



Office of the City Clerk
Post Office Box K
222 Busbee Road
Walthourville, GA 31333
912-368-7501

Greetings, 2023 Candidates!

Thank you for your interest in Walthourville City Government. The City of Walthourville is governed by a Mayor and five (5) Councilmembers, who each run for a position but are elected by popular vote. City Elections are nonpartisan; (ex: candidates do not run as members of a respective political party). Elected Officials serve for terms of four years and until their respective successors are elected and sworn in.

Sec. 2-2. - Qualifications for Mayor and Councilmembers

To be eligible for the office of mayor or councilman, elected or appointed, a person must be at least twenty-one years of age, must meet the requirements of a qualified voter of said city, as prescribed by State law, and, except for the first election held under this Charter, must have been a bona fide resident of the city for at least one year in the case of a councilman and two years in the case of the mayor next preceding the election in which he offers as a candidate. No person shall be eligible as mayor or councilman who shall have been convicted of a crime involving moral turpitude unless such person has received a full pardon and has all rights of citizenship restored.

Qualifying for the November 7th, 2023 General Election will be held at the City of Walthourville City Hall, located at 222 Busbee Road, Walthourville, GA 31333. The qualifying dates are August 21st-25th, 2023, the hours of qualifying on each of those days shall be between the hours of 9:00 AM-4:30 PM. The clock in City Hall determines the time. The qualifying fee for Mayor is \$432.00 and the qualifying fee for Councilmembers is \$216.00 (3% of the annual). Mayor's monthly salary is \$1,200.00 and the monthly salary for councilmembers is \$600.00

The Mayor and City Council determine policies, enact legislation and provide leadership in the city. Mayor and Council meetings are held on the second and fourth Tuesday of each month at 6:00 PM at the Police Department located at 192 B Talmadge Road. I encourage you to view the city's website at www.cityofwalthourville.com and the city's Facebook Page has a wealth of day-to-day information.

Campaign Signs

The City of Walthourville promotes healthy and obscure view campaigning for signs. All campaigns signs should be off of the city's right-of-way. Please be mindful that State Route 119 and Highway 84 runs through Walthourville and these roads are maintained by Georgia Department of Transportation. After the election on November 7th, 2023 all candidates are encouraged to remove their signage as soon as possible. All campaign signs not removed will be confiscated and destroyed.

Campaigns Documents. Certain documents are required to be filed by the Georgia Government Transparency and Campaign Finance Commission or GGTCFC (formerly known as the State Ethics Commission) with the City Clerk's Office. Their website address is <http://www.ethics.ga.gov> and candidates should familiarize themselves with all form, publications and the requirement of candidacy for the public office they are seeking.

Please be familiar with the Georgia Government Transparency & Campaign Finance Act (2018 Edition). This booklet is located within the material provide by the City Clerk's Office and on the Georgia Government Transparency & Campaign Finance Commission website.

DOI (Declaration of Intent to Accepts Campaign Contributions)

If you are currently not a public office holding elective office and you plan to run for public office, you must file a DOI BEFORE accepting campaign contributions. The form DOI is filed with the City Clerk which will be sent to the GGTCFC. This simply means a DOI is filed by a brand-new candidate, not by someone already in office, because they would have already filed a DOI when they were a candidate. However, if they are running for a different office then they are a new candidate and a DOI is required.

Form RC (Registration of Campaign Committee)

Candidates are not required to have a campaign committee. However, if a candidate forms a campaign committee the candidate must register the committee with the GGTCFC prior to accepting any contributions. No contributor may be accepted at any time there is a vacancy in either the position of chairman or treasurer. One person may serve as both chairperson and treasurer. No candidate may have more than one committee. The Form RC is filed with the Commission (GGTCFC).

PFD (Personal Financial Disclosure Statement)

A Personal Financial Disclosure Statement must be filed with the City Clerk no later than the fifteenth (15th) day following the date of qualifying as a candidate for office (§21-5-50 (a) (1) or a significant fine will be imposed. The City Clerk will send the statement to the GGTCFC.

CCDR/FD (Campaign Contribution Disclosure Report/Financial Disclosure Report)

Form CCDR (Campaign Contribution Disclosure Report)-During a General Election, the Campaign Contribution Disclosure Report must be filed with the City Clerk January 31st, April 30th, June 30th, September 30th, October 25th and December 31, 2023. The City Clerk will send the report to the GGTCFC. (SB213).

