

CITY OF WALTHOURVILLE

The Honorable Mayor Sarah B. Hayes, Presiding

September 9, 2025 @ 6:00 PM Walthourville Police Department

Elected Officials

Luciria L. Lovette, Mayor Pro Tem Mitchell Boston Patrick Underwood Bridgette Kelly Robert Dodd

City Administration

Nicolas Maxwell, Fire Chief Mrs. Ivy Norris, Finance Manager Christopher Reed, Police Chief Mr. Dave Martin, Public Works Administrator Mr. Luke R. Moses, City Attorney Ms. Shana T. Moss, City Clerk/HR Administrator

AGENDA

I. Call to Order Mayor Sarah B. Hayes

II. Roll Call City of Walthourville

III. Invocation Appointee

IV. Pledge of Allegiance In Unison

V. Adoption of Meeting Agenda Councilmembers

VI. Adoption of Meeting Minutes Councilmembers

• August 22, 2025, Special Called Meeting Minutes.

August 26, 2025, Regular Meeting Minutes.

August 26, 2025, Executive Session Minutes.

VII. Presentation None

VIII. Agenda Item(s)

1. LCPC Mrs. Lori Parks

Special Event Permit for 912 Day.

2. LCPC Mrs. Lori Parks

Special Event Permit for a Gospel Fest.

3. City of Walthourville Attorney Luke R. Moses

City Policy Updates.

4. City of WalthourvilleSpecial Events Permit Update.

Mayor Sarah B. Hayes & Councilmember Bridgette Kelly

IX. Department Comments

City of Walthourville

• Water Department

Mr. Patrick Golphin

• Fire Department

Chief Nicolas Maxwell

Police Department

Chief Christopher Reed

X. Citizens Comments

Walthourville Citizens

Mayor's Update

XI.

XII.

Mayor Sarah B. Hayes

Elected Officials' Comments

City of Walthourville

• Mayor Pro Tem Luciria L. Lovette

• Councilmember Mitchell Boston

Councilmember Patrick Underwood

• Councilmember Bridgette Kelly

• Councilmember Robert Dodd

XIII. Executive Session

None

XIV. Adjournment

Councilmembers

When an Executive Session is warranted, it is called for the following: (Litigation, Personnel and Real Estate)

City of Walthourville Mayor and Council Meeting Special Called Meeting Minutes August 22, 2025 @ 6:00 PM Walthourville Police Department

- I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Sarah B. Hayes.
- II. Roll Call: The Roll was taken by the City Clerk and in addition to Mayor Hayes the following members were present:

Mayor Pro Tem Luciria L. Lovette Councilmember Patrick Underwood Councilmember Mitchell Boston Councilmember Bridgette Kelly

Councilmember Robert Dodd

The attendance of the council constituted a quorum.

City CPA

Mr. Eon Van Wyk was present via TEAMS.

Attorney Luke R. Moses was present.

III. Mayor Hayes acknowledged Mr. Van Wyk and he presented a financial overview. He stated the City of Walthourville was like every other municipality, in 2020 it was plagued by the COVID pandemic. He stated during this time governments received funds. Some cities focused on infrastructure and others focused on Public Safety. The City of Walthourville focused on Public Safety and used a lot of their funding (CARES) and ARPA for infrastructure. He stated bills have increased; yet the revenue stream remained the same and the city has been delinquent on some bills for the past twelve months. It has done a good job catching up on them, but some remain due to limited revenue. He also noted that his firm has not found a misuse of resources or any potential fraud or theft, and we have not come across any suspicious payments. He added the city is delinquent in its audits; therefore, the city cannot apply for any grants that could offset the deficit revenue. He added the city plans to implement a millage for 2026.

