



Mayor Sarah B. Hayes



Elected Officials

Mitchell Boston
Patrick Underwood
Bridgette Kelly
Luciria L. Lovette
Robert (Bob) Dodd

City Administration

Nicolas Maxwell, Fire Chief
Christopher Reed, Police Chief
Dave Martin, Public Works Adm.
Patrick Golphin, Water Supervisor
Luke R. Moses, City Attorney

Mayor and Council Meeting Amended Agenda December 10, 2024 @ 6:00 PM

I. Call to Order

Mayor Sarah B. Hayes

II. Roll Call

City Clerk

III. Invocation

Pastor Richard D. Hayes

New Day Community Church-Walthourville, GA
In Unison

IV. Pledge of Allegiance

V. Approval of Agenda

Councilmembers

VI. Approval of Minutes

Councilmembers

- November 12, 2024 Regular Meeting
- November 12, 2024 Executive Session Minutes
- November 18, 2024 Special Called Meeting
- December 5, 2024 Special Called Meeting

VII. Presentation(s)

Atlantic Waste

Mr. Sam Sullivan

VIII. Agenda Items:

1. LCPC

Ms. Mardee A. Sanchez

New Dimensions Christian Fellowship-New Church on Davis Street (Information Only).

2. LCPC

Ms. Mardee A. Sanchez

Mr. Gerardo Aguilera Quadplexes-Request for a waiver from the requirements to install curb and gutter on Arnall Drive.

3. LCPC

Mr. Todd Kennedy

Business License Request for Ms. Bianca Williams for a Cottage Food Business.

4. LCPC

Mr. Todd Kennedy

Unified Development Ordinance (UDO) Amendment. (Public Hearing Ad).

5. City of Walthourville

Chief Nicolas Maxwell

Fire Code Ordinance and Fees.

6. City of Walthourville
2025 Millage Public Hearing Dates.

Mayor and Council

7. City of Walthourville
FY 2025 Budget.

Mayor and Council

8. City of Walthourville
Tree Lighting.

Mayor and Council

9. City of Walthourville
City of Allenhurst IGA.

Mayor Sarah B. Hayes & Attorney Luke R. Moses

10. City of Walthourville
Public Utilities Ordinance.

Mayor Sarah B. Hayes & Attorney Luke R. Moses

IX. Department Reports

City of Walthourville

Mr. Patrick Golphin

Water Department

Chief Nicolas Maxwell

Fire Department

Chief Christopher Reed

Police Department

X. Citizens Comments

Walthourville Citizens

XI. Council Comments

Elected Officials

- **Councilman Mitchell Boston**
- **Councilman Patrick Underwood**
- **Councilwoman Bridgette Kelly**
- **Mayor Pro Tem Luciria L. Lovette**
- **Councilman Robert Dodd**

XII. Mayor Comments

Mayor Sarah B. Hayes

XIII. Executive Session

Mayor, Council & City Attorney

XIV. Adjournment

Councilmembers

**If an Executive Session is needed, it will be called for (1) Litigation, (2) Personnel or (3) Real Estate.
All Meeting are held at the Walthourville Police Department and are open to the Public.**



The City of Walthourville will be closed December 24th and December 25th in observance of Christmas.

The City will resume normal operations on December 26, 2024.

Amended on 12-09-2024 @ 12:32 PM.

City of Walthourville
Mayor and Council Meeting Minutes
December 10, 2024 @ 6:00 PM
Walthourville Police Department

I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Sarah B. Hayes.

II. Roll Call: The roll was taken by the City Clerk with the following members present:

Mayor Sarah B. Hayes
Councilman Patrick Underwood
Councilman Robert Dodd

Councilman Mitchell Boston
Councilwoman Bridgette Kelly

Member Absent: Mayor Pro Tem Luciria L. Lovette

The attendance of the Council constituted a quorum.

Attorney Luke R. Moses was present.

III. Invocation: The invocation was given by Pastor Richard D. Hayes. Pastor Hayes is the Pastor of New Day Christian Fellowship in Walthourville, and he is the Chaplain for the Walthourville Fire Department.

IV. Pledge of Allegiance: The Pledge of Allegiance was recited in unison.

V. Approval of Agenda: The motion to approve the agenda was made by Councilwoman Kelly and the second was added by Councilman Boston. Vote: 4-0: Motion Carried Unanimously.

VI. Approval of Minutes:

- November 12, 2024 Regular Meeting. The motion to approve was made by Councilman Boston and the second was added by Councilman Underwood. Vote: 4-0: Motion Carried Unanimously.
- November 18, 2024 Special Called Meeting. The motion to approve was made by Councilman Boston and the second was added by Councilman Underwood.
- December 5, 2024 Special Called Meeting. The motion to approve was made by Councilwoman Kelly and the second was added by Councilman Boston. Vote: 4-0: Motion Carried Unanimously.