Affidavit of a Candidate Intent Not to Exceed \$ 2,500 in Contributions and/or Expenditures

If the candidate does not exceed \$2, 500 in contributions or expenditures, then the candidate shall not have to file a report under O.C.G.A §21-5-34 (d/1 (1)). See affidavit in candidate packet information.

Contribution Limits (§21-5-41)

There are maximum allowable contribution limits.

Penalties (§21-5-34 (k) (1))

Graduated late fees of \$125, \$250 and \$1,000 are imposed for failure to timely file CCDR's or PFDS's. Candidates and public officers are prohibited from using campaign funds to pay late fees. Additional, fees, fines, and/or penalties may apply for 45 days or more for late or failure to file.

Two Business Day Report of Contributions Received (§ 21-5-34 (c) (2) (C))

During the period between the last report due prior to the date of any election for which the candidate is qualified and the date of such election, all contributions of \$ 1,000.00 or more shall be reported within two business days of receipt and also reported on the next succeeding regularly scheduled campaign contribution disclosure report. (SB213).

Unsuccessful Candidates Required to File Campaign Contribution Disclosure Reports

Any person who is an unsuccessful candidate in an election year and who is required to file campaign contribution disclosure reports shall for the remainder of the election cycle file such reports at the same time as a successful

candidate until funds are expended in accordance with the Georgia Government Transparency and Campaign Finance Commission- 821-5-33-Disposition of Contributions.

Campaign Contributions Disclosure Final Report and Termination Statement

File this report when the campaign account is zeroed out and closed.

Electronic Filing Access Code Application:

This form must be completed by a first time candidate and must be completed and returned by the candidate to the Georgia Government Transparency and Campaign Finance Commission. GGTCFC will process the application and send the candidate their electronic PIN that will be needed for Campaign Reports.

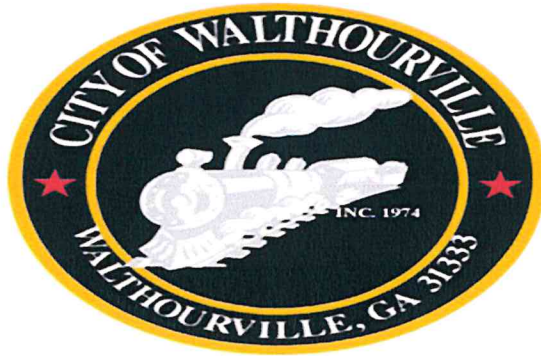
Qualifying Contact Information

Georgia Government Transparency and Campaign Finance Commission
200 Piedmont Avenue
Suite 1402, West Tower
Atlanta, Ga 30334
Phone: 404-463-1980
Fax: 404-463-1988
<http://www.ethics.ga.georgia.gov>

Georgia Secretary of State Elections Office
2 Martin Luther King Jr. Drive
Suite 802 Floyd West Tower
Atlanta, Ga 30334
Phone: 404-656-2871
Fax: 404-651-9531
<http://www.sos.georgia.gov/elections/candidateinformation.html>.

Liberty County Board of Elections
100 N. Main St.
Suite 1600
Hinesville, GA 31313
Phone: 912-876-3310
Fax: 912-876-2538
www.libertycountyga.com

City of Walthourville
Ms. Shana T. Moss, City Clerk
222 Busbee Road-Physical
P.O. Box K-Mailing
Phone: 912-368-7501
Email: cityclerk@cityofwalthourville.com
www.cityofwalthourville.com



Polling Location for City of Walthourville

**Victory Baptist Church
1933 Talmadge Road
Walthourville, GA 31333**



Polling Location will be open to registered voters from 7:00 AM to 7:00 PM EST on Election Day.

Early Voting Information

Early Voting will be held October 16, 2023-November 3, 2023, at the Historical Courthouse located at 100 Main Street-Hinesville, GA., from 8:00 AM-5:00 PM.

Voter Registration List

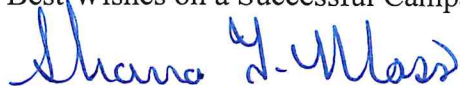
Voter Registration List

The cost and price list for the purchase of voter registration list may be obtained through the Liberty County Board of Registration and Elections.

Campaigning on City Property Prohibited

Campaigning on City Property is strictly prohibited. There will be no campaigning at City Hall, Fire Department, Police Department and Public Works. This will be strictly enforced.

Best Wishes on a Successful Campaign.



Shana T. Moss
City Clerk