Mayor Hayes added that the city has more operating bills than it does revenue. She added the city received a letter from Atlantic Waste informing the city it owed \$116,086.80 for May and June and that August would soon be due. She acknowledged the city was behind on bills because we don't have the money to pay everything. It is unfortunate we are in this situation. Councilmember Kelly stated, "I'm at a loss why we are not paying Sanitation. Mayor Hayes added the majority of the city's bills originates from the General Fund and revenue intended for sanitation was used to pay other bills. She added that every month we look at our necessities and she made paying Georgia Power a priority since the city's lift stations and pump stations need electricity to operate. She noted, all we have now is water and sewer for our revenue. A city cannot operate if it can't pay the bills. Councilmember Boston said there are other demand letters from vendors other than Atlantic Waste. He added that Atlantic Waste has been an asset for the city, they picked up 60 tons of debris in January when they began their contract and did not charge the city. He added that Atlantic Waste has been a good partner. He added the money is coming in based on the numbers and figures that he compiles and the city should have a surplus profit.

Several residents stated they have additional trash cans at their homes that the city is not aware of. Numerous citizens added the additional trash cans are behind their homes (which is considered private property) and the city cannot see the cans.

Numerous citizens spoke during the meeting and voiced their concerns about the trash issue including:

- 1. Mr. Johnny Love stated he is dissatisfied that the city is privatized.
- 2. Mr. Robert Caines added that he is concerned about the delinquent bills.
- 3. Mrs. Gail Ford who stated the city needs a Forensic Audit and she has said this for years.
- 4. Mr. Curtis Watson, stated this is not one person's fault, it is the entire body.
- 5. Mr. Jorge Vargas inquired about he is concerned about what is happening with Sanitation and the utility bill as a whole. His water bill is very high.
- 6. Mr. Joe Hiewenz stated he is concerned to hear residents have polycarts in their back yards. He is also concerned that it is being stated the city should have a surplus. He added that government should not be used to make a profit.
- 7. Mr. Daniel Soto-Feliciano added that he is concerned about the city's trash issue.
- 8. Mr. Eddie Haffero added that he sees several polycarts in his neighborhood. He also stated that he has an additional trash can that he keeps in his backyard.

Attorney Moses added that this afternoon a payment arrangement was made with Atlantic Waste and trash collection would continue.

Citizen Mr. Arnold Moore stated he had listened to everyone, and he would like to suggest that the city find a larger venue the next time they have a meeting. He also added he would have liked for the sanitation department to remain with the city, and perhaps maybe an additional fee could have been added to the bill and we would not be having these issues.

Mayor Hayes informed the citizens that services would not be interrupted it will be trash collection as usual in the city, and she thanked everyone for coming out.

IV. Adjournment: At 7:13 PM a motion to adjourn was made by Councilmember Kelly and the second was added by Councilmember Underwood. Vote: 5-0: Motion Passed Unanimously.

City of Walthourville Mayor and Council Meeting Minutes August 26,2025 @ 6:00 PM Walthourville Police Department

- I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Sarah B. Hayes.
- II. Roll Call was taken by the City Clerk. In addition to Mayor Hayes, the following members were present:

Mayor Pro Tem Luciria L. Lovette Councilmember Mitchell Boston Councilmember Patrick Underwood Councilmember Bridgette Kelly Councilmember Robert Dodd

The attendance of the council constituted a quorum.

Attorney Luke R. Moses was present.

- III. Invocation was given by Pastor Thomas of Thee Living Word Church in Walthourville.
- IV. Pledge of Allegiance was recited in unison.
- V. Adoption of Meeting Agenda. The motion to amend the agenda to include the topic of Liberty Transit was made by Councilmember Kelly and the second was added by Councilmember Underwood.

 Vote: 5-0: Motion Passed Unanimously.
- VI. Adoption of Meeting Minutes:
 - July 22, 2025 Regular Meeting Minutes. The motion to approve was made by Councilmember Dodd and the second was added by Councilmember Boston.

Vote: 3-2: Motion Passed.

Councilmembers voting favorably were: Boston, Dodd and Kelly. Councilmembers opposed: Lovette and Underwood.

• August 12, 2025 Regular Meeting Minutes. The motion to approve was made by Councilmember Dodd and the second was added by Councilmember Boston.

Vote: 3-2: Motion Passed.

Councilmembers voting favorably were: Boston, Dodd and Kelly. Councilmembers opposed: Lovette and Underwood.

