, (d) (4) each municipal superintendent shall designate the days of the qualifying period, which shall be no less than three days and no more than five days and the days must be consecutive.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Walthourville designates, Monday August 21st, 2023 through Friday August 25th, 2023 beginning at 9:00 AM and ending at 4:30 PM as the dates for qualifying in the City of Walthourville for the 2023 General Election. The qualifying office will be closed from 1:00 PM-2:00 PM for Lunch. The clock in City Hall will be used for the qualifying times. The 2023 Qualifying Fees for the office of Mayor will be \$ 432.00 and the Qualifying Fees for Councilmembers will be \$216.00.

Approved this 24th day of January 2023.

Larry D. Baker, Mayor

Shana T. Moss, City Clerk

Luke R. Moses, City Attorney



CITY OF WALTHOURVILLE

PUBLIC NOTICE

An election for the purpose of electing a Mayor and 5 Council Members will be held on November 7th, 2023. In accordance with Section 21-2-131 of the Georgia Election Code and Rules of the State Election Board the governing authority of the municipality shall, not later than February 1 of the year of the General Election, fix and publish a qualifying fee for each office to be filled in the upcoming election.

Such fee shall be 3% of the total gross salary of the office. The qualifying fees are:

Mayor's Month Salary: $\$ 1200.00 \times 12 = \$ 14,400 \times .03 = \$ 432.00$

Council's Monthly Salary $\$600.00 \times 12 = \$ 7,200 \times .03 = \$ 216.00$

Mayor's Qualifying Fee-----\$ 432.00

Councilmembers Qualifying Fee-----\$ 216.00

City Election Superintendent

Date of Publication: _____