



**City of Walthourville Mayor and Council Meeting**  
**November 8, 2022 @ 6:00 PM**  
**Walthourville Police Department**

**Regular Agenda**  
***The Honorable Mayor Larry D. Baker, Presiding***

The Honorable Mayor Pro Tem Sarah B. Hayes      The Honorable Charlie L. Anderson, Sr.  
The Honorable James Hendry      The Honorable Bridgette Kelly  
The Honorable Luciria L. Lovette

Luke R. Moses, City Attorney  
Interim Fire Chief, John Pittman  
Interim Police Chief, Christopher Reed

- I. Meeting Called to Order: **Mayor Larry D. Baker**
- II. Roll Call: **City of Walthourville**
- III. Invocation **Appointee**
- IV. Pledge of Allegiance: **In Unison**
- V. Adoption of City Council Agenda: **Councilmembers**
- VI. Adoption of City Council Minutes: **Councilmembers**  
October 25, 2022-Regular Minutes
- VII. Presentation: **Mr. Steven Prarley**  
**Water System Improvement Update.**  
Southern Civil Engineering was the sole bidder for the City's Water System Improvements Division One, Project No. 212484. The bid was opened on November 3, 2022, in the amount of \$1,478,531.00.

VIII. Agenda Items:

- 1. **LCPC** **Ms. Lori Parks**  
**Zoning Request Permit for a Mobile Home.** 40 Martin Court in the Oakridge Mobile Home Park. Parcel-051A-070 adjacent to Hillary Lane.  
**Recommendation:** For Mayor and Council to approve/disapprove the zoning request. The property is zoned R-4 (Mobile Home Park Residential District). The

property owner is Mr. Chad Schnable and Ms. Tina Dasher is the consultant for the property. A single wide will be placed on Lot 5. City water and sewer will be used.

**2. LCPC**

**Ms. Lori Parks**

**Business License Request.** For an Online Trucking Transport Business/George Slater Transport, LLC.

**Recommendation:** For Mayor and Council to approve/disapprove a Business License Request for Mr. Bobby George located at 1608 Talmadge Road, Walthourville. Mrs. Glenda W. George is the property owner and is zoned R-1 (Single-Family Residential Districts). Mr. George will be leasing his truck to other companies for Transport. (Walmart, Target, etc).

**IX. City Reports**

**Councilmembers / Department Heads**

Fire Department

**Councilman Charlie L. Anderson, Sr.**

Economic Development

**Mayor Pro Tem Sarah B. Hayes**

Public Works

**Councilman James Hendry**

Water Department

**Councilwoman Bridgette Kelly**

Parks and Recreation

**Councilwoman Luciria L. Lovette**

Police Department

**Mayor Larry D. Baker**

Office of the Mayor

**Mayor Larry D. Baker**

**X. Executive Session**

**None**

**XI. Adjournment**

**Councilmembers**

When an Executive Session is required, one will be called for the following issues:

**(1) Personnel (2) Real Estate or (3) Litigation**



The City of Walthourville will be closed on Thursday November 24<sup>th</sup> and Friday November 25<sup>th</sup> in observance of Thanksgiving.

City of Walthourville  
Mayor and Council Meeting Minutes  
October 26, 2022 @ 6:00 PM  
Walthourville Police Department

I. Meeting Called to Order: The meeting was called to order by Mayor Larry D. Baker at 6:00 PM.

II. Roll Call: The roll was called by the City Clerk with the following members present:

Mayor Larry D. Baker  
Councilman Charlie L. Anderson, Sr.  
Councilwoman Luciria L. Lovette

Mayor Pro Tem Sarah B. Hayes  
Councilwoman Bridgette Kelly

The attendance of council constituted a quorum.

Member Absent: Councilman James Hendry.

Attorney Luke Moses was absent.

III. The Invocation was given by Mayor Larry D. Baker.

IV. Pledge of Allegiance was recited in unison.

V. Adoption of the City Council Agenda: The motion to approve the agenda was made by Councilman Anderson and the second was provided by Councilwoman Lovette.