 August 19, 2025, Special Called Meeting Minutes. The motion to approve was made by Councilmember Boston and the second was added by Councilmember Dodd.

Vote: 3-2: Motion Passed.

Councilmembers voting favorably were: Boston, Dodd and Kelly. Councilmembers opposed: Lovette and Underwood.

VII Presentation

1. Turnipseed Engineering Mr. Al Lawson Mr. Lawson stated he was the Clients Relations Manager, and he was invited to come and look at some of the city's roads the Mayor and Council identified that they wanted to upgrade. He noted that he spent 32 years in Municipal Government, 25 years as a City Manager and seven years as a councilmember. He reviewed the following roads: Sanders, Arnall, Hillary Lane, Jones Court and Talmadge. He noted the requirements for a paved road are 60 feet right of way with a 22-foot pavement width with a 2 feet city swell. He added to pave any of the roads listed would be, "astronomical costly." He added the city will have to pay a lot of money to citizens for their property to meet the 60 foot right of way requirement and the city will incur massive cost to cut the trees. Some of the trees are 14 feet apart. Additional challenges that will present themselves will be getting the residents to sell and if they don't sell another timely option would be through eminent domain. This could be a very expensive project and would take 3-5 years to pave one road.

He added the roads can be improved with crush and run and/or milling. He added the cost to pave Hillary/Jones Court would cost around 4 million dollars. Councilmember Boston asked, "if we use crush and run, will we have to meet the standards? Mr. Lawson said yes. Mayor Pro Tem Lovette asked would crush and run correct the drainage issue?" Mr. Lawson stated no, because it adds another layer. The Mayor and Council took no action as this was a presentation of information.

2. American Tank Maintenance Mr. Brad McConnell Mr. McConnell stated he had spoken with several of the Elected Officials at the GMA Conference in June in Savannah. The owner of American Tank Maintenance, Mr. Sheldon Shelton accompanied him. Mr. McConnell stated he inspected the city's two water towers. The water tower at Hardman Road is a 100,000 Gallon tank and it is need of repair. It was built in 1966 and it has paint that is dry and cracked. The ladder gate won't lock, the float system is broken and the inside of the tank is dirty. He presented a slide presentation of photos that illustrated the condition of the tank. He stated the tank on Carter Road was a 250,000-gallon tank that was built in 1989 and it needed repair and work.

VIII. Agenda Items:

- 1. Roads and Grounds RFP Councilmember Mitchell Boston He stated he has been working with the Mayor and City Clerk on the RFP. Modifications will be done to reflect all activities that will cover the city's needs. Within the next two weeks an RFP will be presented. The RFP will be reviewed by the City Attorney, also.
- 2. Atlantic Waste Councilmembers Mitchell Boston and Patrick Underwood Councilmember Boston stated in the beginning citizens were given an opportunity to opt out of bulk trash and yard debris. This has proven to cause a lot of confusion, and they feel all services should be included with no opt out clause. The cost to opt out is \$4.00 (Bulk) plus \$3.00 (yard) = \$7.00. Councilmember Dodd asked, "don't we review this information annually?" Mayor Hayes added that the contract will be reviewed in December. Water Supervisor, Mr. Patrick Golphin stated currently there are 147 citizens who are opting out. The Mayor and Council have taken no action

and will wait until the contract is reviewed. If the opt out change occur it will be effective in January of 2026.

3. City of Walthourville

Attorney Luke R. Moses

Attorney Moses reported that he has emailed Councilmembers Boston and Underwood about the policies requested. They will be sending the information they want him to include, and he will present these policies when the information is obtained.

IX. Department Comments

City of Walthourville

Water Department

Mr. Patrick Golphin

Reported that meters will be read on September 5th and disconnects for nonpayment will occur on September 8th. He stated he and the Water Department have been working with Dryden Enterprises on the Boundary Hall Subdivision. Councilmember Boston had sent an email inquiring about Boundary Hall being billed. Mr. Golphin stated no billing has occurred because each individual home has its own meter and the homes are not complete for habitation.

