



CITY OF WALTHOURVILLE

**The Honorable Mayor Sarah B. Hayes, Presiding
June 10, 2025 @ 6:00 PM
Walthourville Police Department**

Elected Officials

Luciria L. Lovette, Mayor Pro Tem
Mitchell Boston
Patrick Underwood
Bridgette Kelly
Robert Dodd

City Administration

Nicolas Maxwell, Fire Chief
Mrs. Ivy Norris, Finance Manager
Christopher Reed, Police Chief
Mr. Dave Martin, Public Works Administrator
Mr. Luke R. Moses, City Attorney

AGENDA

- | | | |
|-------|--|----------------------|
| I. | Call to Order | Mayor Sarah B. Hayes |
| II. | Roll Call | City Clerk |
| III. | Invocation | Appointee |
| IV. | Pledge of Allegiance | In Unison |
| V. | Adoption of Meeting Agenda | Councilmembers |
| VI. | Adoption of Meeting Minutes | Councilmembers |
| | <ul style="list-style-type: none">• May 20, 2025-Special Called Meeting Minutes• May 20, 2025-Special Called Meeting Executive Session Minutes• May 27, 2025 Regular Meeting Minutes | |
| VII. | Presentation(s) | None |
| VIII. | Agenda Item(s) | |
| | 1. LCPC | Mrs. Lori Parks |
| | <i>Special Event Permit/Tent Revival for Pillar in Zion Church, Inc for June 22-30, 2025.</i> | |
| | 2. LCPC | Mrs. Lori Parks |
| | <i>Special One-Time Event Permit for a Car and Bike Show on June 21, 2025.</i> | |
| | 3. LCPC | Mrs. Lori Parks |
| | <i>Special One-Time Event Permit for a Car Show on September 21, 2025.</i> | |
| | 4. LCPC | Mrs. Lori Parks |
| | <i>Special One-Time Event Permit for a Seafood Festival on September 27, 2025.</i> | |

5. City of Walthourville
TSPLOST Update.

Mayor Sarah B. Hayes

6. City of Walthourville
FY 2026 Budget Review Dates.

Mayor and Council

7. City of Walthourville
June 24, 2025, Mayor and Council Meeting Discussion.

Councilmember Patrick Underwood

8. City of Walthourville
Johnnie Frasier Park Rental Issues.

Mayor and Council

IX. Department Comments

City of Walthourville

- Water Department
- Fire Department
- Police Department

Mr. Patrick Golphin

Chief Nicolas Maxwell

Chief Christopher Reed

X. Citizens Comments

Walthourville Citizens

XI. Mayor's Update

Mayor Sarah B. Hayes

XII. Elected Officials' Comments

City of Walthourville

- Mayor Pro Tem Luciria L. Lovette
- Councilmember Mitchell Boston
- Councilmember Patrick Underwood
- Councilmember Bridgette Kelly
- Councilmember Robert Dodd

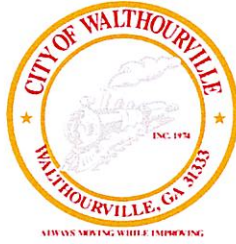
XIII. Executive Session

Mayor and Council

XIV. Adjournment

Mayor and Council

When an Executive Session is warranted, it is called for the following:
(Litigation, Personnel and Real Estate)



City of Walthourville

May 20, 2025- Special Called Meeting Minutes

City of Walthourville
Special Called Meeting Minutes
2025 Budget Amendment
May 20, 2025 @ 6:00 PM-8:00 PM
Walthourville Police Department

- I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Sarah B. Hayes.
- II. Roll Call was taken by the Finance Manager with the following members present in addition to Mayor Hayes.

Mayor Pro-Tem Luciria L. Lovette Councilmember Patrick Underwood
Councilmember Bridgette Kelly Councilmember Robert Dodd
Councilmember Mitchell Boston

The attendance of the Council Constituted a quorum.

Attorney Moses was present, and the City Clerk was on approved leave.

- III. Presentation by Mayor Hayes on the Fire and Police Department.

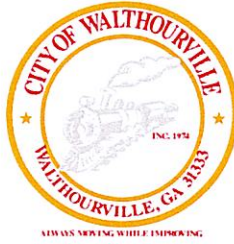
Mayor Hayes presented slides and narratives by Chief Maxwell and Chief Reed that the Fire department budget was lowered with a savings of \$256,500 and the Police Department budget is lowered by \$99,509.17. Both Chiefs Maxwell and Reed are optimistic that they can operate with the decreased budgets.