Vote:4-0: Motion Carried.

VI. Adoption of the City Council Regular Minutes from the October 11, 2022 Meeting was made by Mayor Pro Tem Hayes and the second was added by Councilman Anderson.

Vote: 3-1: Motion Carried.

Opposed: Councilwoman Lovette

VII. Presentation: None

VIII. Agenda Items:

1. LCPC

Ms. Lori Parks

Presented a Zoning Permit for 314 Arnall Drive in Allenhurst, GA. The parcel is identified as 041D-038 at the corner of Arnall Drive and Griffin Road for a single wide manufactured home. The property owner is Ms. Louella Wallace and the applicant is Mr. Blake Patterson with Clayton Homes. Ms. Parks stated Ms. Wallace has relocated from Florida due to being displaced by Hurricane Ian. The property has been in the family and a mobile home is on the property; however, she is replacing the trailer with a newer mobile home. AR-1 allows for both single and double wide.



Councilwoman Lovette questioned whether there was a septic tank or would the city supply water? Ms. Parks stated that Ms. Wallace was currently residing in a hotel due to her displacement. Councilwoman Lovette asked, can we allow someone to move in while we await information from the Health Department regarding the septic tank inspection? Ms. Parks stated that could be done and would provide great relief to Ms. Wallace. The motion to allow Ms. Wallace to move into the mobile home with the exception that the Health Department is notified was made by Councilwoman Lovette and the second was added by Councilman Anderson.  
Vote:4-0: Motion Carried.

2. LCPC Ms. Lori Parks  
Presented a Business License Request for a Handy Man Business named All American Restoration. The business is owned by Mr. Roscoe Stanley of 200 Shelia Drive. Ms. Parks stated no customers will be coming to the residence. The motion to approve was made by Councilwoman Lovette and the second was approved by Councilwoman Kelly.  
Vote:4-0: Motion Carried.

IX. City Reports Councilmembers/ Department Heads

Fire Department Councilman Charlie L. Anderson Sr.  
Interim Fire Chief, John Pittman gave the report. Interim Chief stated the department has had to remove Engine 1 from service. Engine 1 is a 1994 model and it is too dangerous for the firefighters to be on the Engine. The City has only one Engine in service which is a 2011 model. He reported the call volume is still increasing. Since the last meeting on October 11<sup>th</sup>, the department has answered 37 calls. Interim Chief Pittman stated he and the firefighters have been researching engines. City Clerk Moss asked, "due to the homes being constructed in the city, was the department considering a ladder truck?" IC Pittman stated a ladder truck would be nice with the number of two story homes that are being constructed and would be beneficial for future growth.

Economic Development Mayor Pro Tem Sarah B. Hayes  
Reported that the city will be having a COVID Vaccination Clinic on Saturday October 29, 2022 from 10:00 AM-1:00 PM at the Fire Department. Vaccinations will be available for both adults and children.

Public Works Councilman James Hendry  
Absent.

Water Department Councilwoman Bridgette Kelly  
Reported the pump for the lift station at Glen Brook Mobile Home Park has been installed. The Aerator Project at Well 3 is moving along. Southern Civil, LLC are awaiting procurement from Florida, one of their major suppliers are in Tampa and was directly affected by Hurricane Ian. The bid opening for the readvertisement for the looping of the city's water line will be Thursday November 3, 2022 at 10:00 AM at the Police Department.

#### Parks and Recreation

Councilwoman Luciria L. Lovette

Reported that she has been looking for Park Equipment. She has researched a water fountain for people and pets. She stated so many citizens walk their dog that frequent the park. Councilwoman Kelly stated she thought the park was pet free. Councilman Lovette stated yes it is, but the fountain for pets can be placed on the outside. She also stated the Boys and Girls Club of Liberty County will be opening soon and she has applications. Also, she stated she has been collecting information for the grant that the city has spoken about. City Clerk, Shana T. Moss stated she disseminated emails to Councilwoman Lovette asking about her submission. Due to no response the city missed out on the grant application. The deadline that the grant writer, Dr. Bonnie Kelly gave the city to have the information submitted was November 1<sup>st</sup>. Today is October 25<sup>th</sup> and the city does not have any information prepared.

