



CITY OF WALTHOURVILLE

The Honorable Mayor Sarah B. Hayes, Presiding

July 28, 2026 @ 6:00 PM
Walthourville Police Department

The Honorable Mitchell Boston, Mayor Pro Tem
The Honorable Bridgette Kelly

The Honorable Patrick Underwood
The Honorable Luciria Luckey Lovette

The Honorable Robert (Bob) Dodd

Mr. Luke R. Moses

City Attorney

AGENDA

- | | | |
|-------------|-----------------------------|------------------------------|
| I. | Call to Order | Mayor Sarah B. Hayes |
| II. | Roll Call | City of Walthourville |
| III. | Invocation | Appointee |
| IV. | Pledge of Allegiance | In Unison |
| V. | Approval of Agenda | Councilmembers |
| VI. | Approval of Minutes | Councilmembers |

- June 23, 2026, Regular Meeting Minutes (corrections by CM Kelly).
- July 14, 2026, Regular Meeting Minutes
- July 14, 2026, Executive Session Minutes

VII. Presentation

SPLOST Update
Liberty County Board of Commissioners.

Attorney Kelly Davis

VIII. Agenda Items:

1. LCPC
Shaw Road Townhomes Final Plan and Dedications.

Mrs. Mardee Sanchez

2. City of Walthourville Police Department
Training Aid Presentation.

Chief Christopher Reed

3. City of Walthourville
Park & Recreation Update.

Mayor Sarah B. Hayes

4. City of Walthourville
FY 2027 Budget Meeting Update.

Mayor Sarah B. Hayes

5. City of Walthourville
Employee Pay Study Update.

Mayor Sarah B. Hayes

IX.	Citizens Comments Each citizen is allocated three (3) minutes.	Walthourville Citizens
X.	Department Reports Mr. Dave Martin Mr. Patrick Golphin Chief Nicolas Maxwell Chief Christopher Reed	 Public Works Water Department Fire Department Police Department
XI.	Elected Officials' Comments Mayor Pro Tem Mitchell Boston Councilmember Patrick Underwood Councilmember Bridgette Kelly Councilmember Luciria Luckey Lovette Councilmember Robert Dodd	
XII.	Mayor's Updates	Mayor Sarah B. Hayes
XIII.	Executive Session	Litigation
XIV.	Adjournment	Councilmembers

**When an Executive Session is warranted, it is called for the following:
(Litigation, Personnel and Real Estate)**

City of Walthourville
Mayro and Council Meeting Minutes
June 23, 2026 @ 6:00 PM
Walthourville Police Department

I. Cal to Order: The meeting was called to order at 6:00 PM by Mayor Sarah B. Hayes.

II. Roll Call: The roll was taken by the City Clerk and in addition to Mayor Hayes the following members were present:

Mayor Pro Tem Mitchell Boston
Councilmember Bridgette Kelly

Councilmember Patrick Underwood
Councilmember Luciria Luckey Lovette
Councilmember Robert Dodd

The attendance of the council constituted a quorum.

Attorney Tyler Brewton was present in the absence of Attorney Luke R. Moses

III. Invocation: The invocation was given by Mayor Sarah B. Hayes.

IV. The Pledge of Allegiance was recited in unison.

V. Approval of Agenda: The motion to approve the agenda was made by Councilmember Kelly and the second was added by Mayor Pro Tem Boston. Vote: 5-0: Motion Passed Unanimously.

VI. Approval of Minutes: The motion to approve the June 9, 2026, minutes was made by Mayor Pro Tem Boston and the second was added by Councilmember Kelly. Vote: 4-1: Motion Approved. Opposed: Councilmember Lovette.

VII. Presentation(s) None

VIII. Agenda Items

1. City of Walthourville Mayor and Council
The Mayor and Council continued their discussion regarding the selection of city roads for future improvements and repairs.

Mayor Pro Tem Boston identified Dorsey Road as his top priority for repair. Councilmember Underwood stated that Hillary Lane was his preferred road for improvements. Councilmember Kelly identified Hillary Lane, Slayton Road, and Dorsey Road as her highest priorities. Councilmember Dodd also expressed his support for repairing Dorsey Road.

Mayor Pro Tem Boston stated that, based on the information he had reviewed, applying crush and run to Slayton Road would cost approximately \$100,000. He further noted that drainage improvements would also need to be addressed as part of the project, which would increase the overall cost.

The Council also discussed the condition of Griffin Road. Due to the ongoing bypass construction, it was noted that the damage to Griffin Road is attributable to the construction activities. As a result, the Georgia Department of Transportation (GDOT) is expected to make the necessary repairs once the project is completed. Therefore, the Council agreed that it would be prudent to postpone any City-funded repair or enhancement projects on Griffin Road at this time. Councilmember Lovette inquired about the potholes currently on Griffin Road. It was reiterated that GDOT is responsible for repairing the roadway damage resulting from the bypass construction.