VII. Presentation:

Atlantic Waste

Mr. Sam Sullivan

Mr. Sullivan presented information only, he stated Atlantic Waste is prepared to begin the Sanitation contract on January 1, 2025. He added that the routes has been compiled and he presented a map to be

posted at City Hall. The city's current routes for Monday and Tuesday will remain unchanged. However, the city's current Wednesday route is being divided. The Wednesday Collection Route will consist of Dunlevie Road, Hunters Branch, McDonald Ridge and Hampton Ridge Subdivisions. The Thursday Route will consist of Smiley Woods, Shaw Road and connecting roads, Sabreena Circle, Lambert Plantation and the Hamlet. This information will be posted on the city's website and social media site and a map will be placed in City Hall.

VIII. Agenda Items

1. LCPC

Ms. Mardee Sanchez

Presented information only for New Dimensions Christian Fellowship, for their new church on Davis Street. Ms. Sanchez stated and addressed the vicinity map that each elected official was presented in their packet. New Dimension is proposing to build a new church, and they are asking to waive placing curb & gutters. Pastor Henry Frasier was present for the meeting, and he addressed the body and stated the portion they are asking to waive is off Davis Street. This was information only and the New Dimension will have to be presented to the Mayor and Council for action at a later date.

2. LCPC

Ms. Mardee Sanchez

Presented a request for a waiver from Mr. Gerado Aguilera for quadplexes for a waiver from the requirements to install curb and gutter on Arnall Drive. Ms. Sanchez stated he is proposing quadplexes across from Griffin Road. Ms. Sanchez added that the City of Walthourville has implemented the installation of curbs and gutters on new construction. Adam Mainer with Goosecreek Engineering stated his client is requesting leniency for the waiver and to install curb and gutter will cost the developer a minimum of \$10,000 cost increase. Councilman Underwood stated he believes the city should enforce curb and gutters. Mayor Hayes stated eliminating curbs and gutters will have an adverse impact on the city's draining infrastructure. The motion to deny the waiver was made by Councilwoman Kelly with the second being provided by Councilman Underwood.

Vote 4-0: Motion Carried Unanimously.

3. LCPC

Mr. Todd Kennedy

Was presenting a Business License Request for Ms. Bianca Williams for a Cottage Food Business. Mr. Kennedy stated Ms. Williams had an unexpected interruption and was unable to make it to the meeting. He is asking for this item to be tabled until the January 14th, meeting. The motion to tabled this item was made by Councilman Dodd and the second was added by Councilwoman Kelly.

Vote: 4-0: Motion Carried Unanimously.

4. LCPC

Mr. Todd Kennedy

Presented a Unified Development Ordinance. This item requires a public hearing. At 6:52 PM a motion to enter into a public hearing was made by Councilman Dodd and the second was added by Councilman Boston.

Vote: 4-0: Motion Carried Unanimously.

There were no speakers present in favor nor were there any opposed.

At 6:53 PM a motion to exit the Public Hearing was made by Councilwoman Kelly and the second was added by Councilman Boston.

The proposed UDO amendment includes a revision to Table 203.1 in Article 203 to allow for the placement of double wide manufactured homes in the R-8 zone within Walthourville. Councilman Dodd asked if this only affects mobile homes coming in now. He was informed yes. Councilman

Boston stated he is not in favor of mobile homes. He stated mobile homes can have an effect on future developers if they come into the area and see the city saturated with mobile homes. The motion to approve the UDO was made by Councilman Dodd and the second was added by Councilman Underwood.

Vote: 3-1: Motion Carried.

Councilmembers voting favorable were: Dodd, Underwood and Kelly.

Councilmember opposed was: Boston.

5. City of Walthourville

Chief Nicolas Maxwell

Presented the Fire Code Ordinance and Fees that were given to the Mayor and Council at the November 12th meeting. It was given to allow the Elected Officials time to review and make changes. Chief Maxwell stated this was the State Fire Code and Fees that originated from the State of Georgia and is adopted by most municipalities. Councilman Dodd requested Chief Maxwell change any wording in the document that stated "Fire Chief." He referenced Sections 8.3, 8.8, 8.9, 8.10. The motion to table this item and bring it back to the January 14th, 2025 meeting was made by Councilman Boston and the second was added by Councilman Underwood.

Vote: 4-0: Motion Carried Unanimously.

On December 26, 2024, Chief Maxwell emailed the revision copy to the Mayor and Council.

6. Millage Public Hearings

Mayor and Council

The City of Walthourville will implement property tax and establish a millage in 2025. The new councilmembers Boston, Underwood and Dodd stated the city should have already moved forward with this. Mayor Hayes stated she has frequented the Tax Assessors and Tax Commissioner's office three or more times, and the city had to wait for Liberty to receive the tax digest. She further added that if the city had moved forward without the accurate information it would have been in vain and the city would have had to start over.

Councilman Boston stated he had reviewed the advertising information, and he would like to proceed with Public Hearings. He proposed the following dates and times for the 2025 Millage Public Hearings. Per, State Georgia, a municipality must hold 3 (three) hearings.

