



CITY OF WALTHOURVILLE
The Honorable Mayor Sarah B. Hayes, Presiding

September 8, 2026 @ 6:00 PM
Walthourville Police Department

The Honorable Mitchell Boston, Mayor Pro Tem
The Honorable Bridgette Kelly

The Honorable Patrick Underwood
The Honorable Luciria Luckey Lovette

The Honorable Robert (Bob) Dodd

Mr. Luke R. Moses

City Attorney

AGENDA

- | | | |
|--------------|---|-------------------------------|
| I. | Call to Order | Mayor Sarah B. Hayes |
| II. | Roll Call | City of Walthourville |
| III. | Invocation | Appointee |
| IV. | Pledge of Allegiance | In Unison |
| V. | Approval of Agenda | Councilmembers |
| VI. | Approval of Minutes | Councilmembers |
| | <ul style="list-style-type: none">• August 25, 2026, Regular Meeting Minutes• August 25, 2026, Executive Session Meeting Minutes• September 2, 2026, Special Called Executive Session Meeting Minutes | |
| VII. | Presentations | |
| | Keep Liberty Beautiful-Rivers Alive Proclamation | Dr. Karen Bel |
| VIII. | Agenda Items: | |
| | 1. City of Walthourville
High Life Smoke Shop. | Mayor Sarah B. Hayes |
| | 2. City of Walthourville
Fire Fee. | Mayor and Council |
| | 3. City of Walthourville
Payroll Tax Update. | Mayor and Council |
| IX. | Citizens Comments | Walthourville Citizens |
| | Each citizen is allocated three (3) minutes. | |

X. Elected Officials' Comments

Mayor Pro Tem Mitchell Boston

Councilmember Patrick Underwood

Councilmember Bridgette Kelly

Councilmember Luciria Luckey Lovette

Councilmember Robert Dodd

XI. Mayor's Updates

Mayor Sarah B. Hayes

XII. Executive Session

None

XIII. Adjournment

Councilmembers

**When an Executive Session is warranted, it is called for the following:
(Litigation, Personnel and Real Estate) O.C.G.A. § (50-14-1)**



City of Walthourville Rivers Alive Proclamation 2026

Rivers Alive Cleanup

Rivers Alive is Georgia's annual volunteer waterway cleanup event that targets all waterways in the state, including streams, rivers, lakes, beaches and wetlands. The mission of Rivers Alive is to create awareness of and involvement in the preservation of Georgia's water resources. Rivers Alive is held annually each fall and is a program of the Georgia Environmental Protection Division Outreach Program.

WHEREAS: The citizens of the City of Walthourville recognizes that all life is dependent upon clean water and strive to restore and maintain the chemical, physical and biological integrity of Georgia's waters; and

WHEREAS: Watersheds, the critical component of the hydrologic – water – cycle, is an integral part of all the earth's systems; and

WHEREAS: Georgia has 70, 150 miles of streams and rivers that nourish our native plants and wildlife; and

WHEREAS: The Mission of "Rivers Alive" is to create awareness of and involvement in the preservation of Georgia's water resources through this annual volunteer cleanup of the fourteen river basins in Georgia; and

WHEREAS: October 24, 2026, is the 54th anniversary of the Clean Water Act and The International Day of World-Wide Monitoring; and

WHEREAS: the City of Walthourville recognizes its commitment to engage citizens, civic and government officials, and business leaders to restore and preserve our watersheds in Georgia; and

WHEREAS: Keep Liberty Beautiful and the City of Walthourville elevate the importance of volunteerism and motivate everyone in our community to become stewards of the environment.

NOW, THEREFORE BE IT RESOLVED; I, Sarah B. Hayes, Mayor, along with Mayor Pro Tem Mitchell Boston, and Councilmembers Robert Dodd, Bridgette Kelly, Luciria Luckey Lovette and Parick Underwood, do hereby proclaim October 24, 2026, as RIVERS ALIVE AWARENESS DAY IN Walthourville, Georgia enacted on September 8, 2026 and call this observance to the attention of our citizens.

Sarah B. Hayes, Mayor

Shana T. Moss, City Clerk

City of Walthourville
Mayor and Council Meeting Minutes
August 25, 2026 @ 6:00 PM
Walthourville Police Department

I. Call to Order: The meeting was called to order at 6:00 by Mayor Sarah B. Hayes.

II. Roll Call: The roll was taken by the City Clerk and in addition to Mayor Hayes, the following members were present:

Mayor Pro Tem Mitchell Boston
Councilmember Bridgette Kelly

Councilmember Robert Dodd

Councilmember Patrick Underwood
Councilmember Luciria Luckey Lovette

The attendance of the Council constituted a quorum.

