



**City of Walthourville Mayor and Council Meeting
February 13, 2024 @ 6:00 PM
Walthourville Police Department**

Agenda

The Honorable Mayor Sarah B. Hayes, Presiding

The Honorable Mitchell Boston
The Honorable Bridgette Kelly

The Honorable Patrick Underwood
The Honorable Luciria L. Lovette
The Honorable Robert Dodd

Luke R. Moses, City Attorney
Fire Chief, Nicolas Maxwell
Police Chief, Christopher Reed

- | | | |
|------|-----------------------------------|-----------------------------|
| I. | Meeting Called to Order: | Mayor Sarah B. Hayes |
| II. | Roll Call: | City Clerk |
| III. | Invocation | Appointee |
| IV. | Pledge of Allegiance: | In Unison |
| V. | Adoption of City Council Agenda: | Councilmembers |
| VI. | Adoption of City Council Minutes: | Councilmembers |

• January 23, 2024 Regular Meeting Minutes

- | | | |
|------|------------------|------|
| VII. | Presentation(s): | None |
|------|------------------|------|

- | | | |
|-------|---------------|--|
| VIII. | Agenda Items: | |
|-------|---------------|--|

1. LCPC Public Hearing	Ms. Lori Parks
-----------------------------------	-----------------------

Rezoning Petition 2024-001-W. A rezoning petition submitted by Mr. Melvin B. Bellmon to rezone 0.40 acres +/- from AR-1 (Agricultural Residential) to C-3 (Highway Commercial) for a barbeque restaurant. The property is located at the intersection of Dunlevie Road and Bobbie Street in Walthourville and is described as LCTM Parcel 063CO23.

Recommendation: For the Mayor and Council to approve/disapprove Rezoning Petition 2024-001-W.

2. LCPC **Ms. Lori Parks**
Mobile Home Permit for Sanders Road Parcel-051C003 for a double wide manufactured home. The owner is Hinesville Home Center, Inc. The property is zoned AR-1 (Agricultural Residential) which allows double or single wide homes.
Recommendation: For Mayor and Council to approve/disapprove the permit.

3. LCPC **Ms. Lori Parks**
Mobile Home Permit for 9 Jones Court Parcel-051A064 for a double wide manufactured home. The owner is Hinesville Home Center, Inc. The property is zoned SFMH (Single-family Manufactured Home) which allows double or single wide homes.
Recommendation: For Mayor and Council to approve/ disapprove the permit.

4. LCPC **Ms. Lori Parks**
Business License Request for ABL Tax Services. The owner is Mrs. Andrea Brown-Lewis and the business will be located at 1512 Talmadge Road, Parcel # 052B032. ABL Tax Services will be providing full tax services to clients and no clients will be coming to the residence.
Recommendation: For Mayor and Council to approve/disapprove the Business License Request.

5. City of Walthourville **Mayor Sarah B. Hayes**
Keep Liberty Beautiful Proclamation. To declare Friday February 16, 2024 as Arbor Day in the City of Walthourville.
Recommendation: For Mayor and Council to authorize execution of the Proclamation.

6. City of Walthourville **Councilman Mitchell Boston**
City Millage Rate. For the Mayor and Council to discuss and set the city's millage rate.
Recommendation: For the Mayor and Council to authorize the Public Hearing Dates to set the city's millage for 2025.

7. City of Walthourville **Mayor Sarah B. Hayes**
City Fire Fee.
Recommendation: For the Mayor and Council to finalize the specifications for the City to collect the Fire Fee.

IX. Department Reports	City of Walthourville Departments
<ul style="list-style-type: none">• Water Department• Fire Department• Police Department	<p style="text-align: right;">Mr. Patrick Golphin Chief Nicolas Maxwell Chief Christopher Reed</p>

X. Mayor and Council Comments

- Parks and Recreation
- Public Works
- Youth Council
- Special Projects
- Emergency Update
- Mayor's Corner

Walthourville Elected Officials

Mayor Pro Tem Luciria L. Lovette
Councilman Mitchell Boston
Councilman Patrick Underwood
Councilwoman Bridgette Kelly
Councilman Robert Dodd
Mayor Sarah B. Hayes

XI. Citizens Comments

Three-minute limit (3 Minutes)

Citizens

XII. Executive Session

Attorney Luke R. Moses

XIII. Adjournment

Councilmembers

When an Executive Session is required, one will be called for the following issues:

(1) Personnel (2) Real Estate or (3) Litigation

City of Walthourville
Mayor and Council Meeting Minutes
January 23, 2024 @ 6:00 PM

- I. Call to Order: The meeting was called to order at 6:00 PM by Mayor Sarah B. Hayes.
- II. Roll Call: The roll was taken by the City Clerk with the following members present:

Mayor Sarah B. Hayes	Councilman Mitchell Boston
Councilman Patrick Underwood	Councilwoman Bridgette Kelly
Councilwoman Luciria L. Lovette	Councilman Robert Dodd

The attendance of the council constituted a quorum.