The Council also discussed Hillary Lane, noting that it serves as a major thoroughfare despite being an unpaved dirt road. Concerns were raised that the roadway becomes difficult to navigate during periods of heavy rain, creating challenges for school buses and other vehicles traveling the route.

Mr. Dave Martin, Public Works Administrator, was present and identified additional roads in need of repair, including Hardwick Road and Russell Road. Mr. Martin advised that fully paving these roadways would be costly and suggested that applying crush and run may be a more economical and practical alternative.

Councilmember Dodd inquired whether crush and run could be purchased in bulk to reduce costs. Mr. Martin stated that he would research potential suppliers and pricing to determine where the City could obtain the best value.

City Clerk Shana T. Moss suggested that the City contact Turnipseed Engineering for guidance regarding the purchase of bulk crush and run, noting that the engineering firm may already have established vendor relationships and could provide recommendations or procurement assistance.

Councilmember Kelly stated that she did not want to deplete the City's TSPLOST Fund and expressed her opinion that the City should maintain a minimum balance of \$200,000.00. City Clerk Shana T. Moss informed the Mayor and Council that the City's current TSPLOST balance is approximately \$964,000.00.

Following further discussion, the Mayor and Council were unable to reach a definitive decision regarding the selection of road improvement projects. Mayor Pro Tem Boston recommended that Turnipseed Engineering review the City's road needs and provide a professional recommendation. He also requested that the engineering firm provide information regarding the estimated cost per ton of crush and run material, stating that the City's engineer would be the most qualified to provide those estimates.

Councilmember Kelly requested at the July 14, 2026 meeting that she had corrections. Her corrections are that she and Councilmember Dodd stated Doby Lane was a road that they wanted added to the list for repairs.

City Clerk Shana T. Moss stated that she would forward the City's road inventory report, which identifies the roads in need of improvements, to Turnipseed Engineering. Mayor Pro Tem Boston also advised that he would like the firm invited to attend the next Mayor and Council meeting scheduled for July 14, 2026, to present its findings and recommendations. Additionally, the Council requested that Turnipseed Engineering provide cost estimates for applying crush and run to Hillary Lane and Doby Lane.

(Follow-Up: After the meeting, Ms. Moss contacted Mr. Al Lawson of Turnipseed Engineering regarding the Council's request. Mr. Lawson accepted the invitation to attend the July 14, 2026, Mayor and Council meeting and requested that all questions from the Mayor and Council be submitted in advance so that he could prepare accurate and comprehensive responses. On July 2, 2026, Ms. Moss emailed the Mayor and Council advising them that Turnipseed Engineering had accepted the invitation and requested advance questions. Later that same day, Mayor Pro Tem Boston submitted his questions, which Ms. Moss promptly forwarded to Turnipseed Engineering

for review).

2. City of Walthourville

Mayor Hayes

Housing Moratorium. Mayor Hayes presented a proposal for a housing moratorium, stating that the City has experienced a significant increase in residential development. While acknowledging that growth is beneficial, she expressed concerns regarding the City's available sewer capacity, which is purchased from the City of Hinesville. Mayor Hayes explained that the City is approaching its current sewer capacity and voiced concern that continued residential development could limit the City's ability to accommodate future commercial and industrial growth. She further reminded the Council that the City is required to purchase additional sewer capacity from the City of Hinesville in advance of future development.

Mayor Pro Tem Boston stated that he did not support a moratorium on residential housing; however, he expressed strong support for implementing a moratorium on mobile homes and mobile home parks. He stated that residential growth is beneficial to the City and that new homes generate additional revenue.

City Attorney Brewton advised that the City has the legal authority to adopt a moratorium but cautioned that any such action should be carefully drafted. He noted that consideration must be given to developments that have already received approvals or permits to begin construction.

During the discussion, members of the Council asked Mayor Hayes which businesses had expressed interest in locating within the City. Mayor Hayes responded that she was not at liberty to disclose that information at that time.

Following discussion, Councilmember Kelly made a motion to disapprove the proposed housing moratorium. The motion was seconded by Mayor Pro Tem Boston.

Vote: 3-2: Motion Disapproved.

Members voting to disapprove of the moratorium were: Mayor Pro Tem Boston and Councilmembers Kelly and Dodd.

Members voting in favor of the moratorium were Councilmembers Underwood and Lovette.

IX. Citizens Comments

Walthourville Citizens

There were none.

X. Department Reports

Mr. Dave Martin

Public Works

Mr. Martin reported that the City's roads and rights-of-way are becoming increasingly difficult to maintain due to the rapid growth of vegetation during the peak mowing season. He advised the Mayor and Council that the Roads and Grounds Division is currently operating with only two employees, which has significantly impacted the department's ability to keep up with mowing and routine maintenance. Mr. Martin respectfully requested the Mayor and Council's patience as the department continues working to address these needs with limited personnel.

Mr. Martin also reported that the sign at Johnnie Frasier Park is in poor condition. He stated that the wooden boards have deteriorated and rotted to the extent that the sign cannot be repaired and will need to be completely replaced.