- IV. The council discussed that they want and will remove the fire fee off the water bill and add it to the customers' tax bill when the Millage Rate is implemented. The city will not continue the Inter-Governmental Agreement with the City of Allenhurst to carry the fire fee on the water bill for the citizens of Allenhurst, GA. They will only service the City of Allenhurst with an agreement paid in a lump sum to the City of Walthourville from the City of Allenhurst for fire services. To defray the cost for the City of Allenhurst it was suggested that they entertain implementing a Millage rate for their short fall in the coming future.

- V. At 7:35 PM Councilmember Kelly made a motion to adjourn the special call meeting and enter into Executive Session for Personnel. Mayor Pro-Tem Lovette provided the second.

Vote: 5-0: Motion Passed Unanimously.

- VI. At 8:12 PM Mayor Hayes called for a motion to resume the Special Call Meeting. Councilmember Kelly made the motion to resume and the second was added by Mayor Pro-Tem Lovette. Vote: 5-0: Motion Carried Unanimously.
- VII. Councilmember Bridgett Kelly made a motion to amend the agenda to include adding an RFP for Public Works. The second was provided by Mayor Pro Tem Lovette. Vote: 5-0: Motion Carried Unanimously.
- VIII. Councilmember Kelly made a motion and the second was provided by Mayor Pro-Tem Lovette to advertise an RFP for Public Works. Vote: 5-0: Motion Carried Unanimously.
- IX. Councilmember Underwood wanted to make comments, and he stated, "we need to start the 2026 budget earlier such as late summer, and the millage rate discussions should resume soon so we will not miss the deadline."
- X. Adjournment: At 8:18 PM, Councilmember Kelly made a motion to adjourn the special call meeting and Councilmember Boston added the second. Vote: 5-0: Motion Carried Unanimously.



City of Walthourville

May 27, 2025- Regular Meeting Minutes

City of Walthourville
Mayor and Council Meeting Minutes
May 27, 2025 @ 6:00 PM
Walthourville Police Department

- I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Sarah B. Hayes.
- II. Roll Call: The roll was taken by the City Clerk and in addition to Mayor Hayes the following members were present:

Mayor Pro Tem Luciria L. Lovette Councilmember Mitchell Boston
Councilmember Patrick Underwood

Members Absent: Councilmember Bridgette Kelly and Councilmember Robert Dodd (excused absence).

The attendance of the Council constituted a quorum.

Attorney Luke R. Moses was absent.

- III. Invocation: The invocation was given by Walthourville Citizen, Mr. Hakeem Cleare.
- IV. Pledge of Allegiance. The Pledge of Allegiance was recited in unison.
- V. Adoption of Meeting Agenda: The motion to approve the agenda was made by Mayor Pro Lovette and the second was added by Councilmember Boston. Vote: 3-0: Motion Passed Unanimously.
- VI. Adoption of Meeting Minutes:

May 13, 2025 Workshop Summary Minutes: The motion to approve was made by Councilmember Boston and the second was added by Councilmember Underwood. Vote 2-1: Motion Passed.
Members voting Favorably were Councilmembers Boston and Underwood.
Member Opposed: Mayor Pro Tem Lovette.

May 13, 2025 Regular Meeting Minutes: The motion to approve was made by Councilmember Boston and the second was added by Councilmember Underwood: Vote: 2-1: Motion Passed.
Members voting Favorably were Councilmembers Boston and Underwood.
Member Opposed: Mayor Pro Tem Lovette.

May 13, 2025 Executive Session Minutes: The motion to approve was made by Councilmember Boston and the second was added by Councilmember Underwood. Vote: 2-1: Motion Passed.
Members voting Favorably were Councilmembers Boston and Underwood.
Member Opposed: Mayor Pro Tem Lovette.

May 20, 2025 Special Called Meeting Minutes will be provided at the next meeting.

May 20, 2025 Special Called Meeting Executive Session Minutes will be provided at the next meeting.

VII. Presentation(s)

None

VIII. Agenda Item(s)

1. LCPC

Mrs. Lori Parks

Business License Request for a One Time Gospel Fest Event. Mrs. Parks stated that Mr. Rodney Kelly is the promoter for this event. Mr. Kelly added that the event will take place on August 30, 2025 and will feature local churches and local talent. The admission cost will be \$15.00, and security will be hired and will be onsite, and the time will be from 6:00 PM-9:00 PM. There will be vendors, and no alcohol will be present. The motion to approve was made by Councilmember Boston and the second was added by Mayor Pro Tem Lovette:

Vote: 3-0: Motion Passed Unanimously.