Attorney Luke R. Moses was present for the meeting.

- III. Invocation was given by Mayor Sarah B. Hayes.
- IV. Pledge of Allegiance: The Pledge of Allegiance was recited in unison.
- V. Adoption of City Council Agenda: The motion to approve was made by Councilwoman Lovette and the second was added by Councilman Underwood.
Vote: 5-0: Motion Carried Unanimously.
- VI. Adoption of City Council Minutes: The motion to adopt the following was made by:
 - December 12, 2023-Regular minutes, the motion to approve was made by Councilman Boston and the second was provided by Councilman Underwood.
Vote: 4-1: Motion Carried.
Voting favorably were Councilmembers: Boston, Underwood, Kelly and Dodd.
Voting opposed: Councilwoman Lovette.
 - December 12, 2023- Executive Session Minutes, the motion to approve was made by Councilwoman Kelly and the second was added by Councilman Boston.
Vote: 4-1: Motion Carried.
Voting favorably were Councilmembers: Boston, Underwood, Kelly and Dodd.
Voting opposed: Councilwoman Lovette.
 - December 21, 2023-Special Called Meeting Minutes, the motion to approve was made by Councilman Dodd and the second was added by Councilman Underwood.
Vote: 4-1: Motion Carried.
Voting favorably were Councilmembers: Boston, Underwood, Kelly and Dodd.
Voting opposed: Councilwoman Lovette.
- VII. Presentation(s): None

VIII. Agenda Items

1. LEMA Mr. Thomas (Trip) W. Duke III
Liberty County Emergency Management Agency (LEMA). Statewide Mutual Aid Agreement (SWMAA). Mr. Duke stated the MOU he was presenting would assist the city in obtaining State Resources in the event of a disaster and emergency. This is a four-year agreement and it would need to be renewed in 2028. Mr. Duke stated, “that a State of Emergency has to be declared before this agreement will be effective.” The motion to approve the MOU was made by Councilman Boston and the second was added by Councilwoman Lovette. Vote: 4-0: Motion Carried.
(Councilman Dodd reclused himself from the vote due to conflict of interest, he is the Liberty County Emergency Agency’s Director).

2. City of Walthourville Mayor and Council

- **Appointment of Mayor Pro Tem:** Mayor Hayes stated she wanted to nominate Councilwoman Kelly. Councilman Underwood made the motion, and Councilwoman Kelly seconded. Councilmembers: Dodd, Boston, and Lovette voted against Councilwoman Kelly. Vote: 2-3: Motion Failed.

City Attorney Luke Moses said that, by law, the incumbent on the ballot with the most votes when last elected would automatically become Mayor Pro Tem. which was Councilwoman Lovette. Although she ran unopposed, her name did appear on the ballot. Mayor Hayes inquired if there was an alternative. Attorney Moses referenced Article Two Section 2-6 of the City’s Charter, stating that, because the charter reads that the Mayor and Council get to decide, “this is one of the rare instances when the Mayor can cast a vote.” Councilwoman Kelly then nominated Councilwoman Lovette and the second was added by Councilman Underwood. Councilmen Boston and Dodd voted no, Mayor Hayes abstained, and Councilwoman Lovette cast the deciding vote for herself. Vote: 3-2: Motion Carried.

- **Appointment of City Attorney:** The motion to approve Luke R. Moses as City Attorney was made by Councilman Underwood and the second was provided by Councilman Boston. Vote: 4-1: Motion Carried.
Members voting favorably were Boston, Underwood, Kelly and Lovette.
Member voting unfavorably was Councilman Dodd.
- **Appointment of Municipal Court Judge:** The motion to reappoint Judge Robert Pirkle was made by Councilman Underwood and the second was added by Councilman Boston. Vote: 3-0-2: Motion Carried.
Members voting favorably were Councilmen Dodd, Underwood and Boston.

Members abstaining were Mayor Pro Tem Lovette and Councilwoman Kelly.

- Appointment of City Finance Officer. Mayor Hayes stated the city needs to look into hiring an onsite Finance Officer. Mayor Pro Tem Lovette stated the city definitely needs one. She suggested looking for a city employee with the knowledge, skill set and education. Attorney Moses stated that a full-time position would need to be advertised and that a city employee could apply. Mayor Hayes requested a motion to approve the hiring of a City Finance Officer, with the salary of the person being revisited. The motion to approve was made by Mayor Pro Tem Lovette and the second was added by Councilman Boston. Vote: 5-0: Motion Carried Unanimously.