Human Resources Administrator Shana T. Moss informed the Mayor and Council that the City had advertised the vacant positions through the Georgia Department of Labor and that interviews for Roads and Grounds applicants were scheduled for June 24, 2026.

Mr. Patrick Golphin
Mr. Golphin had no report.

Water Department

Deputy Chief Chance Chandler

Fire Department

The report was presented in the absence of Fire Chief Maxwell, who was invited by the Macon-Bibb County Fire Department to serve on an interview panel. It was noted that Macon-Bibb County covered the expenses associated with the trip. The Fire Department reported responding to 63 calls for service during the reporting period, including 2 fire calls and 11 miscellaneous calls.

It was also reported that June was the City's annual fire hydrant testing month. Fire Department personnel have been conducting inspections and testing of all fire hydrants throughout the City and are working closely with the Water Department to identify and complete any necessary repairs to ensure the hydrants remain in proper working condition.

Chief Christopher Reed

Police Department

The Police Department reported that officers responded to 500 calls for service during the reporting period. A total of 53 incident reports were generated, 289 citations were issued, 30 warnings were given, and officers investigated 10 motor vehicle crashes.

The department also reported that the Police Department and Fire Department are collaborating to establish a Safe Exchange Zone at the Police Department. The designated area will provide a secure location for citizens conducting child custody exchanges, completing online marketplace transactions (such as Facebook Marketplace sales), and other similar exchanges. Signage is currently being prepared and will be installed at the Police Department to identify the location.

Additionally, it was reported that there would be no Neighborhood Watch meeting during the month of June. Neighborhood Watch meetings will resume on July 23, 2026.

XI. Elected Officials' Comments

Mayor Pro Tem Mitchell Boston expressed his appreciation to the Liberty County Board of Commissioners for its partnership with the City through the Summer Youth Employment Program. He acknowledged the value of the program in providing local students with meaningful work experience while exposing them to municipal government operations. Mayor Pro Tem Boston also announced that assistance with home energy bills would be available on June 29, 2026, through the Low-Income Home Energy Assistance Program (LIHEAP). He advised that assistance would be provided on a first-come, first-served basis and encouraged eligible residents to bring a copy of their utility bill when applying for assistance.

Councilmember Underwood reported and reiterated about the LIHEAP utility assistance, and the event will be located at 550 South Main Street from 10:00 AM-2:00 PM. He expressed appreciation about Ice Cream in the park that was held on June 11th. He added that the children enjoyed themselves. Councilmember Underwood also expressed his appreciation for everyone who participated in the Ice Cream in the Park event held on June 11, 2026. He stated that the event was well attended and that the children thoroughly enjoyed the activities.

Councilmember Kelly stated she would like to enter into Executive Session, Mayor Hayes added that an Executive Session is already on the agenda.

Councilmember Lovette stated she had no comments.

Councilmember Dodd reported that the Liberty County Emergency Management Agency (EMA), along with other participating agencies and vendors, will host a Hurricane Preparedness Event on June 26, 2026, in the Lowe's parking lot. He encouraged residents to attend the event to obtain valuable hurricane preparedness information, emergency planning resources, and supplies to help them prepare for the upcoming hurricane season.

XII. Mayor's Update

Mayor Sarah B. Hayes

Mayor Hayes reported that she had been attending SPLOST (8) VIII planning discussions and requested that each member of the Mayor and Council provide her with a list of projects they would like to see included for SPLOST funding consideration.

Mayor Hayes also announced that the Liberty County Summer Youth Lunch Program will continue through July 31, 2026 at Johnnie Frasier Park. Lunches are available Monday through Friday from 11:00 a.m. to 1:00 p.m. She advised that the program coordinator plans to host a celebratory event on the final day of the program and stated that donations from the community would be appreciated.

Additionally, Mayor Hayes announced that the City will host a Helping Our Youth event in September 2026. She explained that the event will feature a variety of vendors and community resources, including information on low-income housing, services for senior citizens, and family-friendly activities for youth.

Mayor Hayes then asked City Clerk and Human Resources Administrator Shana T. Moss to provide an update on the two participants assigned to the City through the Liberty County Summer Youth Employment Program.

Ms. Moss reported that both students have been receiving valuable hands-on experience in municipal government. At City Hall, they have been trained to assist with customer service by accepting utility payments, answering telephone calls, preparing Mayor and Council meeting packets, and generating and closing out work orders. They have gone onsite and saw the water team in action during a water outage emergency.

Ms. Moss further reported that one of the students has spent a significant amount of time with the Fire Department, where he has learned about fire apparatus operations, assisted firefighters with washing fire trucks, participated in fire hydrant testing, and was given the opportunity to learn about the operation of the City's ladder truck. She also noted that both students were able to observe employee interviews, ask questions during the process, and later shared positive feedback regarding the experience.

Ms. Moss concluded by stating that the students have been an asset to the City during their summer employment and have demonstrated enthusiasm, professionalism, and a willingness to learn while gaining a greater understanding of municipal government operations.