2. LCPC

Mrs. Lori Parks

Business License Request for Georgia Boy Videos. Mrs. Parks stated that Mr. Eric Causeway will be using a room in the home for an office only. There will be no clients, employees' sales, deliveries or storage inventory will be allowed on the premises. The motion to approve was made by Mayor Pro Tem Lovette and the second was added by Councilmember Boston.

Vote: 3-0: Motion Passed Unanimously.

3. LCPC

Mrs. Lori Parks

Business License Request for T.C. Cleaning. Mrs. Parks presented a request for Mr. Troy Caldwell for a home based cleaning business. There will be no customers coming to the home, there will be no signage, there will be a cling-on sign on his vehicle. Mr. Caldwell will be using a room in the home for an office only. The motion to approve was made by Councilmember Boston and the second was added by Mayor Pro Tem Lovette.

Vote: 3-0: Motion Passed Unanimously.

4. LCPC

Mrs. Mardee Sanchez

Boundary Hall Phase 1A Revised Final Plat. Mrs. Sanchez presented the revised final plat on behalf of Liberty Properties and Holding Co, LLC known as Dryden Enterprises. She stated there are 44 lots that sits on 15.67 acres for single-family dwellings which is zoned PUD on Hardman Road. The revision to the plat supersedes the final plat that was filed on April 16, 2025. This plat changes the drainage easement widths along Lots, 7 & 8, Lots, 12 & 13 and Lots 26 thru Lot 32. The drainage easement along the rear property lines of Lots 13-24 has been changed from a 20-Foot Drainage Easement to a 10-Private Drainage Easement. A 10 foot private access easement has been added to the rear property lines from Lot 95 to Lot 104.

A 10-foot private drainage easement that runs along the rear property lines of Lot 13 thru Lot 23. The private drainage easement is to be maintained by the Homeowners Association. A 10-foot private access easement that runs along the rear property line of Lot 95 thru Lot 104 to be conveyed to Walthourville Properties, LLC.

At 6:19 PM a motion to enter a Public Hearing was made by Councilmember Boston and the second was added by Councilmember Underwood.

Vote: 3-0: Motion Passed Unanimously.

There were no speakers for the item nor against. At 6:20 PM a motion to exit the Public Hearing was made by Councilmember Boston and the second was added by Councilmember Underwood.

Vote: 3-0: Motion Passed Unanimously.

LCPC recommended approval of the revised final plat with standard and special conditions. The Standard Conditions were:

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.

Special Conditions:

1. Certificates of occupancy shall not be issued for any house in this phase until the fencing around the pond is installed.
2. The City will not accept the dedication of the drainage easement for the pond until the entirety of the pond has been final platted.

The motion to approve with standard and special conditions was made by Councilmember Boston and the second was added by Councilmember Underwood.

Vote: 3-0: Motion Passed Unanimously.

5. LCPC

Mrs. Mardee Sanchez

Variance Request for Variance # 2025-19-W. Mrs. Sanchez stated a variance request has been Submitted by owner Mr. Jeremiah Tillman to reduce the required side setback in MFR (Multi-family Residential) from 10 to 2 feet for a new attached open-sided structure. The property is located at 424 Nashview Trail in Walthourville and is further described as LCTM Parcel 064A052. At 6:27 PM a motion to enter a Public Hearing was made by Mayor Pro Tem Lovette and the second was added by Councilmember Underwood. Mrs. Sanchez stated the neighbors were not opposed to the variance.

Vote: 3-0: Motion Passed Unanimously.

Mayor Pro Tem Lovette stated she had no problem since the neighbors did not have a problem. Councilmember Underwood stated he had no problem with it. Councilmember Boston added that he is familiar with the home, they are neighbors, and his son always wants to go to the home. He addressed Mr. Tillman, saying I see how you keep your home, and I have no problem with the variance. The motion to exit the Public Hearing at 6:35 PM was made by Mayor Pro Tem Lovette and the second was added by Councilmember Underwood.

Vote: 3-0: Motion Passed Unanimously.

LCPC recommended disapproval. A motion to approve the variance was made by Councilmember Boston and the second was added by Councilmember Underwood.

Vote: 3-0: Motion Passed Unanimously.

5. City of Walthourville Mayor Sarah B. Hayes
Department Budget Update. Mayor Hayes presented a document she compiled that showed the projected cost savings to each department. She has been meeting with Department Heads to trim the FY 2025 Budget. The cost saving for the Fire Department is \$224,500.00; the Police Department's was able to trim \$99,509.17 and the Street Department's budget was reduced by \$93,588.00 and the Sanitation is \$44,900.00. The first quarter total cost for Sanitation is \$ 158,909.00.

