

**City of Walthourville Mayor and Council Meeting
February 8, 2022 @ 6:00 PM
Walthourville Police Department**

REGULAR AGENDA

The Honorable Mayor Larry D. Baker, Presiding

The Honorable Mayor Pro Tem Sarah B. Hayes The Honorable Charlie L. Anderson, Sr.
The Honorable James Hendry The Honorable Bridgette Kelly
The Honorable Luciria L. Lovette

Luke R. Moses, City Attorney
Fire Chief, Gary Fairchild
Police Chief, Alfonza (Al) Hagan

- | | | |
|-------|--|---|
| I. | Meeting Called to Order: | Mayor Larry D. Baker |
| II. | Roll Call: | Ms. Kara Jackson |
| III. | Invocation | Appointee |
| IV. | Pledge of Allegiance: | In Unison |
| V. | Adoption of City Council Agenda: | Councilmembers |
| VI. | Adoption of City Council Minutes: | Councilmembers |
| | January 25, 2022 Meeting Minutes | |
| VII. | Presentation: | Mr. Shuyron A. Macon
Daylight Capital Advisors |
| VIII. | Agenda Items: | |
| | 1. City of Walthourville | Attorney Luke R. Moses |
| | For Mayor and Council to approve/disapprove Georgia Department of Transportation (GDOT) Option for Right of Way for 1-S-1 Southwest side of Highway 84, West of Talmadge Road. | |
| | 2. City of Walthourville | Attorney Luke R. Moses |
| | For Mayor and Council to approve/disapprove Georgia Department of Transportation (GDOT) Option for Right of Way for Parcel 22-Carter Road. | |

3. City of Walthourville

City of Walthourville Purchasing Policy Draft.

City of Walthourville Mayor and Council

4. City of Walthourville

Arbor Day Proclamation. For Mayor and Council to approve February 18th, 2022 as Arbor Day in the City of Walthourville.

Mayor Pro Tem Hayes

5. City of Walthourville

Discussion of City of Walthourville Repair and Maintenance.

Mayor Pro Tem Hayes

6. City of Walthourville

Discussion for City of Walthourville Dump Truck.

Mayor Pro Tem Hayes

IX. Council Comments

Councilmembers

Fire Department

Councilman Charlie L. Anderson, Sr.

Economic Development

Mayor Pro Tem Sarah B. Hayes

Public Works

Councilman James Hendry

Water Department

Councilwoman Bridgette Kelly

Parks and Recreation

Councilwoman Luciria L. Lovette

Police Department

Mayor Larry D. Baker

Office of the Mayor

Mayor Larry D. Baker

X. Executive Session

None

XI. Adjournment

Councilmembers

When an Executive Session is required, one will be called for the following issues:

(1) Personnel (2) Real Estate or (3) Litigation



City of Walthourville
Mayor and Council Meeting Minutes
January 25, 2021
Walthourville Police Department @ 6:00 PM

I. Call to Order: The meeting was called to order by Mayor Larry D. Baker at 6:09 PM.

II. Roll Call: The roll was called by the City Clerk with the following members present:

Mayor Larry D. Baker	Mayor Pro Tem Larry D. Baker
Councilman Charlie L. Anderson, Sr.	Councilman James Hendry
Councilwoman Bridgette Kelly	Councilwoman Luciria L. Lovette

(The attendance of council constituted a quorum)

Attorney Luke R. Moses was present.

III. Invocation was given by Councilman Charlie L. Anderson, Sr.

IV. Pledge of Allegiance was recited in unison.

Adoption of City Council Agenda: The motion to approve was made by Councilwoman Lovette and the second was provided by Councilman Hendry.

Vote: 5-0: Motion Carried.

V. Adoption of City Council Minutes: The motion to approve with corrections by Councilwoman Lovette was made by Councilman Anderson and the second was provided by Councilman Hendry. The corrections were under the Parks and Recreation section and it was listed as brownstone, and the councilwoman said it should have been brownfield. Also, page 2 paragraph Wilder should be removed.

Vote: 4-1: Motion Carried.

Opposed: CW Lovette

VI. Presentation: Mayor Larry D. Baker
Oath of Office for Fire Chief Gary M. Fairchild. Mayor Larry D. Baker administered the Fire Chief Oath of Office with Chief Fairchild's wife and daughters flanked alongside him. Chief Fairchild stated that he was honored and humbled to serve. He further stated that he considers this an honor to lead such a dedicated group of men and women. He said he was committed to operating an effective, dependable and accessible department.