Mayor Hayes reminded everyone that the City would be closed on Friday July 3, 2026, in observance of the 4th of July Holiday.

XIII. Executive Session

Personnel

At 7:29 PM a motion was made by Mayor Pro Tem Boston to exit regular session and enter into Executive Session. The second was added by Councilmember Kelly. Vote: 5-0: Motion Passed Unanimously.

XIV. Adjournment: At 7:42 PM the motion to adjourn was made by Councilmember Kelly and the second was added by Councilmember Underwood. Vote: 5-0: Motion Passed Unanimously.

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City of Walthourville
Mayor and Council Meeting Minutes
July 14, 2026 @ 6:00 PM
Walthourville Police Department

- I. The meeting was called to order at 6:00 PM by Mayor Sarah B. Hayes.
- II. Roll Call: In addition to Mayor Hayes, the following members were present:

Mayor Pro Tem Mitchell Boston
Councilmember Bridgette Kelly

Councilmember Patrick Underwood
Councilmember Luciria Luckey Lovette

Councilmember Absent: Councilmember Robert Dodd.

The attendance of the Council constituted a quorum.

- III. Invocation: The invocation was given by Mayor Hayes.
- IV. Pledge of Allegiance was recited in unison.
- V. Approval of Agenda: The motion to approve the agenda was halted to amend the agenda by adding an Executive Session for Real Estate. The amended motion was made by Mayor Pro Tem Boston and the second was added by Councilmember Underwood. Vote: 4-0: Motion Passed Unanimously.
- VI. Approval of Minutes:
- June 23, 2026, Regular Meeting Minutes the motion to approve was made by Mayor Pro Tem Boston and the second was added by Councilmember Underwood. Vote: 2-2. Mayor Hayes did not break the tie. The minutes failed to pass. Councilmember Kelly stated she had corrections but did not name them, she stated she would email them to the Clerk. The corrected minutes that will be sent by Councilmember Kelly will be presented at the July 28, 2026 meeting, contingent upon her emailing the corrections.
 - June 23, 2026, Executive Session Minutes, the motion to approve was made by Mayor Pro Tem Boston and the second was added by Councilmember Underwood. Vote: 3-1: Motion Passed Unanimously.
- VII. Presentation

1. Liberty County Tax Assessor Mr. Keith A. Payne
Chief Appraiser Payne stated that he has been serving Liberty County for approximately two years and wanted to personally visit each municipality to discuss the operations and services provided by the Liberty County Board of Assessors.

He advised that property tax assessment notices have been mailed and encouraged citizens to take advantage of the appeals process, which will remain open through July 20th. To better accommodate residents, the Board of Assessors' office will be open Saturday, July 18, from 8:00 a.m. until 12:00 noon, and Monday, July 20, until 6:00 p.m.

Mr. Payne also stated that citizens with questions regarding homestead exemptions are encouraged to contact his office, where staff will review their eligibility and provide assistance.

Councilmember Patrick Underwood expressed his appreciation for Mr. Payne taking the time to visit the City. He noted that he has referred several citizens with property tax questions to the Board of Assessors' office and thanked Mr. Payne for being available to assist them.

2. Turnipseed Engineering

Mr. Al Lawson

Mr. Al Lawson of Turnipseed Engineers stated that he had previously attended a City Council meeting last year to discuss the City's roads. He added that he had received the questions submitted by Mayor Pro Tem Mitchell Boston via the City Clerk and had reviewed the list of roads identified by the Mayor and Council.

Mr. Lawson began by discussing Hillary Lane, explaining that it is currently a dirt road and does not meet the required right-of-way standards. He stated that in order to improve Hillary Lane to a paved street, the City would need to install drainage ditches and widen the roadway to approximately 18 to 19 feet to meet the minimum 40-foot right-of-way requirement.

Mr. Lawson further stated that Hillary Lane, along with several of the other roads he reviewed, contains a significant number of trees that would have to be addressed during construction. He explained that most of the roads would also require the installation of drainage ditches and stormwater infrastructure. He noted that the cost of paving roads has increased substantially and estimated that paving one mile of roadway can cost approximately \$1 million.

Mr. Lawson advised that there are funding opportunities available for roadway improvements, including the Local Maintenance and Improvement Grant (LMIG) administered by the Georgia Department of Transportation. He also cautioned that placing crush and run material on Hillary Lane would only provide a temporary solution. While the roadway would initially appear improved, heavy rainfall would likely wash away the material and create additional maintenance concerns.

Mayor Pro Tem Mitchell Boston stated that he would like Turnipseed Engineering to conduct a comprehensive study outlining the advantages and disadvantages of the various roadway improvement options, as well as identify potential funding sources available to assist the City with future road maintenance and construction.

Councilmember Patrick Underwood stated that a resident at 181 Fletcher Road had contacted him regarding the condition of the roadway and inquired about the status of repairs needed.