- Appointment of Department Heads. Mayor Hayes disseminated the appointments of Department Heads. Mayor Hayes stated she will be responsible for communicating with the Fire, Police and Water Departments. Mayor Pro Tem Lovette will continue being the liaison with Parks and Recreation. Councilman Mitchell Boston will be the Public Works liaison. Councilwoman Robert Dodd will work as the city's EMA Liaison in conjunction with Liberty County Emergency Management Agency Director. Councilman Patrick Underwood has been assigned to develop the new Youth Commission and other youth related activities. Councilwoman Bridgette Kelly has been tasked with Special Projects and finding grants and other funding.

3. City of Walthourville

- Work Session Dates. Mayor Hayes stated she would like for the council to convene prior to the regular meeting for a working session to discuss any information on the agenda or any pertinent information that they would like to discuss. The next work session will be held February 13, 2024 at 5:00 PM in the council chambers.
- City Charter and Ordinance Review Date(s). The Mayor stated the City Charter is antiquated and needed to be updated as quickly as possible. Attorney Moses pointed out that any changes would have to be channeled through State Representative Al Williams, at the State Capitol which would probably have to wait until next year's legislative session to get done.
- Walthourville's 50th Anniversary Celebration. The Mayor discussed a celebration to mark the 50th anniversary of Walthourville's incorporation as a city. Although the Georgia Assembly passed Walthourville's charter in March 1974, Hayes said the reason for delaying the celebration until September was to acquire sponsors to fund the event, "due to the fact that March is so close. Councilman Boston said, "I think the city's finances need to be first and

foremost.” Mayor Hayes stated she agreed and that is why she supports obtaining sponsors and moving the celebration until September.

IX. Department Reports

City of Walthourville Departments

Fire Department

Chief Nicolas Maxwell

Presented the department’s statistics. Chief Maxwell suggested a fair way to assess the fire fee would be to charge a flat fee per square foot: for example, one cent for residential properties, two cents for commercial, and three cents for industrial. No fee would be charged for undeveloped parcels. Chief Maxwell said the city “would need heavy assistance from the Tax Assessor’s office” to figure out exactly how much revenue the fire fee would generate, based on properties within the city limits. Mayor Hayes said no one was able to meet with the city until after February 28th. Chief Maxwell further stated, the Fire Department would start a school supply closet for children who lost their school supplies in a fire.

Police Department

Chief Christopher Reed

Presented the department’s statistics. Chief Reed announced the Citizens Academy, which gives residents the chance to learn about policing firsthand through a series of classes. They are looking at restarting the Citizens Academy which will take place in March on Thursdays at 6 p.m. if enough people sign up. Citizens in the class will get to go on a ride along with WPD officers. Several young people also had approached the department about starting a youth academy. Mayor Hayes suggested that Councilman Underwood and Mayor Pro Lovette offer activities through the Youth Council and Parks and Recreation.

Water Department

Mr. Patrick Golphin

Reported the Water Department is having some problems with the city’s current meters. He stated in June of 2023 a representative presented to the Mayor and Council that the city’s current meters are obsolete, the life span is 10 years and the current meters were installed in 2013. The representative presented a proposal to the Mayor and Council to replace the current meters with digital meters would cost the city \$900,000. The cost of a current meter is \$250.00 and currently 40 meters are affected.

Mayor’s Corner

Mayor Sarah B. Hayes

Stated she was happy to see everyone come out. A discussion ensued about the city’s recycling. She said a lot of manpower is being spent on the city’s recycling and some citizens don’t participate. Councilwoman Kelly told her fellow colleagues that enforcing penalties against those who use recycling bins for garbage could prove tough. “By the time the Sanitation Team dump it and see it, it’s already in the recycle truck.” What do you do then?” Councilman Dodd suggested setting up a recycling cage at a central location where residents would drop off their items. Mayor Pro Tem Lovette said, “the recycling program was not started to make money, it was started to protect and save the environment and reduce the city’s landfill cost. Councilman Boston said he has lived in places where sanitation workers refused to pick up garbage if the recycling wasn’t done correctly and that was punishment enough.

- X. Citizens Comments Citizens
1. Ms. Gwendolyn Dykes said that, when the city used to have a central recycling drop-off location, it was “a mess” and that the curbside bins “were a blessing.”
 2. Mrs. Gail Ford said that, over the past year, she had seen recycling put into the regular trash truck.
 3. Mrs. Yvette Sanders said that she agrees with Councilman Boston that people who don’t separate their recycling shouldn’t have their trash picked up. She added that residents “need clarification on what can and cannot be recycled” and that it was not fair to penalize everyone for a few people’s actions.