VII. Agenda Items:

1. City of Walthourville Mayor Larry D. Baker/Attorney Luke R. Moses
COVID Sick Pay for Employees, using CARES Funds. Mayor Baker stated several employees had been out of work sick with COVID. Several of these employees were recent hires and did not have the adequate sick/vacation leave. Also, some additional employees were out of work and would have had to exhaust their vacation/sick leave to accommodate for their 80 hours. Attorney Luke R. Moses stated that all city employees were vaccinated, and some has taken the booster vaccine. The omicron variant of the Coronavirus is spreading, and employees should not be penalized for an illness that is beyond their control when precautions (vaccines) have been taken. Councilwoman Kelly asked if this would be retro payment and it was stated no, it will be for current only. Councilman Anderson, “asked where is the money coming from?” Attorney Moses stated the CARES Fund and referenced the bank statement from Ameris Bank. Attorney Moses stated it would be the Mayor and Council’s prerogative to decide if this will only apply to employees who don’t have sick leave or would it be universal and all employees who are out sick with COVID will get paid from CARES. Councilwoman Lovette stated, “it should be allowable to use CARES as long as the funds are available and not penalize employees with using their sick or vacation leave. Mayor Pro Tem Hayes also stated that employees should be able to use CARES Funds as this virus is unprecedented. Councilman Hendry was also in agreement. Councilwoman Kelly expressed her concern that the city would not be able to afford paying the employees from CARES. Attorney Moses stated the current balance in the CARES Fund was \$165,552.49 and employees getting paid should not deplete the funds. The motion to approve for all employee who are COVID positive (test will be submitted to HR) was made by Councilwoman Lovette and the second was provided by Councilman Hendry. Vote: 4-1: Motion Carried. Councilwoman Kelly chose not to vote.

2. City of Walthourville Attorney Luke R. Moses
Stated he had a Charter Item to discuss which was the appointment of the Mayor Pro Tem. The City of Walthourville’s Charter stated that a Mayor Pro Tem has to be appointed annually and voted upon. If a nominated member cannot be voted upon the highest vote getter (in the previous election 2019) would become the Mayor Pro Tem. In the voting of the Mayor Pro Tem, the Mayor will get to vote. Attorney Moses stated that Mayor Baker would like to renominate Sarah B. Hayes as Mayor Pro-Tem. The motion to name Sarah B. Hayes as Mayor Pro Tem for 2022 was made by Mayor Baker and the second was provided by Councilman Hendry. Vote: 6-0: Motion Carried.
(Mayor Baker voted, the 6-0 is indicative of his vote).

VIII. Council Reports

Councilmembers

Fire Department

Councilman Charlie L. Anderson, Sr.

Chief Gary Fairchild stated the Fire Department is doing well. The department is answering calls and rendering service to the community. Chief Fairchild again, thanked the Mayor and Council for an opportunity to lead.

Economic Development

Mayor Pro Tem Sarah B. Hayes

Reported she attended an Economic Development Leadership Breakfast. She is still speaking with the residents in Oakridge Estates about granting permission to enter their property for repairing drain lines. February 18th will be designated as Arbor Day in the City of Walthourville in conjunction with Keep Liberty Beautiful. She also stated February 19th will be the Recycle it Fair at City Hall from 9:00 AM-1:00 PM and the Shred-It Truck will be at City Hall. She is looking for volunteers to work this event. Also, she is looking into laptops for the Mayor and Council, she is working with the city's IT Company, Sophicity. She said in the event of a disaster, illness and or another pandemic, with the laptops the Mayor and Council will still be able to conduct the city's business. Attorney Moses stated these laptops could be paid for with CARES Funds as these funds were appropriated for these expenditures. All council members and the mayor were in support of them getting laptops.

Public Works

Councilman James Hendry

Reported that Public Works Administrator, Mr. Dave Martin stated no swimming signs have been erected around the pond at Wilder Estates. The road department is fixing potholes. Garbage and bulk trash are being collected timely.