6. City of Walthourville Mayor and Council
Property Tax Information. Mayor Hayes stated she has been in communication with Tax Commissioner, Mr. Jamie Sharp and Tax Assessor Mr. Keith Payne on the city's millage process.

IX. Department Comments City of Walthourville

Water Department Mr. Patrick Golphin
Was absent and Mayor Hayes reported the Water Department is maintaining the wells, checking the lift stations and there have been no problems.

Fire Department Chief Nicolas Maxwell
Reported the department has answered 21 calls since the last meeting. 19 were medical and 2 were vehicles.

Police Department Chief Christopher Reed
Reported the department has answered 208 calls, they have generated 21 reports, responded to two vehicles crashes, issued 42 citations. He advised everyone to secure your vehicles, please lock doors and please don't leave weapons in the vehicles. May 28th, 2025 will be the Weapon Familiarization Class and it has reached capacity. May 29th at 6:30 PM will be neighborhood watch. Court will be held on June 17th for A-L (last name) at 3:00 PM. Court for July will be held on July 15th for M-Z (last name) at 3:00 PM. He added that DOT is working on the roads and to be aware and be cautious.

X. Citizens Comments: None Walthourville Citizens

XI. Mayor's Update: She has been working with the Department Heads to trim the FY 2025 Budget.

XII. Elected Officials' Comments
Mayor Pro Tem Lovette inquired about the Water Tower on Hardman Road. She stated the tower looks very bad and she is concerned about drinking and using the water. Mayor Hayes stated the water is tested daily and the samples are sent to Atlanta. The water is safe, and the city has not received any deficiencies from EPD.

Councilmember Boston added that the Celebrity Basketball Game between the Boys and Girls Club and the Elected Officials are in the early planning stage. The game will be played on July 19th at Liberty High School Gymnasium. He added that we have lost a pillar in our community, Mr. Ronald (Ron) Deleon passed away on May 24, 2025. He was the owner and operator of the Walthourville Meat Market. At this time a moment of silence was observed for Mr. Deleon.

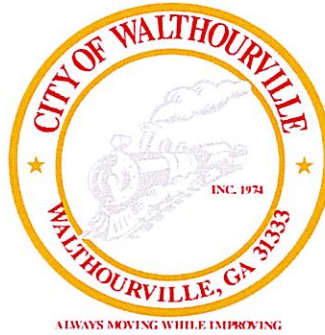
Councilmember Underwood added that Mr. Deleon was a really good guy and he will be missed. He added that a representative from Senator Warnock's staff will be at City Hall on May 28th, at 11:00

AM to discuss new water meters for the city. He gave congratulatory wishes to graduates of the Class of 2025.

XIII. Executive Session there was none.

XIV. Adjournment: At 6:48 PM the motion to adjourn was made by Mayor Pro Tem Lovette and the second was added by Councilmember Boston. Vote: 3-0: Motion Passed Unanimously.

DRAFT



AGENDA ITEM 1

LCPC

Mrs. Lori Parks

Special Event Permit/Tent Revival for Pillar in Zion Church
for June 22-30, 2025.

Liberty Consolidated Planning Commission – Report

Governing Authority: The City of Walthourville



Mayor & Council Date: June 10, 2025

Business License: Special Event Permit / Tent Revival
Dates June 22nd - 30th

Business Owner: Pillar In Zion Church, Inc.

Property Owner: Pastor John Lockett

Address: 90 Sanders Road Parcel 051A005

Zoned: AR-1 (Agricultural Residential)

Comments: Needs Mayor and Council Approval for this
One Time Event Permit.

Recommendation: APPROVAL

LCPC Staff: *Lori Parks*
Lori Parks
Zoning Administrator

5-29-25
Date



City of Walthourville Business License Division

Application for corporation or Limited Liability Company LLC Occupation Tax Certificate

*The application must be filled out completely to obtain a City of Walthourville Occupation Tax Certificate. Payment must be filed with the application to obtain a City of Walthourville Occupation tax Certificate. This application will not be processed if it is not accompanied by the appropriate tax fee. **You will not be billed.** Please print with ink or type. In order for the appropriate tax or fee to be determined the application accompanied by all appropriate documents must be submitted in person.