XI. Executive Session None

XII. Adjournment: The motion to adjourn at 7:17 PM was made by Mayor Pro Tem Lovette and the second was provided by Councilman Boston.

DRAFT



ALWAYS MOVING WHILE IMPROVING

AGENDA ITEM 1

Rezoning Petition 2024-001-W

A rezoning petition was submitted by Melvin B. Bellmon, applicant, to rezone 0.40 acres +/- from AR-1 (Agricultural Residential) to C-3 (Highway Commercial) for a barbeque restaurant. Property is located at the intersection of Dunlevie Road and Bobbie Street in Walthourville and is further described as LCTM Parcel 063C023.

Public Notification

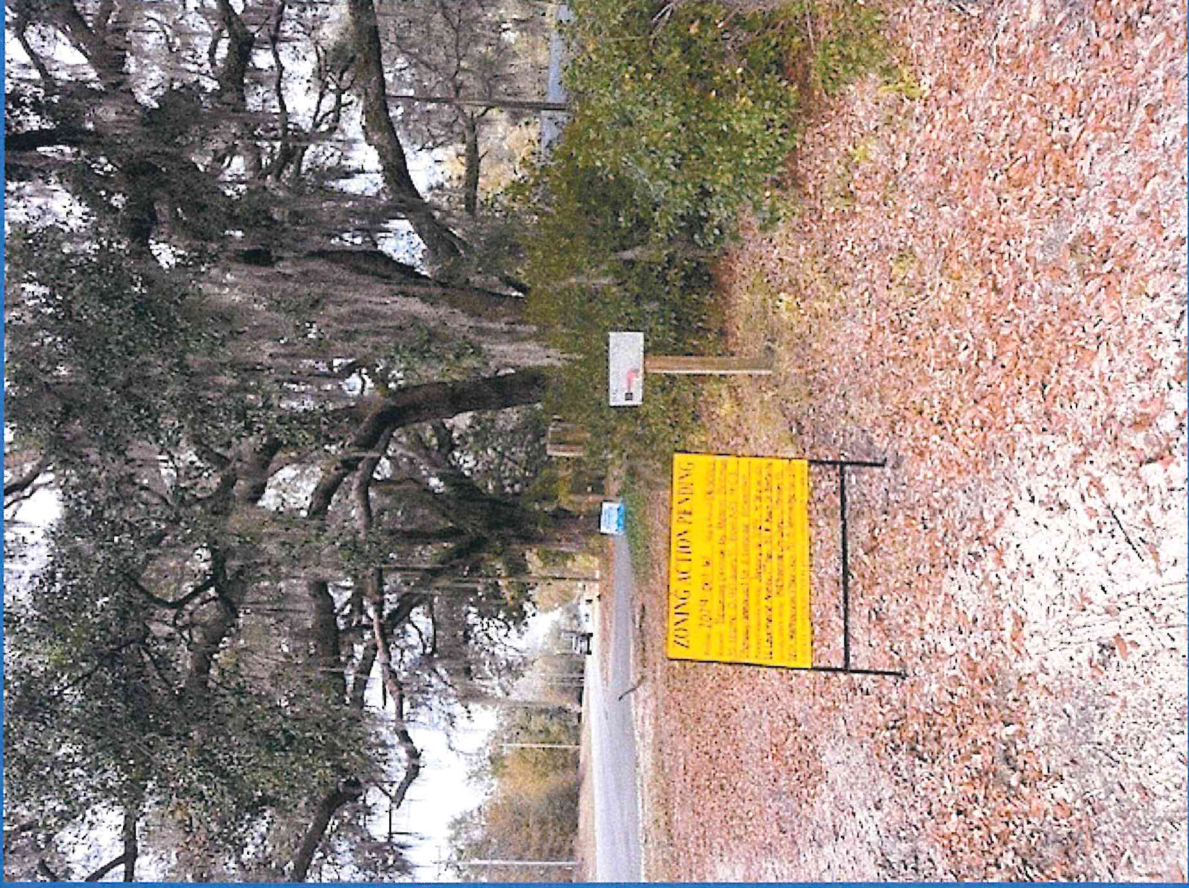
Rezoning Petition 2024-001-W
 A rezoning petition was submitted by Melvin B. Bellmon, applicant, to rezone 0.40 acres +/- from AR-1 (Agricultural Residential) to C-3 (Highway Commercial) for a barbecue restaurant. Property is located at the intersection of Dunlevie Road and Bobbie Street in Walthourville and is further described as LCTM Parcel 063C023. Property is bounded north or formerly as follows: NORTH by Bobbie Street; EAST by lands of Johnny Hendrix; SOUTH by lands of Willie and Brenda Quarterman; and WEST by Dunlevie Road.