Water Department

Councilwoman Bridgette Kelly

Reported there were 96 work orders generated and completed between January 11th-January 24th. The city had 11 trash connections, 8 sewer connections and 12 water connections. The city had smelly water on January 19th, 20th and 22nd, due to a chlorine tank malfunction at Well 3 on Carter Road. Woodrow Sapp was called in and assisted the city in repairing and installing a new chlorine cylinder. City Clerk, Shana T. Moss asked the Mayor and Council about a situation on 173 Sabreena Circle. Ms. Moss emailed the council about a sewer problem on January 12th and asked for the council's direction on repairing the problem. The citizens had a golf ball in their sewer line and the line is still clogged. To repair the line will cost the city about \$10,000. Mayor Pro Tem Hayes and Councilwoman Kelly responded to the email. The city had to call in an independent contractor who used an electric snake (equipment) to mitigate the problem. The contractor stated they know there is further clogging in the line. A discussion ensued among council about who should be responsible for the cost. Mayor Pro Tem Hayes, Councilwomen Lovette and Kelly and Councilmen Anderson and Hendry all agreed that the citizen should have to pay a portion of the repairs as this was negligence on the citizens behalf. Attorney Luke R. Moses said the city would have to repair the water line, but he

suggested the city would have the Right of Subrogation and should use that method to recoup the money. Mayor Pro Tem Hayes stated she went to the site and the water is running and has been running since the email was sent. She is concerned about the bill at the residence. The council unanimously agreed to repair the line and have Attorney Moses recoup the money.

Park and Recreation

Councilwoman Luciria L. Lovette

Reported that there are Brownfield Grants for the city to participate in. She asked Mayor Baker to see if the city's Grant Writer, Dr. Bonnie Kelly could research and write a grant. Ms. Walthour has not contacted her regarding the rock garden at Johnnie Frasier Park. She further stated that citizens are driving cars in the park and jumping the fence to obtain entry when the park is closed. The Mayor and Council discussed the park's hours. Mayor Baker stated he observed park participants jumping the fence after he had locked the gate. Chief Hagan stated he would have the officers on patrol more. Attorney Moses said he doesn't know if it is a good ideal to tell citizens they cannot use the park. This could reflect a bad image on the city.

Police Department

Mayor Larry D. Baker

Chief Hagan stated the department is operating smoothly. The department has had some domestic violence calls. He works closely with the Fort Stewart Police Chief but most of the domestic violence calls are not military. He referenced the 173 Sabreena and stated the Police Department gave them a citation to clean up their property and they citizens complied. He further stated that the city doesn't want to pick on poor people or less fortunate about their property. He discussed 18-wheeler trucks parking within the city and stated he was researching what could be done because this poses a hazard. Chief Hagan also brought to the attention of the Mayor and Council that the city's sanitation workers are at a disadvantage. Citizens will have bags of trash on the ground and overnight animals rummage through the trash and the employees are having to pick the trash up. He stated this is unfair to the employees and asked the Mayor and Council to make a decision that the employees only have to pick up bagged trash in the receptacles. Ms. Natalie Lopez the police department's Public Information Officer was present and stated that April is Autism Awareness Month, and she would like to have an event to embrace the special needs community.

Office of the Mayor

Mayor Larry D. Baker

Councilwoman Kelly stated she had sent an email regarding Women's History Month. Her vision was to celebrate the first mayor's family the late Mayor Lyndol Anderson. Mayor Baker asked Councilwoman Kelly to spearhead that event. Councilwoman Kelly and Mayor Pro Tem Hayes inquired about the Purchasing Policy that CPA Matthew Caine was suppose to present. Mr. Caines sent a text message to Attorney Moses and City Clerk Moss that he apologized and would have it available for the February 8th, Meeting. Councilwoman Kelly asked about the donation that Mrs. Edna Walthour had asked the Mayor and Council about making to the Boys and Girls Club that will be located in Walthourville. Attorney

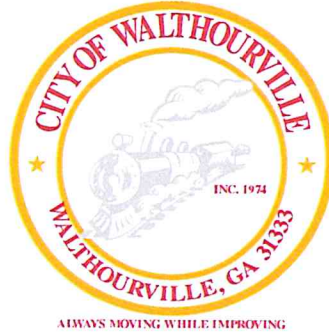
Moses stated he would research to see if this was legal and, in the city's, best interest. Also, Councilwoman Kelly asked about the salary for Ms. Lopez's position. Chief Hagan stated it comes out of the budget for the police department.