Mr. Lawson recommended that the Mayor and Council compile a prioritized list of roads they would like Turnipseed Engineering to evaluate and submit the list to the City Clerk. City Clerk Shana T. Moss will forward the information to Turnipseed Engineering, who will prepare an Engineering Services Agreement outlining the scope of work for the City's consideration.

VIII. Agenda Items:

1. LCPC Ms. Lori Parks
Mobile Home Permit for 311 Strickland Road Parcel 051A033 for a single wide manufactured home. The motion to approve was made by Councilmember Lovette and the second was added by Councilmember Underwood. Vote: 4-0: Motion Passed Unanimously.

2. LCPC Ms. Lori Parks
Mobile Home Permit for 291 Strickland Road Parcel 051A032 for a single wide manufactured Home. The Motion to approve was made by Councilmember Lovette and the second was made by Councilmember Kelly. Vote: 4-0: Motion Passed Unanimously.

3. City of Walthourville Office of the City Clerk
State Ethics Commission and PEACH File System: Ms. Moss provided an overview of the Georgia Government Transparency and Campaign Finance Commission and the PEACH File system. She explained that the PEACH File system is the State of Georgia's electronic lobbying and campaign finance reporting system used to manage compliance, track lobbying and campaign finance laws, and electronically submit required disclosure reports.

Ms. Moss stated that, under the current process, the City Clerk is responsible for submitting the required disclosure reports to the State Ethics Commission on behalf of the City's elected officials. She further explained that pursuant to Senate Bill 199 (SB 199), effective January 1, 2027, each elected official will be required to establish an individual PEACH File account and personally file their own disclosure reports.

Ms. Moss also informed the Mayor and Council that the Ethics Commission is offering virtual training sessions on the PEACH File system to assist filers with the transition. Attorney Luke Moses reiterated the importance of each elected official creating an individual PEACH File account in advance of the January 1, 2027, implementation date.

1. City of Walthourville Mayor and Council
FY 2027 Budget Workshop Dates. The Mayor and Council identified and set five FY Budget 2027 Workshop dates. All meetings will be held at the Police Department.

Budget Workshop # 1	August 17 th	6:00 PM-8:00 PM
Budget Workshop # 2	September 14 th	6:00 PM-8:00 PM
Budget Workshop # 3	September 28 th	6:00 PM-8:00 PM
Budget Workshop # 4	October 14 th	6:00 PM-8:00 PM
Budget Workshop # 5	October 26 th	6:00 PM-8:00 PM
Public Hearing # 1	November 12 th	6:00 PM-7:00 PM
Public Hearing # 2	November 30 th	6:00 PM-7:00 PM
FY 2027 Budget Adoption	December 8 th	6:00 PM

The Motion to approve and publish this information was made by Councilmember Kelly and the second was added by Mayor Pro Tem Boston. Vote: 4-0: Motion Passed Unanimously.

- IX. Citizens Comments
None

Walthourville Citizens

- X. Elected Officials' Comments

Mayor Pro Tem Boston had no comments.

Councilmember Underwood stated the City's School Uniform Drive is currently underway and will go through August 1st. He added that he wanted to thank Liberty County Recreation Department for placing the Soccer equipment at Hillery Park. He also stated he wanted to inquire about the GMA Fall Training that will be held in Brasstown, Georgia. He acknowledged the City's July Birthdays.

Also, the city in conjunction with the Free Lunch Program will hold a Back-to-School event on July 31st, which is the last day of the Free Summer Lunch Program. There will be a Back-to-School supplies giveaway, sponsors are still needed and they can get in contact with him.

Councilmember Kelly stated that more than a month ago she sent an email requesting that new rolling chairs be purchased for the elected officials' seating area. Mayor Hayes responded that the City is exploring the option of installing wheels on the existing chairs. Councilmember Kelly asked whether she could purchase her own chair for use during Council meetings. Mayor Hayes stated that she could do so, however the chair will be removed from the meeting room and stored out of sight following each meeting.

Councilmember Kelly also expressed concerns regarding email communication, stating that she frequently sends emails to the Mayor, Council, and staff but often does not receive responses. As an example, she referenced an email she sent regarding Fall GMA Training, noting that she was uncertain whether her request had been approved or denied.

Ms. Moss explained that when an email is addressed to multiple recipients, she does not respond if the matter requires a decision outside of her authority. She further stated that when she is copied on an email as a courtesy, she generally does not respond, as standard email etiquette indicates that she is being copied for informational purposes only. She explained that she intentionally refrains from making unilateral decisions because she has previously been accused by some members of the Council of exercising too much authority and acting independently. She stated that she disagrees with those assertions but, in an effort to avoid any appearance of overstepping her role, she now waits for direction from the Mayor and Council before proceeding with matters that require policy or governing decisions.

A discussion followed regarding communication expectations, including who should respond to emails and the appropriate use of email correspondence among elected officials and staff. Mayor Hayes noted that there are occasions when emails do not receive responses. No formal resolution regarding email communication procedures was reached.