Pursuant to The Georgia Immigration Reform Act that was passed by the State Legislature and signed by the Governor all persons applying for renewing a City of Walthourville Tax Certificate must provide a secure and verifiable document as required by O.C.G.A 50-36-1(e) (1) and sign and notarize the affidavit required by O.C.G.A 50-36-1 (e) (2) and the affidavit required by O.C.G.A 36-60-6 (d).

This Business is: ☐ New Application
☐ Ownership Change / Date ownership changed & Certificate # _____
☐ I am filling a name/or address change for Certificate# _____

Name business as Pillar In Zion Church, Inc

Business Phone# 912-368-5146

Name of Corporation/LLC* SAME

Business Address 90 SANDERS ROAD ALLENHURST, GA 31301

Mailing Address P.O. Box 276 ALLENHURST, GA 31301

Home Address 27 GASKIN ROAD City Alenhurst State GA Zip 31301

Email Address PillarInZion@yahoo.com

Full Detailed Description of Business Church Revival dates June 22 - 30th

Number of employees (including ownership) in City of Walthourville _____

E-verify# (Required if 11 or more employees) _____

State Sales Tax ID# _____ Federal ID # 58-2435175

Owner Name John Lockett, Jr - Pastor SS# 265 98 7099 DOB 10/5/1950

DOES THIS BUSINESS REQUIRE A STATE LICENSE? _____ (YES) X (NO)
(Please attach a copy of your state license or certification)

*** All electrical, mechanical, plumbing, well drilling contractors, salon, mobile home dealers, mobile home installers, and any other contractor that is required to have a State of Georgia License will be required to attach a copy of the license to this application before insurance.

***All commercially used building may be subject to an inspection for fire and safety code compliance prior to any certificate of occupancy or business license being issued.

ZONING DEPT ☒ APPROVED ☐ DISAPPROVED BY Roni Parks DATE 5-29-25
FIRE DEPT ☐ APPROVED ☐ DISAPPROVED BY _____ DATE _____
CITY COUNCIL ☐ APPROVED ☐ DISAPPROVED BY _____ DATE _____
BUSINESS LICENSE DEPT DATE RECEIVED _____
BUSINESS LICENSE ISSUANCE DATE _____

Mailing Address: P.O Box K, Walthourville, GA 31333

Phone: (912) 368-7501

Office Location: 222 Busbee Road, Walthourville, GA 31333

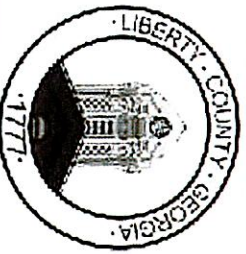
Web site address: www.cityofwalthourville.com



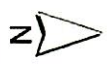
The information shown is for illustrative purposes only. It is not suitable for site specific design or construction. The information is not to be used for any other purpose. Liberty County assumes no responsibility for the legal accuracy contained herein.

Liberty County PRISM 2.0

- Areas**
 - Override 1
 - Roads
 - Parcels
- Carto Line**
 - Land Hook
 - Red: Band_1
 - Green: Band_2
- Blue: Band_3**

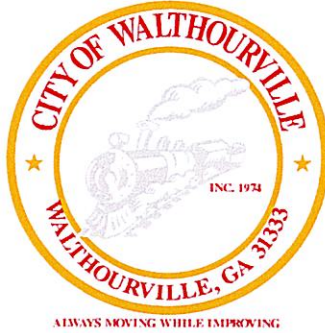


Liberty County
Assessors' Office
100 Main Street, Suite 1550
Hinesville, Georgia 31313
Phone: (912) 876-3568



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0.035
0.07 mi
1 inch = 188 feet

Printed on 5/23/2025
<http://www.libertycountyga.com>



AGENDA ITEM 2

LCPC

Mrs. Lori Parks

Special One-Time Event Permit for a Car and Bike Show
for June 21, 2025.

Liberty Consolidated Planning Commission – Report

Governing Authority: The City of Walthourville



Mayor & Council Date: June 10, 2025

Business License: 3 One Time Event Permits
Car & Bike Show – June 21, 2025
Car Show – September 21, 2025
Seafood Festival – September 27, 2025

Business Owner: Brenda Howell

Property Owner: Con Sabor Boricula LLC

Address: 4850 W. Oglethorpe Hwy. Parcel 050B045

Zoned: C2 (General Commercial)

Comments: Needs Mayor and Council Approval for this
One Time Event Permit.

Recommendation: APPROVAL

LCPC Staff:

Lori Parks
Zoning Administrator

5-29-25

Date



City of Walthourville Business License Division

SPECIAL EVENT PERMIT

This application must be completed and submitted 21 Days Prior to the Outdoor Event
Please do not begin advertising your event until your application is approved.