Councilwoman Lovette said that her birthday was Saturday January 29th, 2022. Everyone sang Happy Birthday to her and wished her Birthday Blessings.

IX. Executive Session
None

X. Adjournment: At 7:32 PM a motion to adjourn was made by Councilman Hendry and the second was provided by Councilwoman Lovette.

Vote: 5-0: Motion Carried.

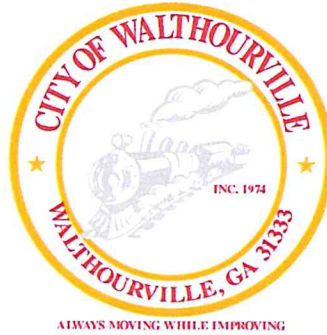


PRESENTATION

Shuyron Macon

Daylight Capital Advisors

(Mr. Macon will bring his handouts with him).



ALWAYS MOVING WHILE IMPROVING

Agenda Item 1



Owner's Receipt of Plans & Explanation Acknowledgement

DATE: _____

OWNER NAME/MAILING ADDRESS: City of Walthourville
222 Busbee Road
Post Office Box K
Walthourville, GA 31333

TYPE: **INDIVIDUAL**

PROJECT #: NH000-0026-03(056)

PI#: 522570

COUNTY: Liberty

PARCEL: 1-S-1

PROPERTY ADDRESS: Southwest side of Hwy 84; West of Talmadge Road

I have this date received the following full-sized and / or half-sized (to scale):

Right of Way plans, dated: 02-25-2019 Last revised: 09-29-2021

Roadway Construction Plans dated: 08-27-2019
(Negotiator to initial and date bottom right corner of plans on date given to property owner.)

Driveway profiles (if applicable) dated: n/a
(Negotiator to initial and date bottom right corner of plans on date given to property owner.)

Also, I acknowledge that the Right of Way Specialist Gregory Jones, representing the Department has explained the above stated plans to me (us) and the effects of the proposed project on my (our) property as of this date.

(OWNER NAME - PRINTED)

(OWNER SIGNATURE)

(OWNER NAME - PRINTED)

(OWNER SIGNATURE)

GDOT REPRESENTATIVE: Gregory Jones

PHONE #: 912-530-4363

EMAIL: GJones@dot.ga.gov

(GDOT SIGNATURE)

(DATE)



Receipt for Brochure

DATE: _____

TYPE: **INDIVIDUAL**

PROJECT #: NH000-0026-03(056)

PI#: 522570

COUNTY: Liberty

PARCEL: 1-S-1

OWNER NAME/MAILING ADDRESS: City of Walthourville
222 Busbee Road
Post Office Box K
Walthourville, GA 31333

PROPERTY ADDRESS: Southwest side of Hwy 84; West of Talmadge Road

I, the above named, do hereby certify that I have this date received a copy of the State of Georgia's Brochure *"What Happens When Your Property is Needed for a Transportation Facility"*.

(OWNER SIGNATURE)

(DATE)

GDOT REPRESENTATIVE: Gregory Jones

PHONE #: 912-530-4363

EMAIL: GJones@dot.ga.gov

(GDOT SIGNATURE)

(DATE)

STATE OF GEORGIA
COUNTY OF Liberty

PROJECT NO.: NH000-0026-03(056)
PARCEL NO.: 1-S-1
P.I. NO: 522570
ODA Permit # (if bill board)

SIGN RELEASE (when not a condemnation)

(We) (I), the undersigned, agree to release the Georgia Department of Transportation (GDOT) of any and all damages and claims associated with the sign(s) identified as Parcel No.(s) 522570 of Project: 522570, Liberty County for the sum of \$ 1,140.00. (We) (I) further agree to allow GDOT to withhold a performance bond at closing for the amount of \$ 20% to be released when GDOT has inspected the site and found the site cleared OR to be kept by GDOT if the site is not vacated within agreed time below. (We) (I) acknowledge amount agreed upon and received for sign(s) relocation is full and final just and adequate compensation.