Variance Request 2024-002-H
 A variance request was submitted by Richard Byers, owner, to reduce the side street setback from the required 25 feet to 21 feet. Property is located at 802 Spanish Oak Drive in Hinesville and is further described as LCTM Parcel 055B125. Property is bounded now or formerly as follows: NORTH by lands of Maurice A. Aldons; EAST by lands of Gregory Schmid; SOUTH by Lakeview Drive; and WEST by Spanish Oak Drive.

Conditional Use Request 2024-003-LC
 A conditional use request was submitted by Edward Gill Sikes, owner, for a surface mine/borrow pit. Property is located on Islands Highway in unincorporated Liberty County and is further described as LCTM Parcel 362011. Property is bounded now or formerly as follows: NORTH by Islands Highway; EAST by lands of Brandt and William Sikes; Robert T. Sikes; Sunbury Services, LLC, and Stephen Sikes; SOUTH by Maxwellton Road; and WEST by Maxwellton Road.

Variance Request 2024-004-R
 A variance request was submitted by Michael Hagar, applicant, to reduce the front and side street setbacks from the required 35 feet to 32 feet from South Coastal Highway and 35 feet from Oak Street for the placement of an ice machine. Property is located on South Coastal Highway in Riceboro and is further described as LCTM Parcel 191D017. Property is bounded now or formerly as follows: NORTH by lands of Rosa Lee Way and Et Al and Chemtall Inc.; EAST South Coastal Highway; SOUTH by Oak Street; and WEST by Oak Street.

Public Hearings
 The Liberty Consolidated Planning Commission will hold a public meeting January 16, 2024, at 4:30 p.m., at the Liberty County Courthouse Annex, 112 North Main Street, 2nd floor, in Hinesville. Public Hearings to be Held by the Applicable Governing Authority: Thursday, February 1, 2024, 3:00 p.m. – The City of Hinesville Mayor and Council will meet at Hinesville City Hall, 115 East M. L. King, Jr. Drive, Hinesville. Tuesday, February 6, 2024, 6:00 p.m. – LC Board of Commissioners will meet in the Courthouse Annex, 2nd floor, 112 North Main St, Hinesville. Tuesday, February 6, 2024, 6:00 p.m. – The City of Riceboro Mayor and Council will meet at Riceboro City Hall, 4614 South Coastal Highway, Riceboro. Tuesday, February 13, 2024, 6:00 p.m. – The City of Walthourville Mayor and Council will meet at the Walthourville Police Department, 192-B Talmadge Road, Walthourville. December 28, 2023, LIBERTY CONSOLIDATED PLANNING COMMISSION ACCOUNT # 04100401 47186/12/28/23/pp