Applicant information

Name: Brenda Howell
Business: _____
Business Address: 912-492-5635
Mailing Address: 879 Darrow Lane Hinesville GA 31313
Home Address: _____ City: _____ State: _____ Zip: _____
Email Address: blhtrip@yahoo.com
Address of Outdoor Event: 4850 W. Oglethorpe Hwy 84 Hinesville, GA 31313
Date/Time of Outdoor Event:
Beginning Date: 21 June 2025 End Date: 21 June 2025
Event Time: 12pm AM ☒ PM until 6pm AM ☒ PM
Set-Up Time: 8am AM ☒ PM
Break-Down Time: 1130 AM ☒ PM

Event Type: ☐ Private *no more than three (3) days duration in which alcohol is served/sold by a Licensed Alcoholic Beverage Caterer or bona fide nonprofit organization*

☒ Public *no more than three (3) days duration*

Anticipated Number of Participants: _____

Alcohol will be: ☐ Sold ☐ Served N/A Food Will Be: ☒ Sold ☐ Served Onsite Cooking ☐ Yes ☐ No N/A
Has a Food Service permit been granted? ☒ Yes ☐ No ☐ By The Department of Public Health ☐ N/A
Will Tents be used? ☒ Yes ☐ No How many? _____ Will sound amplification equipment be used? ☐ Yes ☐ No
Will artificial lighting be used? ☐ Yes ☒ No Will a sign or other type of display be used? ☒ Yes ☐ No

Detailed Description of Outdoor Event: (Include information about activities, structures, vendors, merchandise, etc.)

CAR AND Bike show with Food vendors

PRINTED NAME AND SIGNATURE OF APPLICANT: Brenda Howell [Signature] DATE: 22 MAY, 2025

I acknowledge and affirm that this Outdoor Event will occur in accordance with the terms and conditions stipulated therein of the permit.