- (1) It is understood and agreed that (we) (I) shall remove said sign(s) and appurtenances from the premises on which it is located, leaving the sign site (below and above grade) free and clear of all rubbish, debris, and any and all electrical, gas, water, or other supply lines and meters on site, to the satisfaction of authorized personnel of GDOT. This shall be accomplished within 30-calendar days after the execution and delivery of the sign release and seller shall bear the entire expense thereof.
- (2) (We) (I) will comply with all laws, ordinances, regulations or codes applicable to the demolition or removal of said sign(s) and hold GDOT harmless as to any claim in connection therewith.
- (3) In the event (we) (I) (are) (am) unable to remove the referenced sign(s) within the time period specified herein, or as amended by mutual agreement, then the sign(s) will be considered abandoned by the seller and the sign(s) shall be removed and demolished by GDOT. (We) (I) hold GDOT harmless as to any claim in connection therewith.
- (4) (We) (I) understand this sign(s) shall not be relocated adjacent to a route controlled by GDOT for outdoor advertising unless an outdoor advertising sign application is received and approved by GDOT (ODA).

(We) (I) (do) (do not) intend to keep and relocate said sign(s) as set out in conditions above.

Witness my hand and seal this _____ day of _____, 20____.

Signed, Sealed, and Delivered in the presence of:

Witness _____ (L.S.)

Notary Public _____ Seller _____ (L.S.)

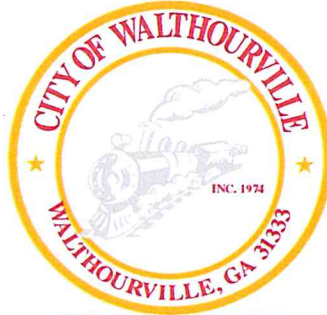
ACCEPTED:
DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

BY: _____
TITLE: _____

DATE: _____

CC _____, State Property Manager, Demolition & Removal

CC: Beth Perkins, Outdoor Advertising Manager (only if a billboard)



ALWAYS MOVING WHILE IMPROVING

Agenda Item 2



Option for Right of Way

GEORGIA, Liberty

COUNTY

PI#: 522570

PARCEL: 22

Received of The Department of Transportation, the sum of One (\$1.00) Dollar, the receipt whereof is hereby acknowledged, and in consideration thereof, and in consideration of the benefits derived by me from the proposed project mentioned herein, I bind myself, my heirs, executors and assigns as follows:

If the said Department of Transportation, shall within 60 days after date hereof pay me the sum of \$ 1,000.00 when the undersigned agrees to execute and deliver to the Department of Transportation fee simple title and easements to the land owned by the undersigned, which is shown reflected in color on the right of way map attached hereto and made a part hereof by reference, to be used for highway purposes on the SR 38 Bypass from SR 38/US 84 to SR 119 being Parcel 22 consisting of 0.035 acres/ 1,541.64 square feet in fee and 339.77 square feet of easement and n/a Linear Feet of Access Rights on Georgia Highway Project Identification Number NH000-0026-03(056).

It is agreed and understood that all TEMPORARY EASEMENTS are limited to the period required for the construction of said project and upon completion and acceptance of same by the Department of Transportation from the contractor, said TEMPORARY EASEMENT will terminate.

It is agreed and understood that I, or any tenant now in possession or any other persons having a claim or interest in subject property, will have not less than two (2) months from date of execution of a deed and easements or for residential properties three (3) months from the date replacement housing is available, whichever is greater to vacate the premises and that on vacating of said premises, only items of personal property will be removed, all items attached to the property and being classed as realty to remain. The above agreement to apply unless otherwise provided in Special Provision. If the Department of Transportation agrees to allow the Grantor or tenant in possession to occupy the subject premises beyond the two month period stated above, the person will be required to pay a rental fee of \$, payable each month in advance. Subsequent to the date of transfer of title to the Department of Transportation and prior to vacation of subject premises, the person in possession will hold the Department harmless as to any claim in connection with the occupancy of said premises. The above option price includes payment for the right of way above described, together with all improvements wholly or partially situated thereon and the right to enter upon the adjacent lands not included in said required Right of Way and Easements for the purpose of removing or demolishing such improvements.

The undersigned further agrees that the Department will be designated an authorized agent for the removal of underground storage tank systems located wholly or partially in said right of way or easement.