Mayor Hayes instructed Councilmembers to submit their training requests by email. She added Ms. Moss will complete the registration process, Ms. Moss and Mrs. Ivy Norris will review available funding, and the Mayor will provide final approval.

Councilmember Lovette stated that improvements are needed at Johnnie Frasier Park, noting that the current playground equipment is no longer suitable for children and should be upgraded.

Mayor Hayes asked Councilmember Lovette whether she had identified the playground equipment she would like to have installed. Councilmember Lovette responded that she had previously provided her recommendations and stated that the Mayor and Council should determine what equipment they wanted for the park.

Mayor Hayes stated that no recommendations had been submitted. She explained that during a meeting held at City Hall in April, she provided Councilmember Lovette with a playground equipment catalog and requested that she identify her preferred equipment, and she has not selected any equipment.

The discussion also included the condition of the park sign. Mayor Hayes stated that the existing wooden sign has been in place since 2013 and has reached the end of its useful life.

Councilmember Lovette stated that \$49,000 in SPLOST funds had been allocated for the park. Mayor Hayes responded that the SPLOST VII Intergovernmental Agreement (IGA) does not designate a specific dollar amount for park improvements. She noted that the agreement was negotiated during the administration of former Mayor Larry D. Baker and that she participated in those negotiations, during which Parks and Recreation was added as an eligible project category.

Mayor Hayes asked City Clerk Moss to verify whether the SPLOST VII IGA specified a funding amount for the park. Ms. Moss confirmed that the agreement does not identify a specific dollar amount. She further stated that the SPLOST VII IGA had previously been distributed to the Mayor and Council and that she would resend the document for their reference.

Councilmember Robert Dodd was absent due to work obligations. Prior to the meeting, he verbally conveyed to City Clerk Moss comments stating that he believes the city should postpone making a decision setting the FY 2027 Budget Workshops because the City has not received the 2027 Tax Digest from the Liberty County Tax Commissioner for review.

XI. Mayor's Update

Mayor Sarah B. Hayes

Mayor Hayes thanked everyone for attending the Turnipseed Engineering Dinner on June 27th. She reported that she has been attending the SPLOST VIII meetings and has remained in contact with Mrs. DeLisa Clift regarding the City's pay study.

Mayor Hayes stated that Mrs. Clift has completed observations of the Roads and Grounds, Fire, and Police Departments. She added that she would be following up with Mrs. Clift to determine the anticipated completion date of the final project report.

Councilmember Lovette asked about the findings of the pay study. Mayor Hayes responded that the project is still ongoing and that, at this time, only the City Hall and Water Department evaluations have been completed. She further stated that she requested the remaining City departments be evaluated to ensure the final report provides a fair and comprehensive assessment of all departments.

- XII. Executive Session: At 7:21 PM the motion to enter into Executive Session for Real Estate was made by Mayor Pro Tem Boston and the second was added by Councilmember Kelly.
Vote: 4-0: Motion Passed Unanimously.
- XIII. Adjournment: At 7:31 the motion to adjourn was made by Mayor Pro Tem Boston and the second was Added by Councilmember Underwood.
Vote: 4-0: Motion Passed Unanimously.

DRAFT

Shaw Road Townhomes

Final Plat and Dedications

Developer:

JC Vision and Associates

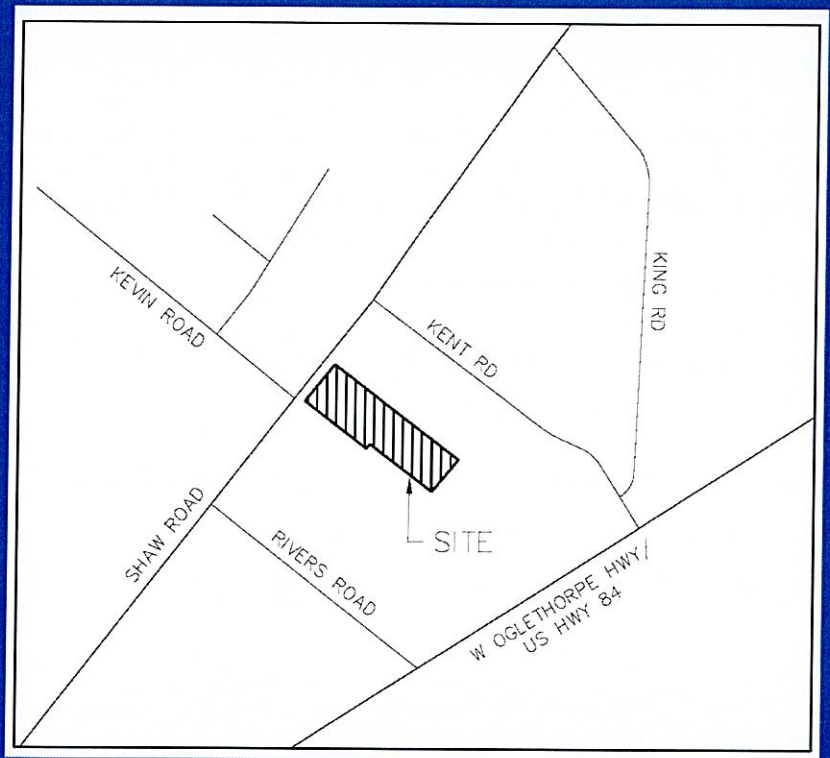
Engineer:

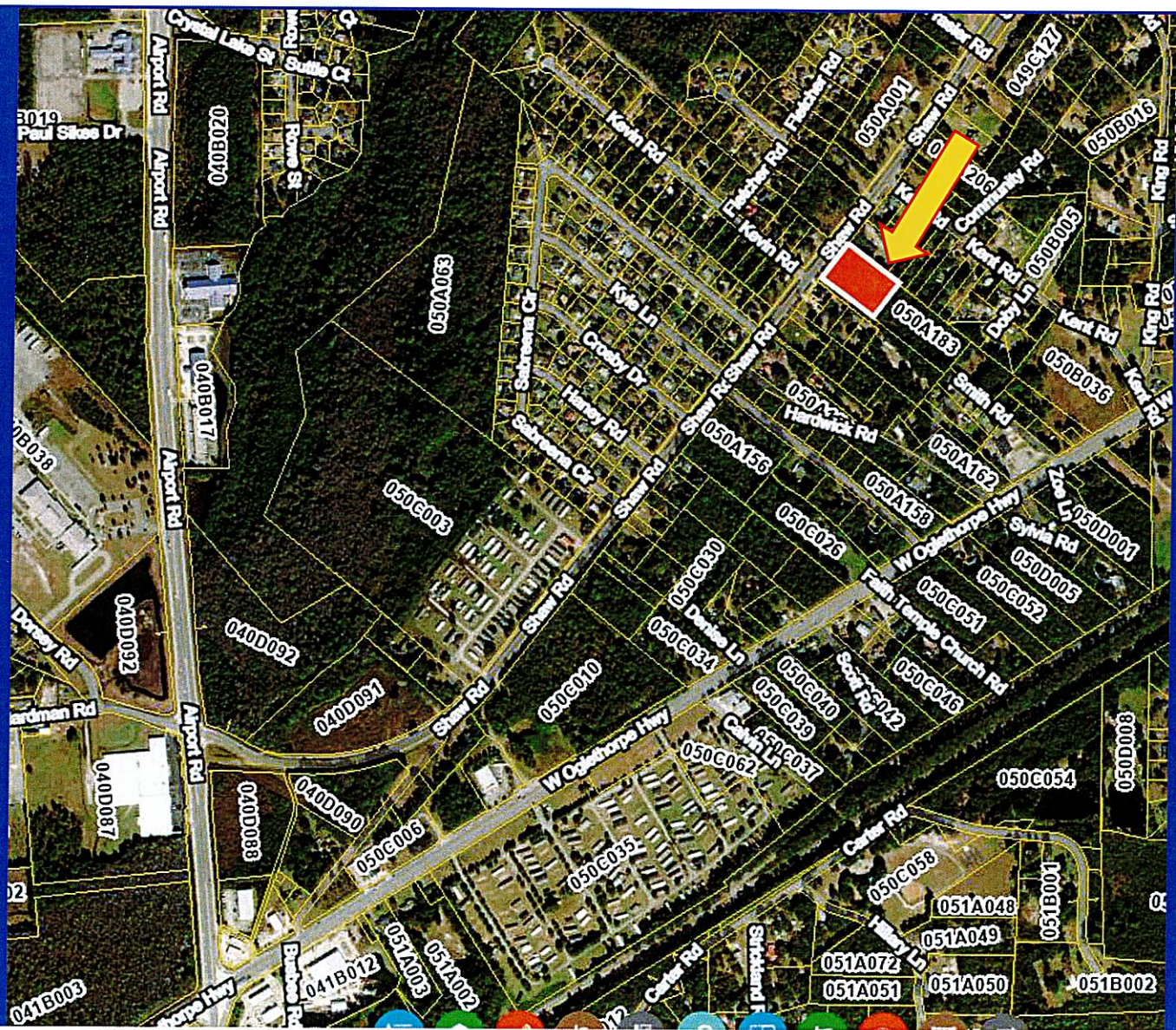
T.R. Long Engineering

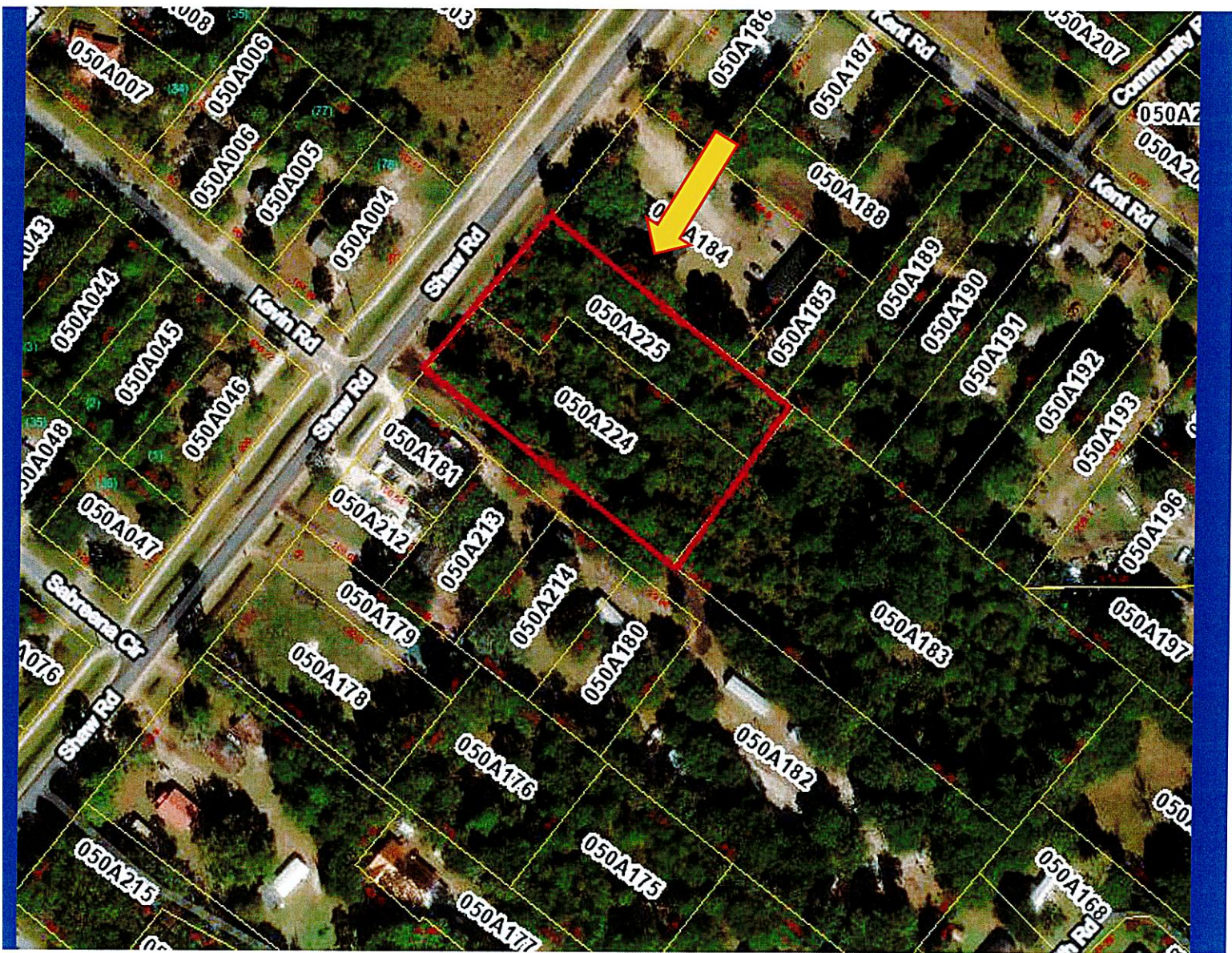
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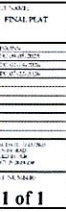
- 10 lots for townhomes
- Zoned MFR
- 1.67 acres

Location: Shaw Road









Lot Sizes

- Min. lot size 2,000 sq. ft.

Setbacks

- 35 ft. along Shaw Road
- 10 ft. front and side for end units
- 20 ft. rear

Dedications to the City:

- ❖ Covenant Court – 328 feet
- ❖ Water, sewer and stormwater improvements and associated easements

Dedications to the HOA:

- ❖ Drainage easements for general maintenance of the ponds

Retained by owner:

- ❖ Tracts A and b

The utilities and curb and gutter are installed. The installation of the remaining improvements are guaranteed by letters of credit in the following amounts:

- Primary improvements - **\$37,800**
(paving, striping, signage and pond fencing)
- Secondary improvements - **\$40,300**
(sidewalks and street trees)

A letter of credit in the amount of **\$46,000** for maintenance of the improvements is also in-hand.

Recommendation

Shaw Road Townhomes

APPROVAL of the FINAL PLAT

and

ACCEPTANCE of DEDICATIONS

noted on the Plat





AGENDA ITEM # 2

City of Walthourville Police Department

Training Aid Presentation

Chief Christopher Reed



AGENDA ITEM # 3

City of Walthourville

Park & Recreation Update

Mayor Sarah B. Hayes



AGENDA ITEM # 4

City of Walthourville

FY 2027 Budget Meeting Update

Mayor Sarah B. Hayes



AGENDA ITEM # 5

City of Walthourville

Employee Pay Study Update

Mayor Sarah B. Hayes