Vicinity Map

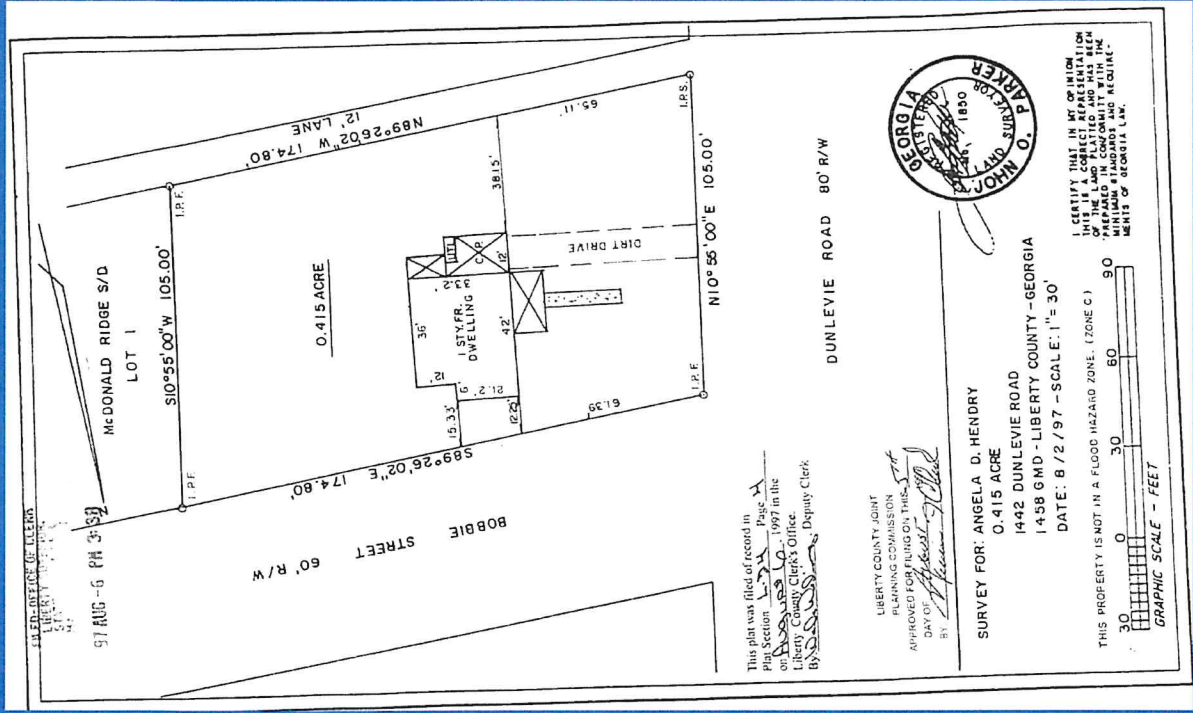


Narrative

“My name is Bruce Bellmon, born and raised in Allenhurst, Georgia in the Pray and Martin families. I moved to Atlanta in 1984 and cooked at several fine dining restaurants for over 40 years. I have a love and passion for people and cooking, and I’d like to bring this to the community of Liberty County. Having been raised here and understanding the things that matter (family, affordability and quality) I want to invest back into the community. I remain optimistic about the opportunity and possibility for the City of Walthourville and Liberty County.”

-Bruce Bellmon

Plat



Zoning Analysis

1. Does this property have reasonable economic value as currently zoned?
 - *Yes.*
2. Does the proposed use conform to the Fort Stewart Joint Land Use Study (JLUS)?
 - *Yes.*
3. Does the proposed use conform to the Liberty County Comprehensive Plan?
 - *The Comprehensive Plan designates this property as residential low-density.*

Zoning Analysis

4. Will there be an adverse effect on the value and usability of nearby properties?
 - *Yes.*
5. Is the proposed use suitable in view of nearby uses?
 - *No.*
6. Will the zoning proposal create an undue burden on transportation including streets and transit, and on schools, utilities, or the provision of public safety?
 - *No.*

Zoning Analysis

7. Would this allow a short-term gain at the expense of our local long-term goals?
 - *Yes.*
8. Would this change cause a “domino effect” and encourage “sprawl”?
 - *Yes.*
9. Are there unique historical sites which may be adversely impacted?
 - *None noted.*