PRINTED NAME AND SIGNATURE OF PROPERTY OWNER: RAUL RIOS JR [Signature] DATE: 22 MAY, 2025

Mailing Address: P.O Box K, Walthourville, GA 31333

Phone: (912) 368-7501

Office Location: 222 Busbee Road, Walthourville, GA 31333

Web site address: www.cityofwalthourville.com

IT'S HOT OUT HERE

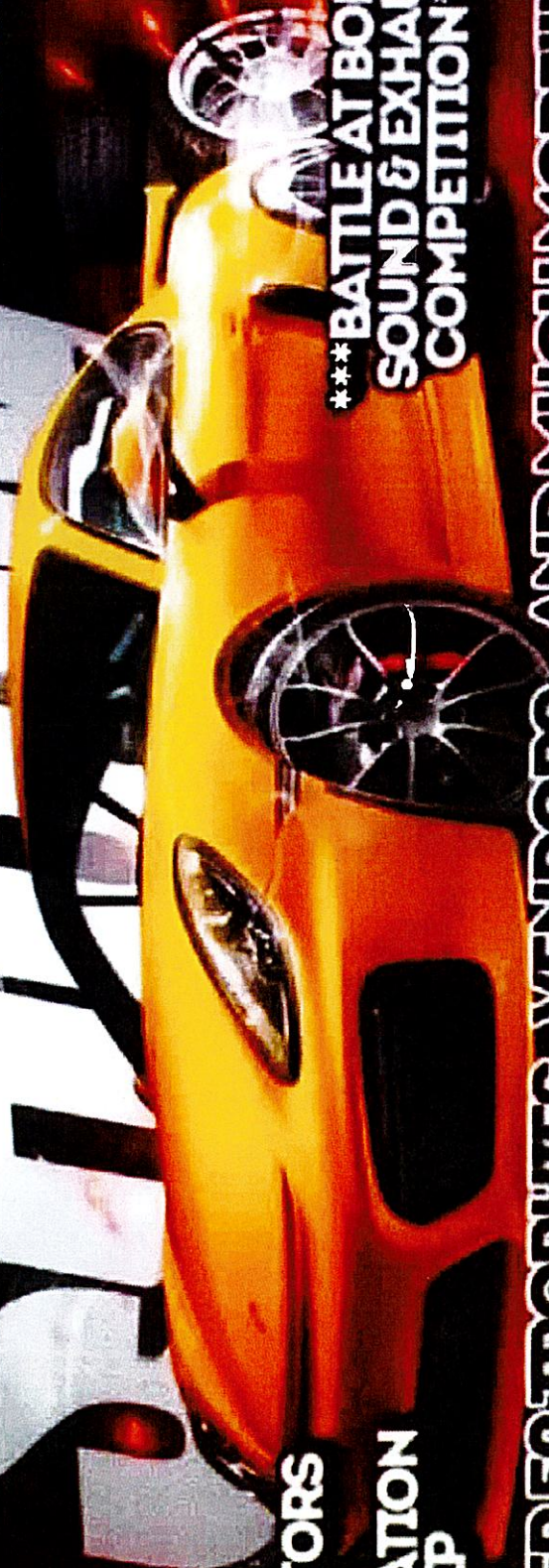
CAR & BIKE

SHOW

**SAT 21 JUN
12PM-6PM**

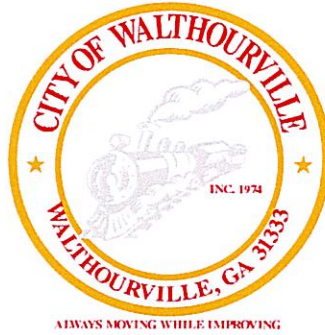
**\$10
SPECTATORS
\$30
REGISTRATION
\$40 VIP**

***** BATTLE AT BOMAZ
SOUND & EXHAUST
COMPETITION *****



OVER 50 TROPHIES... VENDORS... AND MUCH MORE!!!

**FOR DETAILS OR TO BECOME A VENDOR
CALL 912-492-4286**

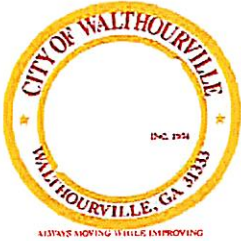


AGENDA ITEM 3

LCPC

Mrs. Lori Parks

Special One Time Event Permit for a Car Show on
September 21, 2025.



City of Walthourville Business License Division

SPECIAL EVENT PERMIT

This application must be completed and submitted 21 Days Prior to the Outdoor Event
Please do not begin advertising your event until your application is approved.

Applicant information

Name: Brenda Howell

Business: 912 492 5635

Business Address: _____

Mailing Address: 879 Darrah Lane Hinesville GA 31313

Home Address: _____ City: _____ State: _____ Zip: _____

Email Address: bhtrip@yahoo.com

Address of Outdoor Event: 4850 W. Oglethorpe Highway 84 Hinesville GA 31312

Date/Time of Outdoor Event:

Beginning Date: 20 Sep 2025 End Date: 20 Sep 2025

Event Time: 12:00 AM ☒ PM until 6:00 AM ☒ PM

Set-Up Time: 8:00 AM ☒ PM

Break-Down Time: 1:30 AM ☒ PM

Event Type: ☐ Private *no more than three (3) days duration in which alcohol is served/sold by a Licensed Alcoholic Beverage Caterer or bona fide nonprofit organization*

☒ Public *no more than three (3) days duration*

Anticipated Number of Participants: _____

Alcohol will be: ☐ Sold ☐ Served N/A Food Will Be: ☒ Sold ☐ Served Onsite Cooking: ☒ Yes ☐ No

Has a Food Service permit been granted? ☒ Yes ☐ No ☐ By The Department of Public Health ☐ N/A

Will Tents be used? ☒ Yes ☐ No How many? _____ Will sound amplification equipment be used? ☒ Yes ☐ No

Will artificial lighting be used? ☐ Yes ☒ No Will a sign or other type of display be used? ☒ Yes ☐ No

Detailed Description of Outdoor Event: (Include information about activities, structures, vendors, merchandise, etc.)

Car show

PRINTED NAME AND SIGNATURE OF APPLICANT: Brenda Howell

DATE: 22 / May / 2025

I acknowledge and affirm that this Outdoor Event will occur in accordance with the terms and conditions stipulated therein of the permit.

PRINTED NAME AND SIGNATURE OF PROPERTY OWNER: Raul Rios Jr.

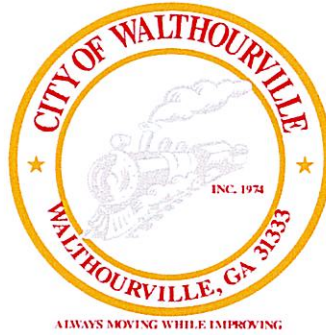
Date: 05 / 22 / 2025

Mailing Address: P.O Box K, Walthourville, GA 31333

Phone: (912) 368-7501

Office Location: 222 Busbee Road, Walthourville, GA 31333

Web site address: www.cityofwalthourville.com

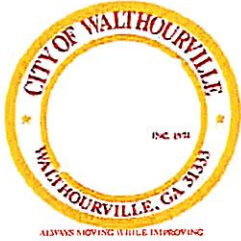


AGENDA ITEM 4

LCPC

Mrs. Lori Parks

Special One Time Event Permit for a Seafood Festival on
September 27, 2025.