Attorney Luke R. Moses was present.

III. Invocation was given by Mayor Hayes.

IV. The Pledge of Allegiance was recited in unison.

V. Approval of Agenda:

Mayor Hayes stated that she would like to amend the agenda to include an Executive Session. Councilmember Kelly stated that she would also like to amend the agenda to include litigation and real estate matters.

Two motions were initially placed on the floor without a second, as the first motion had not been properly addressed. As a result, the motions died for lack of a second, and a new motion was required.

Mayor Pro Tem Boston made a motion to amend the agenda to add an Executive Session for Litigation, Personnel, and Real Estate. Councilmember Kelly seconded the motion.

Vote: 5-0: Motion Passed Unanimously.

VI. Approval of Minutes: The motion to approve the minutes from August 11, 2026 were:

- August 11, 2026, Summary Minutes of Personnel Study Meeting. The motion to approve was made by Councilmember Kelly and the second was added by Councilmember Dodd.

Vote: 4-1: Motion Passed.

Opposed: Councilmember Lovette.

- August 11, 2026, Regular Meeting Minutes. The motion to approve was made by Mayor Pro Tem Boston and the second was added by Councilmember Dodd.

Vote: 4-1: Motion Passed.

Opposed: Councilmember Lovette.

VII. Presentation: Chief Reed introduced new officer, Mr. Alexander Saenz, to the Mayor and Council. Chief Reed stated Office Saenz was hired to replace Corporal Adams who resigned in July.

VIII. Agenda Items:

1. Liberty County Emergency Management Agency

Director Robert Dodd

Presented the Liberty County Multi-Jurisdictional Hazard Mitigation Plan which is a community resilience plan for Liberty County and all municipalities. This plan was used in September 2024 when Hurricane Helene wrecked the area and the City joined with Liberty County and other municipalities to engage in having a debris company come in and remove the debris. The entire plan was emailed to the Elected Officials on August 12th to review. The motion to approve the resolution was made by Mayor Pro Tem Boston and the second was provided by Councilmember Kelly.

Vote: 4-0: Motion Passed.

Councilmember Dodd recused himself for the vote, due to his position with Liberty County as EMA Director.

2. LCPC

Mrs. Lori Parks

A Business License Request was presented for Compass Healthcare Talent Solutions, owned by Mrs. Nateshia Magruder. The business will be located at 25 Broadleaf Road. Compass Healthcare Talent Solutions is a recruitment and talent acquisition consulting firm specializing in the direct-hire placement of healthcare professionals for healthcare organizations.

Vote: 5-0: Motion Passed Unanimously.

3. LCPC

Mrs. Lori Parks

Business License Request for Donado's Drywall and Home Remodeling LLC. Mr. Jose Donado of 17 Kevin Road, Parcel 050A004 filed for a business license to use a room in his house to run his business. The motion to approve was made by Councilmember Kelly and the second was provided by Councilmember Dodd.

Vote: 5-0: Motion Passed Unanimously.

4. City of Walthourville

Mayor Sarah B. Hayes

Mayor Hayes provided an update regarding SPLOST 8 negotiations. She stated that she and Mayor Pro Tem Boston attended the SPLOST 8 meetings and that the City requested additional funding. The City submitted projects for consideration, including Water System Improvements (water meters and lift station pumps), Public Safety, and Parks and Recreation.

5. City of Walthourville

Mayor Sarah B. Hayes

Mayor Hayes provided an update regarding Parks and Recreation. She stated that she had spoken with representatives from Liberty County regarding the \$49,000 allocation referenced by Councilmember Lovette. Mayor Hayes stated that, according to the information provided by Liberty County, \$49,000 was not included in the current SPLOST 7 distribution.

IX. Citizens Comments

Walthourville Citizens

No Citizens comments.

X. Department Heads Report

Mr. Dave Martin

Public Works

Mr. Martin stated that the Public Works Department is maintaining the City's main roads through grass-cutting operations. He stated that crews are currently focusing on Airport Road, Shaw Road, Dunlevie Road, and the dirt roads. He added that he has been patching potholes on the dirt roads as much as possible; however, the roads are in need of milling, as patching is no longer an effective solution. Mayor Hayes stated that she recalled discussing

the possibility of obtaining milling material with the Liberty County Board of Commissioners; however, the cost has consistently been a determining factor.