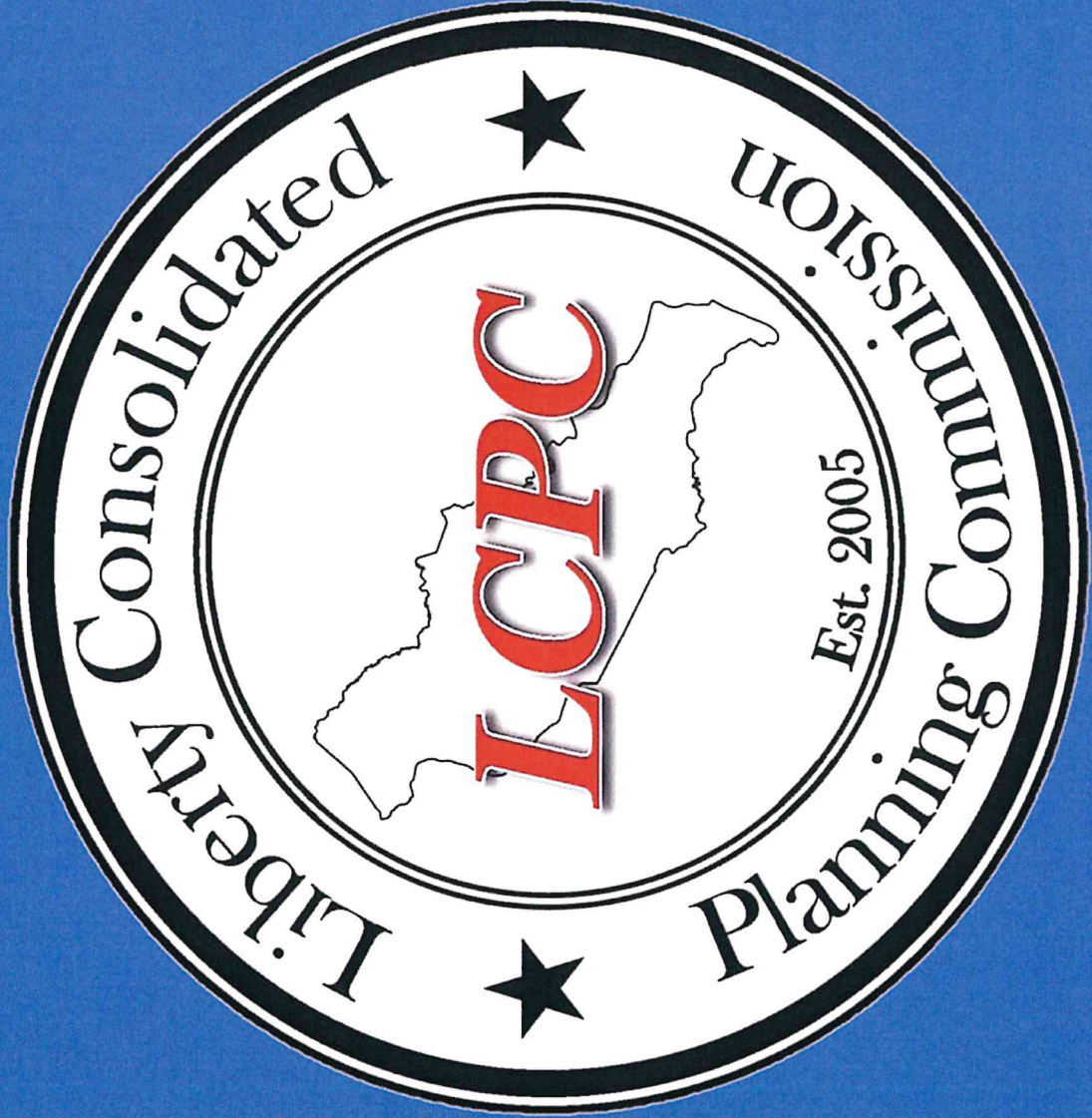
Zoning Analysis

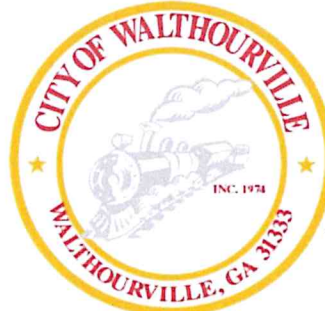
10. Is this parcel in a flood hazard area?
 - *No.*
11. Is it spot zoning and unrelated to the existing pattern of development?
 - *No.*
12. Are there unique conditions which support approval or denial?
 - *Yes. The property is located at the entrance of an established single-family subdivision and proximate to existing single-family residences.*

LCPC Recommendation

Disapproval

Rezoning Petition 2024-001-W





ALWAYS MOVING WHILE IMPROVING

AGENDA ITEM 2

Liberty Consolidated Planning Commission – Report

Governing Authority: The City of Walthourville



Mayor & Council Date: February 13, 2024

Type of Permit: Mobile Home Permit for Sanders Road
Parcel – 051C003
For a double-wide manufactured home.

Owner of Property: Hinesville Home Center Inc.

Applicant: Hinesville Home Center Inc.

Utilities: City Water and Sewer

Comments: Zoned AR-1 (Agricultural Residential) which
allows double or single wide homes.
Type B skirting, which is vinyl,
treated lumber or masonry material.

Recommendation: APPROVAL

LCPC Staff: Lori Parks
Lori Parks
Zoning Administrator

1-30-24
Date



Zoning Permit

Tax Map & Parcel#: 051C003
Property Owner: Hinesville Home Center INC.
Contact Name & Number: Hinesville Home Center INC. 912-870-2215
Contact Mailing Address: 4224 W. Oglethorpe Hwy, Hinesville, GA, 31313
Property Street Address (if existing): TBD Sanders Rd. Allenhurst GA 31301
Subdivision: _____ Lot: _____ Jurisdiction: Walthourville
Mailing Address: 4224 W. Oglethorpe Hwy, Hinesville GA, 31313
What are your permit plans? Double wide
Type of Water and Sewer: City water, city sewer
What structures are on this property? N/A
I confirm that these statements are true: [Signature]

LCPC Use Only

Unincorporated Liberty County: _____ City of Walthourville: AR-1
City of Flemington: _____ City of Midway: _____ City of Riceboro: _____
Town of Allenhurst: _____ City of GumBranch: _____ City of Hinesville: _____
Setbacks: Front: 35' Rear: 25' Side: 25' Side Street: 25'
Mobile Home Requirement: Size: DW or SW Skirting Type: B, vinyl, treated
Comments: lumber or masonry skirting

Impact Fees Paid (City of Flemington only)

Approved; meets Zoning standards

Disapproved; does not meet Zoning standards

LCPC Staff: Lori Parks

Date: 1-30-24

Floodplain Manager Use Only

Flood Zone: _____ Elevation: _____ FEMA Map Date: _____ FIRM Map & Panel: _____



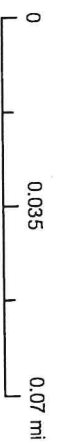
The map shown is for illustration purposes only. It is not intended for use as a legal document. The areas depicted by this map are approximate and do not necessarily indicate the accuracy of the legal description. Liberty County assumes no responsibility for the legal accuracy of the information herein.