#### Police Department

Mayor Larry D. Baker

Interim Police Chief Reed gave the report. He stated the Fire and Police Department would be sponsoring Walt-hour-ween on Friday October 28<sup>th</sup> from 6:00 PM-8:00 PM. He stated the Police Department has been invited to Lyman Hall for Career Day. Also, the Police Department is exploring a Self-Defense Class for Women. The instructor will be Officer Lino Vega. He showed the fall/winter jacket for the officers.

He further reported that 142 Thompson Road has been cleaned. The department issued a citation for this residence earlier in the month. Mayor Baker stated that Barbara Cauley and Natalie Lopez painted the Police Department and they used their own funds. Ms. Cauley's husband had surgery, he asked everyone to keep him in prayer. He stated pictures of the Mayor and Council will be hung on the wall in the Police Department and the Police Department has created their own website which will be [www.walthourvillepolicedepartment.org](http://www.walthourvillepolicedepartment.org).

Shaw Road speed limit change is in effect. The speed was changed and signage was posted on September 16<sup>th</sup> to inform the citizens. 6 speed limit signs are posted on Shaw Road indicating the 35 mph limit. Citations are being given for speeding violations.

Mayor Pro Tem Hayes asked Interim Chief Reed about the historical pictures of the First Mayor and Council and the building. Interim Chief Reed stated he wasn't aware of the pictures but he would look into it. Mayor Pro Tem, asked if they would be replaced back in the Council Chamber? Interim Chief Reed, said yes.

#### Office of the Mayor

Mayor Larry D. Baker

Thanked the Police Department for their hard work and gave accolades to Barbara Cauley and Natalie Lopez for their hard work on the Halloween Event.

Mayor Pro Tem Hayes stated when CPA, Mr. Matthew Caines was hired he stated Council would get a Financial Report. He has produced no report and she would like a report.

Councilwoman Kelly asked about the cancellation of the budget meeting that was slated to be held on Monday October 24. She asked Mayor Baker about the cancellation; he replied it was cancelled.

Councilwoman Lovette addressed City Clerk/HR Administrator, Shana T. Moss how she could receive the hourly salary of each employee. Ms. Moss informed her it could be sent to her, Councilwoman Kelly had requested the same information and it was given to her also.

Lastly, Mayor Baker stated he would contact Mr. Caines to reschedule the 2023 Budget Meeting and would inform the council of the available date(s).

- X. Executive Session None
- XI. Adjournment: At 6:48 PM the motion to adjourn was made by Councilwoman Lovette with the second being added by Councilman Anderson. Vote: 4-0: Motion Carried.





**BID TABULATION SUMMARY  
CITY OF WALTHOURVILLE, GEORGIA  
WATER SYSTEM IMPROVEMENTS DIVISION ONE  
BIDS RECEIVED THURSDAY, NOVEMBER 3, 2022**

<b>CONTRACTOR</b>		<b>TOTAL AMOUNT BID</b>
1.	<u>Southern Civil, LLC</u> <u>Townsend, Georgia</u>	<u>1478531.00</u>
2.	<u>Thrift Borthers, LLC</u> <u>Waycross, Georgia</u>	<u>                                    </u>
3.	<u>                                    </u> <u>                                    </u>	<u>                                    </u>
4.	<u>                                    </u> <u>                                    </u>	<u>                                    </u>

Atlanta, Georgia  
Project No. 212484

Liberty Consolidated Planning Commission – Report

**Governing Authority: The City of Walthourville**



Mayor & Council Date: November 08, 2022

Type of Permit: Zoning Permit for Mobile Home  
40 Martin Court, Oakridge Mobile Home Park  
Parcel – 051A-070 off Hillary Lane.  
A single wide will be placed on Lot 5.

Property Owner: Chad Schnabel and Tina Dasher / Consultant  
for the property.