Mayor Pro Tem Boston asked Mr. Martin how many additional employees were needed. Mr. Martin stated that the department needs two additional employees, but at least one additional employee is necessary. He also stated that the department's equipment is substandard and that additional weed eaters and blowers are needed. The purchase of a zero-turn lawnmower was also discussed.

Mr. Martin stated that the needed lawnmower was not included in the FY 2026 budget. However, it was the consensus of the Council that, if sufficient funds are available in the current budget, the purchase could be made.

City Clerk Shana T. Moss stated that she preferred the Council take formal action by motion to ensure there was no confusion regarding the Council's direction and to avoid any misunderstanding concerning whether City Hall had authorization to proceed with the purchase.

Councilmember Kelly expressed concern and stated, "I thought we had settled this."

Ms. Moss clarified that no definitive action had been taken regarding the purchase. Mr. Martin stated that the City would need a 48-inch zero-turn lawnmower and indicated that, depending on the cost, the City may need to purchase two.

Councilmember Kelly made a motion to purchase the needed 48-inch zero-turn lawnmower, contingent upon sufficient funds being available in the current budget. Councilmember Lovette seconded the motion.

Vote: 4-1 — Motion Passed.

Those voting in favor were Mayor Pro Tem Boston and Councilmembers Kelly, Dodd, and Lovette. Councilmember Underwood abstained from voting, stating that he did not believe the City should be spending the funds on the purchase.

Mr. Patrick Golphin

Water Department

The Water Department encountered a problem with one of the city's antiquated lift stations during the meeting and he had to exit to assist the Water Team.

Chief Nicolas Maxwell

Fire Department

Reported the Fire Department Statistics consisting of 49 – total calls. 34 medical, 8 motor vehicle accidents, 7 fires and 0 miscellaneous calls. He added the city is in good shape for fire trucks and turn out gear is obsolete every ten years.

Chief Christopher Reed

Police Department

Reported the department has answered 384 Dispatched calls. The calls for this reporting period 139 total incidents with 49 reports generated. 9 vehicle crashes, 133 citations and 22 warnings. Also, he reported Major Hooker and Corporal Williams attended Advanced Interview and Interrogation/Court Room Presentation Class in Waycross, Georgia.

XI. Elected Officials' Comments

Mayor Pro Tem Boston stated that the SPLOST 8 funding numbers have been submitted to the Liberty County Board of Commissioners. He thanked the Council for its input and emphasized the importance of the City forecasting and planning for its future needs.

Councilmember Underwood stated that he had received the third estimate for the park project. He explained that the estimate included playground equipment consisting of a canopy and swing, as well as turf. He stated that he obtained pricing for the turf because it may be more costly initially; however, he believes it would be more cost-effective in the long term because it can be cleaned and maintained. No info was given to the City Clerk for minutes.

Councilmember Underwood thanked Mayor Pro Tem Boston for his role in the SPLOST 8 submissions. He then read a written letter expressing his belief in planning for the future and requested that serious consideration be given to constructing a new Mayor and Council Chamber. He also stated that the Police Department needs a new facility. He expressed concerns about the current condition of the Police Department building, stating that the facility does not provide adequate space for court proceedings. He noted that during the previous week, the building was extremely hot, resulting in citizens having to remain outside. Chief Reed added he was looking at a neutral site for court but did not want to divulge the location due to working out the specifics.

Councilmember Underwood further stated that the City previously had an opportunity to purchase the adjacent property next to City Hall but did not pursue the opportunity. He concluded by stating that the Public Works Department also needs a new facility.

Councilmember Kelly stated that she agreed with some of the points raised by Councilmember Underwood. She thanked Mayor Pro Tem Boston for his assistance with the SPLOST 8 project. Councilmember Kelly also requested that real estate be added to the Executive Session agenda.

Councilmember Lovette stated that she also agreed with some of the concerns raised by Councilmembers Kelly and Underwood. She noted that the Police Department currently has only one bathroom available for everyone to use.

Councilmember Dodd had no comment.

XII. Mayor Sarah B. Hayes

Mayors Update

Mayor Hayes reported that she is still in communication with Trent Long regarding the roads. She also announced that the City will host a drive-through food giveaway at City Hall on Friday, August 28, 2026, from 10:00 AM to 12:00 Noon.