City of Walthourville Business License Division

SPECIAL EVENT PERMIT

This application must be completed and submitted 21 Days Prior to the Outdoor Event

Please do not begin advertising your event until your application is approved.

Applicant information

Name: Brenda Howell
Business: 912 492 5635
Business Address: _____
Mailing Address: 879 Darrow Lane, Hinesville GA 31313
Home Address: _____ City: _____ State: _____ Zip: _____
Email Address: bhtrip@yahoo.com
Address of Outdoor Event: 4850 W. Oglethorpe Highway 84 Hinesville GA 31313
Date/Time of Outdoor Event: _____
Beginning Date: 27 Sep 2025 End Date: 27 Sep 2025
Event Time: 10:00 AM / PM until 9:00 AM ☒ PM
Set-Up Time: 27 8:00 ☒ AM / PM
Break-Down Time: 27 1830 AM ☒ PM

Event Type: ☐ Private *no more than three (3) days duration in which alcohol is served/sold by a Licensed Alcoholic Beverage Caterer or bona fide nonprofit organization*
☒ Public *no more than three (3) days duration*

Anticipated Number of Participants: _____

Alcohol will be: ☐ Sold ☐ Served ☒ N/A Food Will Be: ☒ Sold ☐ Served Onsite Cooking ☐ Yes ☒ No
Has a Food Service permit been granted? ☒ Yes ☐ No ☐ By The Department of Public Health ☐ N/A
Will Tents be used? ☒ Yes ☐ No How many? _____ Will sound amplification equipment be used? ☒ Yes ☐ No
Will artificial lighting be used? ☐ Yes ☒ No Will a sign or other type of display be used? ☒ Yes ☐ No

Detailed Description of Outdoor Event: (Include information about activities, structures, vendors, merchandise, etc.)

Seafood Festival with vendors, bounce houses, and
live entertainment. 27 September 2025

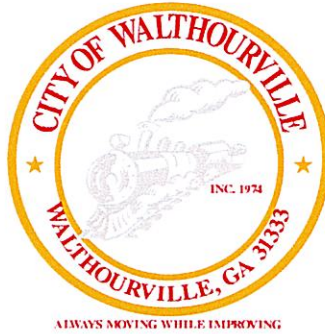
PRINTED NAME AND SIGNATURE OF APPLICANT: Brenda Lee Howell DATE: 22 / May / 2025

I acknowledge and affirm that this Outdoor Event will occur in accordance with the terms and conditions stipulated therein of the permit.

PRINTED NAME AND SIGNATURE OF PROPERTY OWNER: RAUL Rios de Rueda Date: 05 / 22 / 2025

Mailing Address: P.O Box K, Walthourville, GA 31333
Office Location: 222 Busbee Road, Walthourville, GA 31333

Phone: (912) 368-7501
Web site address: www.cityofwalthourville.com

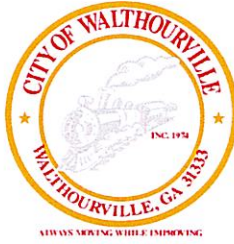


AGENDA ITEM 5

City of Walthourville

Mayor Sarah B. Hayes

TSPLOST Update



AGENDA ITEM 6

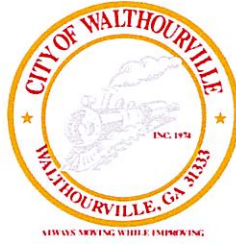
City of Walthourville

Mayor & Council

FY 2026 Budget Review Dates

On November 12, 2024, the Mayor and Council approved the FY 2026 Budget Meeting Dates and Times.

- August 5, 2025 @ 6:00 PM
- August 19, 2025 @ 6:00 PM
- September 2, 2025 @ 6:00 PM

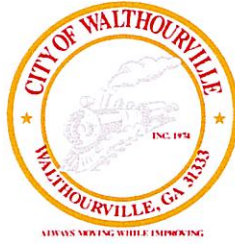


AGENDA ITEM 7

City of Walthourville

Councilmember Patrick Underwood

**June 24, 2025 Mayor and Council
Meeting Discussion**



AGENDA ITEM 8

City of Walthourville

Mayor and Council

Johnnie Frasier Park Rental Issues