Public Hearing # 1 January 2, 2025-12 Noon-1:00 PM @ Walthourville Fire Department

Public Hearing # 2 January 2, 2025- 6:00 PM-7:00 PM @ Walthourville Fire Department

Public Hearing # 3 January 14, 2025-5:00 PM-5:35 PM @ Walthourville Fire Department

The City Clerk will advertise and publish this information. The Motion to approve these dates and times was made by Councilman Boston and the second was added by Councilman Underwood.

Vote: 4-0: Motion Carried Unanimously

7. City of Walthourville

Mayor and Council

FY 2025 Budget. Section 4.2-4.3 of the City of Walthourville's Charter states that the city must adopt a balanced budget before the start of the next fiscal year. Currently, the city has held six budget workshops with CKH Consulting, the city's CPA firm. Per State of Georgia and the city's Charter the city is required to hold a Public Hearing for the constituents and a Budget Adoption. Meeting to adopt the FY 2025 Budget. The hearing must be held 7 days prior to the budget adoption. The Budget Adoption will be held on Friday December 27, 2024 @ 12 Noon.

1. FY 2025 Budget Adoption will be posted in the Coastal Courier on Thursday December 12, 2024.
2. FY 2025 Public Hearing will be held on Thursday December 19, 2024 from 6:00 PM-7:00 PM at the Walthourville Police Department.

3. FY 2025 Budget Adoption Special Called Meeting will be held on Friday December 27, 2024 at noon at the Walthourville Police Department.

8. City of Walthourville

Mayor and Council

Tree Lighting. Mayor Hayes asked the Council if the city would be having tree lighting and if so, what date did they want it to be. Discussions ensued about the time of the lighting with the date of the month already being December 10th. Councilwoman Kelly stated she was sad that the city hasn't already had a Christmas Celebration. Councilman Boston stated he would help Councilwoman Kelly with the event. He will await the date and what is needed.

9. City of Walthourville

Mayor Hayes and Attorney Luke R. Moses

City of Allenhurst IGA. Mayor Hayes stated the IGA that the city has with Allenhurst expired during the Mayor Carrie Kent Administration. The Mayor added that she has been communicating with Attorney Moses about drafting an IGA with Allenhurst for Fire Service and Sanitation Collection. With the City of Walthourville privatizing the Sanitation Department, Allenhurst has requested their own agreement with Atlantic Waste. The motion to approve and execute the IGA was made by Councilman Boston and the second was added by Councilman Underwood.

Vote: 4-0: Motion Carried Unanimously

10. City of Walthourville

Mayor Hayes and Attorney Luke R. Moses

Public Utilities Ordinance. This ordinance will require companies to inform the City when they are in the city performing work. This ordinance originated when cellular and cable companies began venturing onto residents personal property and would begin digging in the citizens yards with no recourse for damages. Several residents have contacted the elected officials complaining and the city did not have a legal binding ordinance to mitigate the damages. The motion to approve the Public Utilities Ordinance was made by Councilwoman Kelly and the second was added by Councilman Underwood.

Vote: 4-0: Motion Carried Unanimously

IX. Department Reports

1. Mr. Patrick Golphin

Water Department

No Report.

2. Chief Nicolas Maxwell

Fire Department

Reported the department has answered 58 calls since November 12th, 2024. They responded to a structure fire in Allenhurst and the city's engine was on scene within 6 minutes. They are also assisting the homeowner with postfire reports.

3. Chief Christopher Reed

Police Department

Reported this is the season to be Merry and to be robbed. He advised everyone to please be vigilant, watch your surroundings, and lock your doors and your valuables up. With the upcoming Holiday Season, thieves are out in full force.

X. Citizens Comments

None

XI. Council Comments

Councilman Mitchell Boston had no comments.

Councilman Patrick Underwood had no comment, he wished everyone a Merry Christmas.

Councilwoman Bridgette Kelly is disappointed there will be no Christmas Tree Lighting

Councilman Robert Dodd reported the post Hurricane Helene Routes in Walthourville for debris removal will take another 10-14 days. He wished everyone a Merry Christmas and a Happy New Year.

Councilman Boston added that he is happy the city has a balanced budget. He stated that is one of the reasons he ran for council. Councilman Underwood echoed the same sentiments.

XII. Mayors Comments

Mayor Sarah B. Hayes

She Thanked everyone for their support and hard work this year and wished everyone a Merry Christmas and she is looking forward to the New Year.

XIII. Executive Session

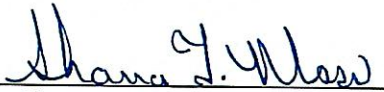
None


XIV. Adjournment

Councilmembers

At 8:08 PM a motion to adjourn was made by Councilman Dodd and the second was added by Councilman Dodd.

Vote: 4-0: Motion Carried Unanimously.


Shana T. Moss, City Clerk


Sarah B. Hayes, Mayor