Mayor Hayes stated that the City's next budget meeting will be held on September 14, 2026, at 6:00 PM at the Walthourville Police Department.

XIII. Executive Session: At 6:46 PM the motion to enter into Executive Session for litigation and real estate was made by Councilmember Lovette and the second was added by Councilmember Kelly.

Vote: 5-0: Motion Passed Unanimously.

XIV. Adjournment; At 8:17 PM the motion to adjourn was made by Councilmember Lovette and the second was added by Councilmember Kelly.

Vote: 5-0: Motion Passed Unanimously.



Agenda Item #1

High Life Smoke Shop

Mayor Sarah B. Hayes



Agenda Item #2

Fire Fee

Mayor and Council



Agenda Item #3

Payroll Tax Update

Mayor and Council



CITY OF WALTHAM
The Honorable Mayor Sarah B. Hayes, Presiding
September 8, 2026 @ 6:00 PM
Waltham Police Department

The Honorable Mitchell Boston, Mayor Pro Tem
The Honorable Bridgette Kelly
The Honorable Robert (Bob) Dodd
The Honorable Patrick Underwood
The Honorable Lucia Luckey Lovette
Mr. Luke R. Moses
City Attorney

AGENDA

- I. Call to Order
- II. Roll Call
- III. Invocation
- IV. Pledge of Allegiance
- V. Approval of Agenda
- VI. Approval of Minutes
- Councilmembers
- Councilmembers

- August 25, 2026, Regular Meeting Minutes
 - August 25, 2026, Executive Session Meeting Minutes
 - September 2, 2026, Special Called Executive Session Meeting Minutes
- VII. Presentations

Keep Liberty Beautiful-Rivers Alive Proclamation
Dr. Karen Bel

VIII. Agenda Items:

1. City of Walthamville
High Life Smoke Shop.
 2. City of Walthamville
Fire Fee.
 3. City of Walthamville
Payroll Tax Update.
- IX. Citizens Comments
- Mayor Sarah B. Hayes
Mayor and Council
Mayor and Council
Walthamville Citizens

Each citizen is allocated three (3) minutes.

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Councilmember Patrick Underwood

Councilmember Bridgette Kelly

Councilmember Lucia Luckey Lovette

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City of Walthourville Rivers Alive Proclamation 2026

Rivers Alive Cleanup

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WHEREAS: The citizens of the City of Walthourville recognizes that all life is dependent upon clean water and strive to restore and maintain the chemical, physical and biological integrity of Georgia's waters; and

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Sarah B. Hayes, Mayor

Shana T. Moss, City Clerk



**City of Walthamville
Mayor and Council Meeting Minutes
August 25, 2026 @ 6:00 PM
Walthamville Police Department**

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II. Roll Call: The roll was taken by the City Clerk and in addition to Mayor Hayes, the following members were present:

Mayor Pro Tem Mitchell Boston
Councilmember Bridgette Kelly
Councilmember Patrick Underwood
Councilmember Lucia Luckey Lovette
Councilmember Robert Dodd

The attendance of the Council constituted a quorum.

Attorney Luke R. Moses was present.

III. Invocation was given by Mayor Hayes.

IV. The Pledge of Allegiance was recited in unison.

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VIII. Agenda Items:

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Councilmember Dodd recused himself for the vote, due to his position with Liberty County as EMA Director.

2. LCPC

A Business License Request was presented for Compass Healthcare Talent Solutions, owned by Mrs. Nateshia Magruder. The business will be located at 25 Broadleaf Road. Compass Healthcare Talent Solutions is a recruitment and talent acquisition consulting firm specializing in the direct-hire placement of healthcare professionals for healthcare organizations.

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4. City of Walthourville

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Public Works

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the possibility of obtaining milling material with the Liberty County Board of Commissioners; however, the cost Mayor Pro Tem Boston asked Mr. Martin how many additional employees were needed. Mr. Martin stated that the department needs two additional employees, but at least one additional employee is necessary. He also stated that the department's equipment is substandard and that additional weed eaters and blowers are needed. The purchase of a zero-turn lawnmower was also discussed.

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Mayor Sarah B. Hayes

High Life Smoke Shop

Agenda Item #1



Mayor and Council

Fire Fee

Agenda Item #2



Agenda Item #3
Payroll Tax Update
Mayor and Council