SPECIAL PROVISIONS (Realty Items ONLY)

Grantor may retain title to _____ for sum of \$ _____ (**40% of improvement value**) which shall be deducted from the option price at the time of closing; PROVIDED, he will obligate and firmly bind himself and his successors in title to strictly and faithfully comply with each of the following conditions:

1. Grantor will demolish or remove the above described improvements from the right of way, easements and set back area and clear said right of way, easements and set back area from the right of way sufficient to comply with County Building Code requirements; however, in the absence of County requirements, a minimum set back of 50 feet is required. All rubbish and debris must be removed to the satisfactions of authorized personnel of the Department of Transportation within 30 calendar days after notice to proceed.
2. Grantor will comply with all laws, ordinances, and regulations of building codes applicable to demolition or removal of buildings in Georgia and hold the Department of Transportation and the county of _____ harmless as to any claim in connection therewith.
3. It is understood and agreed that no utility connections shall be made or allowed to relocated structures across or from a limited access right of way, and it is understood and agreed that grantor has agreed to bargain, sell and convey to the Department of Transportation all existing utility rights, and the Department will not be liable in any way for utility reconnections adjacent to acquired rights of way or any subsequent location of improvements.
4. Grantor will leave on deposit with the Department of Transportation the additional sum of \$ _____ (**20% of improvement value**) which will be deducted from the aforesaid option price at closing. This sum will be held as a cash performance bond conditioned on the strict and faithful performance of the aforesaid obligations.

Time is expressly made of the essence of this Special Provision, and in the event grantor fails to comply with aforesaid obligations, all sums held by the Department of Transportation shall be retained as liquidated damages, and title to and the right to remove said structure shall vest in the Department of Transportation. **I (We) do (do not) elect to retain improvements as set out in this Special Provision.**

OTHER PROVISIONS (Non-realty Items - Cost to Cure and Trade Fixtures)

This Offer includes a Cost to Cure payment of \$ _____. If the Cost to Cure compensates for: 1) replacement of necessity (well or septic) or 2) removal of items from the acquisition, then a Performance Bond of \$ **20% per item** will be withheld. This amount will be returned upon satisfactory replacement or removal of _____.

This Offer includes a Trade Fixture payment of \$ _____ for certain non-realty items located in the acquisition. If I wish to relocate any of these items (yes or no), a Performance Bond of \$ **20% per item** will be withheld. This amount will be returned upon satisfactory removal of _____.

GEORGIA, Liberty COUNTY

PI#: 522570

PARCEL: 22

I, the undersigned, understand that I will have no current nor future "property interests" in any median-cut constructed on this project. That this, or any other median-cut, may be closed, relocated, or otherwise modified before, during or after the initial installation. This paragraph is not applicable unless median-cut construction pertains to this project.

The undersigned herein agrees for the same consideration, to provide, without cost to the Department of Transportation, a quit claim deed or such other releases as may be required by the closing attorney from any tenant now in possession of subject property and any other parties having a claim or interest in subject property.

It is further agreed for said consideration to convey and relinquish to the Department of Transportation all rights of access between the Limited Access Highway and approaches thereto on the above numbered Highway and all of the remaining real property of the undersigned except at such points as designated by the Department of Transportation. This paragraph is not applicable unless access rights are indicated on the attached plat.

The said parcel of land as above indicated is shown upon plans on file in the office of the Department of Transportation, Atlanta, Georgia, and said plans being identified as Project Identification Number 522570

Grantor may execute and deliver fee simple title to the Department of Transportation to the above referenced right of way and an additional _____ acres of land owned by the undersigned adjacent to and abutting on the above numbered highway for the total consideration of \$ _____ which includes payment for the above referenced right of way requirements, other rights and conditions described herein and additional lands. This additional land is shown on the attached plat as the remainder of Parcel No. _____. I (We) do (do not) elect to execute and deliver Parcel _____ R deed.

Witness my hand and seal this _____ day of _____, 20_____.

(L.S.)

(L.S.)

Signed, Sealed and Delivered
in the presence of:

Notary Public

ACCEPTED: DEPARTMENT OF TRANSPORTATION

BY: _____
District Right of Way Team Manager (Date)



Owner's Receipt of Plans & Explanation Acknowledgement

DATE: _____

OWNER NAME/MAILING ADDRESS: City of Walthourville
222 Busbee Road
Post Office Box K
Walthourville, GA 31333

TYPE: **INDIVIDUAL**

PROJECT #: NH000-0026-03(056)

PI#: 522570

COUNTY: Liberty

PARCEL: 22

PROPERTY ADDRESS: _____

I have this date received the following full-sized and / or half-sized (to scale):

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Roadway Construction Plans dated: _____
(Negotiator to initial and date bottom right corner of plans on date given to property owner.)