Fire Department

Chief Nicolas Maxwell

Reported the calls since the last meeting which were 31 Total Calls. 22 medical, 5 motor vehicle accidents, 2 fires and 2 miscellaneous.

Police Department

Major Anthony Hooker

Major Hooker gave the report in the absence of Chief Reed who was ill. He reported the statistics The department has had 70 incidents, 48 written tickets, 4 warnings written, 13 reports written. The Diversion Program has yielded revenue of \$17,597.00 and the tech fee has captured revenue of \$811.00 monthly.

X. Citizens Comments

Walthourville Citizens

- 1. Mr. Hakeem Cleare inquired about the status of illegal dumping in the city. He stated people are dumping large items such as couches, chairs, everywhere in the city. Mayor Hayes stated the Police Department are monitoring this illegal activity
- 2. Mr. Joe Caligiure stated he lives with an 85-year-old woman, and she is having problems with Atlantic Waste picking up her limbs and debris. She states she pays for the service, and her debris was left for months. He stated she cannot drag her limbs, and the city employees would help her, he regrets the city does not pick up the trash.
- 3. Ms. Wanda Washington inquired if there were three contractors that would be required for the RFP. Aso, she was aggravated to learn that churches were charged \$150.00 monthly for the Fire Fee. She stated churches are 501(3)C and a lot of churches don't have large congregations and cannot afford this fee.
- 4. Pastor Thomas of Thee Living Word Church stated he is concerned because the councilmembers look like they are mad. They sit with facial expressions like they hate they are there. He said faces don't lie, people put you all in office to work together and he does not see that happening. Also, he wanted to elaborate on the church's costly water bill. He stated the church convenes twice weekly and their

bill is over \$200.00 monthly. He feels the \$150.00 Fire Fee is very steep for a church, and he does not have a large congregation.

5. Mr. Robert Caines stated he was looking for the 2025 Budget on the website. He saw the 2024 Budget. City Clerk Moss stated the 2025 Budget was on the website, she pulled up the website and showed the citizen where it showed 2025 Budget at www.cityofwalthourville.com.

XI. Mayor's Update

Mayor Sarah B. Hayes

Stated she has been quiet; however today she wants to address lies and half-truths. She added she does her research before she acts. She remains in contact with the City Attorney. She has been accused of paying some vendors and not all and that is not the case. She reviews the city's finances with the Finance Manager and the City Clerk to pay what we can with the funds we have to keep the city afloat.

She added that she has reached out to council to come and review the bills at City Hall, and no one will come. She noted, "I don't do finger pointing, and I don't get in front of the camera to discuss issues that could have been remedied with a conversation, we all need to come together, ask questions, and solve some issues instead of accusing when we don't have the whole story. Also, I have been accused of bringing Mrs. Pam Helton from GMA to reprimand the Council. She added I did not have a conversation with Mrs. Helton about the council, and I did not have Mr. Roger Nixon with CKH to come, either. People watch the meetings, they see how we conduct ourselves and we look bad to the public. No one wants to work with the city, because we look so bad. She further added that she will call for a meeting to come to City Hall to talk and resolve some things or ask them to come to a Workshop prior to the meeting and no one will show up. We must do better.

The city's Shred and Recycle day was August 16th and a lot of citizens came out. She reminded everyone that the Ron Deleon Day would be held on Sunday August 31st, from 11:00 AM-7:00 PM. There will be food trucks, and giveaways on the grounds of the Walthourville Meat Market.

XII. Elected Officials Comments

Mayor Pro Tem Lovette, stated she invited American Home Maintenance to come, and the water tower is atrocious. She stated that citizens should not have to buy bottled water. She hopes something can be done to correct this situation.

Councilmember Mitchell Boston stated it has been an eventful week. Sanitation Service has been continued, and he is committed to working harder to bring in revenue to save the city. The city must operate with minimal waste. Cuts are inevitable; it is nothing personal. He added when he attended newly elected officials training, they were told when you become an elected official you have to make hard decisions, and you must lead without fear or favor. Lastly, he noted that comment resonated with him, and decisions will be made that will not be liked or well received, but he is working for the greater good.