Utilities: City water and sewer

Comments: Zoned R-4 (Mobile Home Park Residential  
District)

Recommendation: APPROVAL

LCPC Staff: *Lori Parks*

Lori Parks  
Zoning Administrator

11-2-22  
Date



Liberty Consolidated Planning Commission – Report

**Governing Authority: The City of Walthourville**



Mayor & Council Date: November 8, 2022

Type of Permit: Zoning Permit for Mobile Home  
40 Martin Court, Oakridge Mobile Home Park  
Parcel – 051A-070 off Hillary Lane.  
A single wide will be placed on Lot 6.

Property Owner: Chad Schnabel and Tina Dasher / Consultant  
for the property.

Utilities: City water and sewer

Comments: Zoned R-4 (Mobile Home Park Residential  
District)

Recommendation: APPROVAL

LCPC Staff: *Lori Parks*  
Lori Parks  
Zoning Administrator

11-2-22  
Date

Liberty Consolidated Planning Commission

100 Main Street, Suite 7520  
Hinesville, Georgia 31313  
Phone: 912-408-2030  
Fax: 1-888-320-8007



Jeff Ricketson, AICP

Executive Director

# Zoning Permit

Tax Map & Parcel # : \_\_\_\_\_

You can obtain this number by calling the Tax Assessor's Office at 912-876-3568.

Property Owner: Chad Schnabel

Contact Name & Number: Tina Dasher 912-245-1385

Contact Mailing Address: PO Box 631 Allenhurst, GA 31301

Contact Email Address: tina@tinadasher.com

Property Street Address (if existing): 1165 Martin Lane Walthourville

Subdivision: Oakridge mhp Lot: 6 Jurisdiction: Walthourville

What are your permit plans? AS required

Type of water and sewer: City/city If other explain: \_\_\_\_\_

What structures are on this property? Mobile Home

I confirm that these statements are true: Tina Dasher

Jurisdiction

H	City of Hinesville
LC	Unincorporated Liberty County
M	Midway
W	Walthourville
A	Allenhurst
G	Gumbranch
R	Riceboro
F	Flemington

## LCPC Use Only

List Zoning Designation

Unincorporated Area of Liberty County \_\_\_\_\_ City of Walthourville R4

City of Flemington \_\_\_\_\_ City of Midway \_\_\_\_\_ City of Riceboro \_\_\_\_\_

Town of Allenhurst \_\_\_\_\_ City of Grumbranch \_\_\_\_\_ City of Hinesville \_\_\_\_\_

Setbacks: Front \_\_\_\_\_ Rear: \_\_\_\_\_ Side: \_\_\_\_\_ Side Street: \_\_\_\_\_

Mobile Home Requirement: Size: \_\_\_\_\_ Skirting Type: \_\_\_\_\_

Comments: \_\_\_\_\_

☒ Approved; meets Zoning Standards ☐ Disapproved, does not meet Zoning Standards

LCPC staff: Lou Parks Date: 11.2.22

## Floodplain Manager Use Only

Flood Zone: \_\_\_\_\_ Elevation: \_\_\_\_\_

FEMA Map Date: \_\_\_\_\_ FIRM Map & Panel: \_\_\_\_\_







Liberty Consolidated Planning Commission – Report

**Governing Authority: The City of Walthourville**



Mayor & Council Date: November 08, 2022

Business License: For an Online Trucking Transport Business/  
George Slater Transport, LLC.  
Mr. Bobby George – Business Owner

Address: 1608 Talmadge Road, Walthourville

Property Owner: Mrs. Glenda W. George

Zoned: R-1(Single-Family Residential Districts)

Comments: Leasing their truck to other companies for  
Transport. ( Walmart, Target, etc.)

Recommendation: APPROVAL

LCPC Staff: Lori Parks  
Lori Parks  
Zoning Administrator

11-2-22  
Date



**City of Walthourville Business License Division**

**Mailing Address:** P.O Box K  
Walthourville, GA 31333

**Office Location** 222 Busbee Road  
Walthourville, GA 31333  
**Phone:**(912) 368-7501

**Web site address-** [www.cityofwalthorville.com](http://www.cityofwalthorville.com)

**Application For corporation or limited Liability Company LLC  
Occupation Tax Certificate**

\*The application must be filled out completely to obtain a City of Walthourville Occupation Tax Certificate. Payment must be filed with the application to obtain a City of Walthourville Occupation tax Certificate. This application will not be processed if it is not accompanied by the appropriate tax fee. **You will not be billed.** Please print with ink or type. In order for the appropriate tax or fee to be determined the application accompanied by all appropriate documents must be submitted in person.