Driveway profiles (if applicable) dated: _____
(Negotiator to initial and date bottom right corner of plans on date given to property owner.)

Also, I acknowledge that the Right of Way Specialist Gregory Jones, representing the Department has explained the above stated plans to me (us) and the effects of the proposed project on my (our) property as of this date.

(OWNER NAME - PRINTED)

(OWNER SIGNATURE)

(OWNER NAME - PRINTED)

(OWNER SIGNATURE)

GDOT REPRESENTATIVE: Gregory Jones

PHONE #: 912-530-4363

EMAIL: GJones@dot.ga.gov

(GDOT SIGNATURE)

(DATE)



Receipt for Brochure

DATE: _____

TYPE: **INDIVIDUAL**

PROJECT #: NH000-0026-03(056)

PI#: 522570

COUNTY: Liberty

PARCEL: 22

OWNER NAME/MAILING ADDRESS:
City of Walthourville
222 Busbee Road
Post Office Box K
Walthourville, GA 31333

PROPERTY ADDRESS: Carter Road

I, the above named, do hereby certify that I have this date received a copy of the State of Georgia's Brochure *"What Happens When Your Property is Needed for a Transportation Facility"*.

(OWNER SIGNATURE)

(DATE)

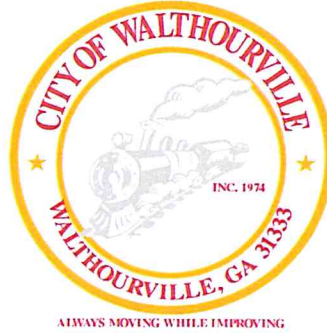
GDOT REPRESENTATIVE: Gregory Jones

PHONE #: 912-530-4363

EMAIL: GJones@dot.ga.gov

(GDOT SIGNATURE)

(DATE)



Agenda Item 3

Purchasing Policy

GENERAL INFORMATION

The Mayor and Council of the City of Walthourville, Georgia hereby adopts the following policy as the rules by which purchases by all City Departments and City Officials shall be made. This policy shall promote and effect open and intelligent purchasing of supplies, equipment and services, which will result in the maximum value received for each tax dollar spent.

This policy shall supersede and replace any and all previously adopted policies pertaining to municipal purchases that may have been in effect prior to the effective date of this policy as noted below.

In any event that any portion of this policy is found to be in violation of federal or state law or inconsistent with any provision applicable thereto, the remainder of this policy shall remain in full force and effect.

The City shall not discriminate in its selection of vendors on the basis of race, gender, political affiliation, family relations, friendship or business affiliation. In the event an employee makes a purchase from any vendor whom a personal, business or family relationship exists, three written price quotes shall be required as evidence that the best possible deal for the City was obtained.

Employees shall not make any purchases from a vendor in which that employee has an ownership interest, except when specifically authorized by the Mayor and City Council. Employees must publicly disclose all potential purchase conflicts prior to any purchasing decisions being made.

The City shall seek to obtain the best quality products and services at the lowest possible price in the most convenient manner under all circumstances. However, local vendors However, local vendors should be supported to the greatest extent possible without sacrificing quality or price.

PURCHASING AGENT

The Purchasing Agent shall be appointed by the Mayor and report to him/her. The Purchasing Agent is responsible for overseeing the procurement of centralized goods and services, the administration of the Contracting and Purchasing Policy and the management of surplus of City property.

GIFTS AND UNAUTHORIZED PURCHASES

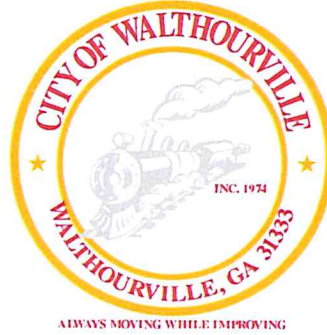
City employees, officers or officials are not entitled to any special consideration from vendors and merchants in their personal affairs nor are such city employees, officers, or officials to attempt to procure materials for the personal use of any other person. City employees, officers or officials shall not solicit or accept any gifts. Except for emergencies or other authorized exemption, no purchase shall be made without specific authorization as outlined in this policy. The person ordering the unauthorized purchase may be held personally liable for the costs of the purchase or contract.