Councilmember Patrick Underwood stated he is committed to working toward the greater good also. He added that expenses must be cut. He read a letter verbatim about his stance on city issues and business. He added he was elected to work for the city and that is what he is committed to doing.

Councilmember Bridgette Kelly stated she is not mad all the time, just sometimes. She added the city was presented with a bill and the Mayor stated she was only informed of the bill a few days prior to informing the council. Mayor Hayes added when she got the bill, she immediately contacted the City Attorney and had him

conduct research. She added that she follows protocols to ensure that she protects the city legally and this matter will be discussed in Executive Session.

Councilmember Robert Dodd stated he had no comment. He did say there is no detected activity with the weather in the next 7 days.

XIII. Executive Session: At 8:15 PM a motion to enter into Executive Session for Litigation, Personnel and Real Estate was made by Councilmember Boston and the second was added by Councilmember Kelly.

Vote: 5-0: Motion Passed Unanimously.

XIV. Adjournment:

At 9: 29 PM a motion to exit Executive Session and enter back into Regular Session was made by Councilmember Boston and the second was added by Mayor Pro Tem Lovette.

Vote: 5-0: Motion Carried Unanimously.

At 9:30 Pm a motion to adjourn was made by Councilmember Kelly and the second was added by Councilmember Underwood.

Vote: 5-0: Motion Carried Unanimously.



Liberty Consolidated Planning Commission - Report

Governing Authority: The City of Walthourville



Mayor & Council Date: September 9, 2025

Business License: 912-Day (September 12 – September 14, 2025)

Business Owner: Rodney Kelly

Property Owner: Con Sabor Boricula LLC – Raul Rios, Jr.

Address: 4850 W. Oglethorpe Hwy. Parcel 050B045

Zoned: C2 (General Commercial)

Comments: Needs Mayor and Council Approval for this

One Time Event Permit.

Recommendation: APPROVAL

LCPC Staff: Nu Yau
Lori Parks

Zoning Administrator

9.2.25

IN THOUSE THE

City of Walthourville Business License Division

SPECIAL EVENT PERMIT

This application must be completed and submitted 21 Days Prior to the Outdoor Event Please do not begin advertising your event until your application is approved.

Applicant information			
Name: Rodney Kelly Event Name: 912 Day fest			4 2000
Event Name: 912 Day fest			
Business:	Business Address		
Mailing Address 117-500H Ld	City Hines U. 118	State G A	Zip_313/3
Home Address	City	State	Zip
Email Address 1. Kely 25749* gmul. Con Address of Outdoor Event: 4850 03/ethorps	1		
Address of Outdoor Event: 4850 03/ethorpe	Huy Midway GA 3	1313	
Date/Time of Outdoor Event:			
Beginning Date: $9-12$ End Date: $9-14$			
Beginning Date: $9-14$ Event Time: 16 AM PM until 9	AM PM		
Set-Up Time: 10 (AM) / PM			
Set-Up Time:AM / PM Break-Down Time: AM / PM			
		•	
Event Type: . Private *no more than three (3) days dura	tion in which alcohol is served/sold by a Li	censed Alcoholic Beve	rage Caterer or bona
fide nonprofit organization*			
Public *no more than three (3) days duration	on*		
00			
Anticipated Number of Participants:			
Alcohol will be: Sold Served Food Will B	Be: Sold Served Onsite Cooking	g 🗌 Yes 🗌 No	
Has a Food Service permit been granted? Yes No			
Will Tents be used? ✓ Yes ☐ No How many?		V20172- V200-00	No
Will artificial lighting be used? ☐ Yes ☐ No W	ill a sign or other type of display be use	d? Yes No	
Detailed Description of Outdoor Event: (Include information about ac	thities structures vanders marchandise etc.\		
because Description of Outdoor Event. (Include Information about ac	tivities, su uctures, veridors, merchandise, etc.,		
			era de la companya de
<u> </u>		0	. 2 0
PRINTED NAME AND SIGNATURE OF APPLICANT:		_ DATE:	13 12075
l acknowledge and affirm that this Outdoor Event will occur in			
PRINTED NAME AND SIGNATURE OF PROPERTY OWNER	Rul Toos M Keel Halp	Date: 7 / /	13 12025