Pursuant to The Georgia Immigration Reform Act that was passed by the State Legislature and signed by the Governor all persons applying for renewing a City of Walthourville Tax Certificate must provide a secure and verifiable document as required by O.C.G.A 50-36-1(e) (1) and sign and notarize the affidavit required by O.C.G.A 50-36-1 (e) (2) and the affidavit required by O.C.G.A 36-60-6 (d).

This Business is:

☒ New Application

☐ Ownership Change / Date ownership changed & Certificate # \_\_\_\_\_

☐ I am filling a name/or address change for Certificate# \_\_\_\_\_

Name business as George Slater Transport LLC Business Phone# (912) 321-8112  
Name of Corporation/LLC Sole Proprietor 912-876-9208  
Business Address 1608 Talmadge Rd Walthourville, GA 31333  
Mailing Address Po Box 269 Alenhurst, GA 31301  
Email Address georgeslaterttransport@gmail.com  
Full Detailed Description of  
Business George Slater Transport LLC

Date Business began in City of Walthourville \_\_\_\_\_

#of employees in City of Walthourville 1 E-verify# (Required if 11 or more employees \_\_\_\_\_

State Sales Tax ID# EIN 92-0387524 Federal ID # \_\_\_\_\_

Owner Name Bobby George Jr SS# \_\_\_\_\_ DOB July 30, 1982

Home Address 1608 Talmadge Rd Apt# \_\_\_\_\_ City Walthourville State GA Zip 31333

\*\*\* All electrical, mechanical, plumbing, well drilling contractors, mobile home dealers, mobile home installers, and any other contractor that is required to have a State of Georgia License will be required to attach a copy of the license to this application before insurance.

\*\*\*All commercially used building may be subject to an inspection for fire and safety code compliance prior to any certificate of occupancy or business license being issued.

Are you, the applicant the corporation, LLC or any shareholder currently delinquent in payment of any taxes or fees to any state or local government? NO If yes, please indicate the type of tax or fee, and the amount due with the reason the tax is delinquent.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If this property is zoned residential, no clients Employees, sales, deliveries, storage of inventory, Or equipment are allowed on the premises. Only One commercial vehicle not to exceed 12,500 lbs Gross weight used as transportation by the occupant May be parked at the residence.

I swear or affirm that I have obtained or will obtain within thirty days of the date of this application a City of Walthourville Certificate of Occupancy as required by the city ordinances.

I will comply with the Zoning Restrictions stated above: 126  
(initials)

Signature: Bobby Jones Jr

I \_\_\_\_\_, affirm that the facts stated by me are true, I understand any misrepresentation or fraudulent statement is grounds for automatic dismissal of this application and/revocation of the license. I understand that all signs displayed on my premise must be permitted by the City of Walthourville, I further understand that my business must operated in compliances with all applicable state, federal & local laws, ordinances & regulations, & that the granting of this occupation tax certificate or payment of this occupation tax does not waive the right of any federal, state or local entity to regulate & enforce laws, ordinances & regulations. I understand that all decisions of Business License Division may be appealed to the City of Walthourville.

This \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

Signature of applicant \_\_\_\_\_ legibly print name \_\_\_\_\_

**This application must be approved by the Liberty County Planning Commission**

Tax Map & Parcel# 052B-028

Zoning Classification R-1

Approved by: Lori Parks

Date Approved: 11-2-22

Date the request will be presented to Mayor and Council: \_\_\_\_\_

**\*\*\*APPLICANT MUST COMPLETE THE AFFIDAVITS AND PROVIDE A SECURE AND VERIFIABLE DOCUMENT\*\*\***