PURCHASE ORDER PROCEDURES

- (a) Department Heads shall submit a Requisition to the Purchasing Agent prior to initiation of the purchase. Documentation of the required procurement procedures shall be attached to the requisition.
- (b) The Purchasing Agent shall verify proper coding, availability of budgeted funds, proper bidding/quote procedures, then forward the requisition to the Mayor.
- (c) The Mayor shall approve, deny, or forward the request to Council.
- (d) Mayor and Council Approval shall be required when any one of the following conditions are met:
 - 1. Item is not specifically approved in the budget and exceeds ten thousand dollars (\$10,000)
 - 2. Item is specifically approved in the budget yet exceeds twenty-five thousand dollars (\$25,000)
 - 3. Purchase will require a budget amendment.

PROCUREMENT REQUIREMENTS

- | | |
|----------------------------|---|
| \$2,500 - \$10,000 | Department Head shall solicit a minimum of three (3) price quotes, when possible, (written, oral, phone, or catalog methods are acceptable) and documentation shall be attached to the corresponding purchase requisition before forwarding to the Purchasing Agent. Approval of the Mayor shall be obtained prior to initiation of purchase. |
| \$10,001 - \$25,000 | The Purchasing Agent shall solicit a minimum of three (3) price quotes, when possible, (written, oral, phone, or catalog methods are acceptable) and documentation shall be attached to the corresponding purchase requisition before forwarding to the Mayor. Approval of the Mayor shall be obtained prior to initiation of purchase. |
| \$25,001 | Manner of procurement (i.e., quotes, sealed bids, etc.) to be determined by the Mayor and Council on an item-by-item basis. |



Agenda Item 4

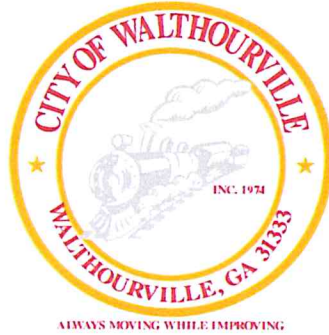


ARBOR DAY OFFICIAL PROCLAMATION

- WHEREAS** in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*
- WHEREAS** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*
- WHEREAS** Arbor Day is now observed throughout the nation and the world, *and*
- WHEREAS** trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*
- WHEREAS** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*
- WHEREAS** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*
- WHEREAS** trees – wherever they are planted – are a source of joy and spiritual renewal.
- NOW, THEREFORE,** I, Larry D. Baker, Mayor of the City of Walthourville, do hereby proclaim February 18th, 2022 as **ARBOR DAY** here **in** the City. I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*
- FURTHER,** I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations. This 8th day of February 2022.

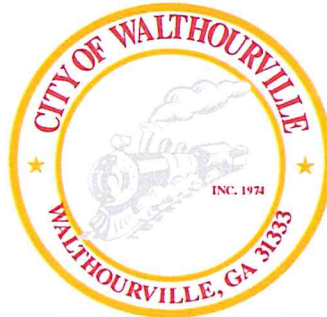
Larry D. Baker, Mayor

Shana T. Moss, City Clerk



Agenda Item 5

Mayor Pro Tem Hayes
(Agenda Information will be provided)



ALWAYS MOVING WHILE IMPROVING

Agenda Item 6

Ford
Super Duty

FUEL ECONOMY RATINGS NOT REQUIRED ON THIS VEHICLE

fuel economy.gov

EPA Fuel Economy Estimates

Drive Cycle	City (mpg)	Highway (mpg)	Combined (mpg)
Gasoline	20	26	22
Diesel	24	32	27

EPA Emissions

Drive Cycle	CO ₂ (g/mi)	HAPs (g/mi)	PM (g/mi)
City	283	0.15	0.01
Highway	243	0.12	0.01
Combined	263	0.13	0.01

Safety

- 4-wheel disc brakes
- ABS (Anti-lock Braking System)
- Side-impact protection system (SIPS)
- Roll-over protection system (ROPS)
- Tractor-trailer stability control (TSC)
- Tractor-trailer stability control (TSC)
- Tractor-trailer stability control (TSC)

Warranty

Basic Warranty

3 years/50,000 miles

Powertrain Warranty

5 years/100,000 miles

Total MSRP: \$24,715.00

Vehicle Identification Number (VIN):

Special Order:

MSRP: \$24,715.00

[illegible]