Mailing Address: P.O Box K, Walthourville, GA 31333 Office Location: 222 Busbee Road, Walthourville, GA 31333

Phone: (912) 368-7501
Web site address: www.cityofwalthourville.com

Liberty Consolidated Planning Commission - Report

Governing Authority: The City of Walthourville



Mayor & Council Date: September 9, 2025

Business License: One Time Event for a Gospel Fest

(October 10th – October 12th)

Business Owner: Rodney Kelly

Property Owner: Con Sabor Boricula LLC

Address: 4850 W. Oglethorpe Hwy. Parcel 050B045

Zoned: C2 (General Commercial)

Comments: Needs Mayor and Council Approval for this

One Time Event Permit.

Recommendation: APPROVAL

Zoning Administrator

9-2-25

Date

STOR NALTHOURIES

City of Walthourville Business License Division

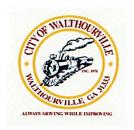
SPECIAL EVENT PERMIT

This application must be completed and submitted 21 Days Prior to the Outdoor Event Please do not begin advertising your event until your application is approved.

Applicant information
Name: Rodney Kelly
Event Name: Gospel Fest
Business: Business Address
Business:Business Address
Home AddressStateZip
Email Address d. Kelly 257694 9mg. 1. Cam
Email Address d. Kelly 2576 94 9mg. 1. Com Address of Outdoor Event: 4850 West ogething thuy Hinesville GA 3/3/3 Date/Time of Outdoor Event:
Date/Time of Outdoor Event:
Beginning Date: Oct 10 End Date: Oct 12th
Event Time: 10 AM PM until 8 AM PM
Set-Up Time: 9.160 AM/PM
Event Time:
Event Type: Private *no more than three (3) days duration in which alcohol is served/sold by a Licensed Alcoholic Beverage Caterer or bond fide nonprofit organization * Public *no more than three (3) days duration * Anticipated Number of Participants:
PRINTED NAME AND SIGNATURE OF APPLICANT: DATE: 8 1 13 1 2005
I acknowledge and affirm that this Outdoor Event will occur in accordance with the terms and conditions stipulated therein of the permit.
PRINTED NAME AND SIGNATURE OF PROPERTY OWNER RAUL RICS IN RULL 164 DOTE: 8 / 14 / 2025

Mailing Address: P.O Box K, Walthourville, GA 31333 Office Location: 222 Busbee Road, Walthourville, GA 31333 Phone: (912) 368-7501

Web site address: www.cityofwalthourville.com



CITY OF WALTHOURVILLE MAYOR AND CITY COUNCIL AGENDA ITEM

SUBJECT: CITY POLICY UPDATES

() AGREEMENT () ORDINANCE () POLICY / DISCUSS () RESOLUTION/PRO	· ·
SUBMITTED: 07-08-2025	Council Meeting: 09-09-2025
DEPARTMENT : Mayor and Council	
BUDGET IMPACT:	
PUBLIC HEARING? () Yes () No	
PURPOSE:	

FACTS AND ISSUES:

HISTORY:

RECOMMENDED ACTIONS:

Attorney Luke R. Moses



FACTS AND ISSUES:

RECOMMENDED ACTIONS:

CITY OF WALTHOURVILLE MAYOR AND CITY COUNCIL AGENDA ITEM

SUBJECT: SPECIAL EVENT PERMIT UPDATE

() AGREEMENT () ORDINANCE	() POLICY / DISCUSSION () RESOLUTION/PROCLAMATION	() CONTRACT (X) OTHER	
SUBMITTED: 09-04-2025	Council Meeting: 09-09-2025		
DEPARTMENT: Mayor ar	nd Council		
BUDGET IMPACT:			
PUBLIC HEARING? ()	Yes () No		
PURPOSE:			
HISTORY			
HISTORY:			

Mayor Sarah B. Hayes and Councilmember Bridgette Kelly