Liberty County PRISYM 2.0

- Lines**
- Override 1
- Roads
- Parcels
- Carto Line
- Land Hook
- Image
- Green: Green
- Blue: Blue
- Red: Red



Liberty County
Assessors' Office
100 Main Street, Suite 1550
Hinesville, Georgia 31313
Phone: (912) 876-3568





The data shown on this map is for informational purposes only. It is not suitable for site-specific design, planning, or engineering. The user is responsible for obtaining and verifying the accuracy of the data. The user is also responsible for obtaining any necessary permits or approvals from the appropriate authorities.

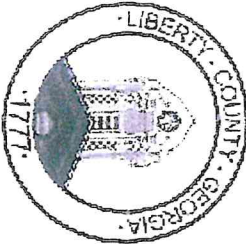
Liberty County PRISYM 2.0

- Roads
- Parcels
- Carto Line
- Land Hook

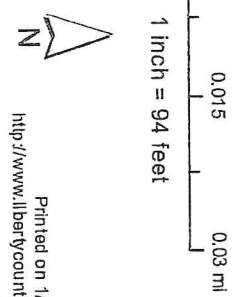
front 153.4
side 174.9
side 221.7
rear 134

35 ft
46.7 ft
46.7 ft
114.9 ft

Setbacks



Liberty County
Assessors' Office
100 Main Street, Suite 1550
Hinesville, Georgia 31313
Phone: (912) 876-3568



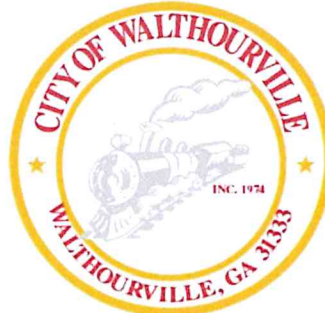
Printed on 1/29/2024
<http://www.libertycountyga.com>

Make: TruHomes

Year: 2024

Model: 21TRU28563MH24





ALWAYS MOVING WHILE IMPROVING

AGENDA ITEM 3

Liberty Consolidated Planning Commission – Report

Governing Authority: The City of Walthourville



Mayor & Council Date: February 13, 2024

Type of Permit: Mobile Home Permit for 9 Jones Court
Parcel – 051A064
For a double-wide manufactured home.

Owner of Property: Hinesville Home Center Inc.

Applicant: Hinesville Home Center Inc.

Utilities: City Water and Sewer

Comments: Zoned SFMH (Single-family Manufactured Home)
which allows double or single wide homes.
Type B skirting which can be vinyl, treated
lumber or masonry material.

Recommendation: APPROVAL

LCPC Staff: *Lori Parks*

Lori Parks
Zoning Administrator

1-30-24
Date

Liberty Consolidated Planning Commission

100 Main Street, Suite 7520
Hinesville, Georgia 31313
Phone: 912-408-2030



Jeff Ricketson, AICP

Executive Director

Zoning Permit

Tax Map & Parcel#: 051A 064

Property Owner: ALEXANDER PROCTOR SERVING TO QUINTON HUBB

Contact Name & Number: LAUREN JENNINGS (912) 826 2215

Contact Mailing Address: 4224 W. OBLETTHORPE HWY HINESVILLE GA 31313

Property Street Address (if existing): LOT 9 JONES CT HINESVILLE GA 31313

Subdivision: JONES MH COMMUNITY Lot: 9 Jurisdiction: WALTHOURVILLE

Mailing Address: 4224 W. OBLETTHORPE HWY HINESVILLE GA 31313

What are your permit plans? DOUBLE WIDE

Type of Water and Sewer: CITY OF WALTHOURVILLE

What structures are on this property? OLD SINGLE WIDE BEING REMOVED

I confirm that these statements are true: Lauren Jennings

LCPC Use Only

Unincorporated Liberty County: _____ City of Walthourville: SFMH

City of Flemington: _____ City of Midway: _____ City of Riceboro: _____

Town of Allenhurst: _____ City of GumBranch: _____ City of Hinesville: _____

Setbacks: Front: 20' Rear: 15' Side: 10' Side Street: 20'

Mobile Home Requirement: Size: DW or SW Skirting Type: B - vinyl, treated

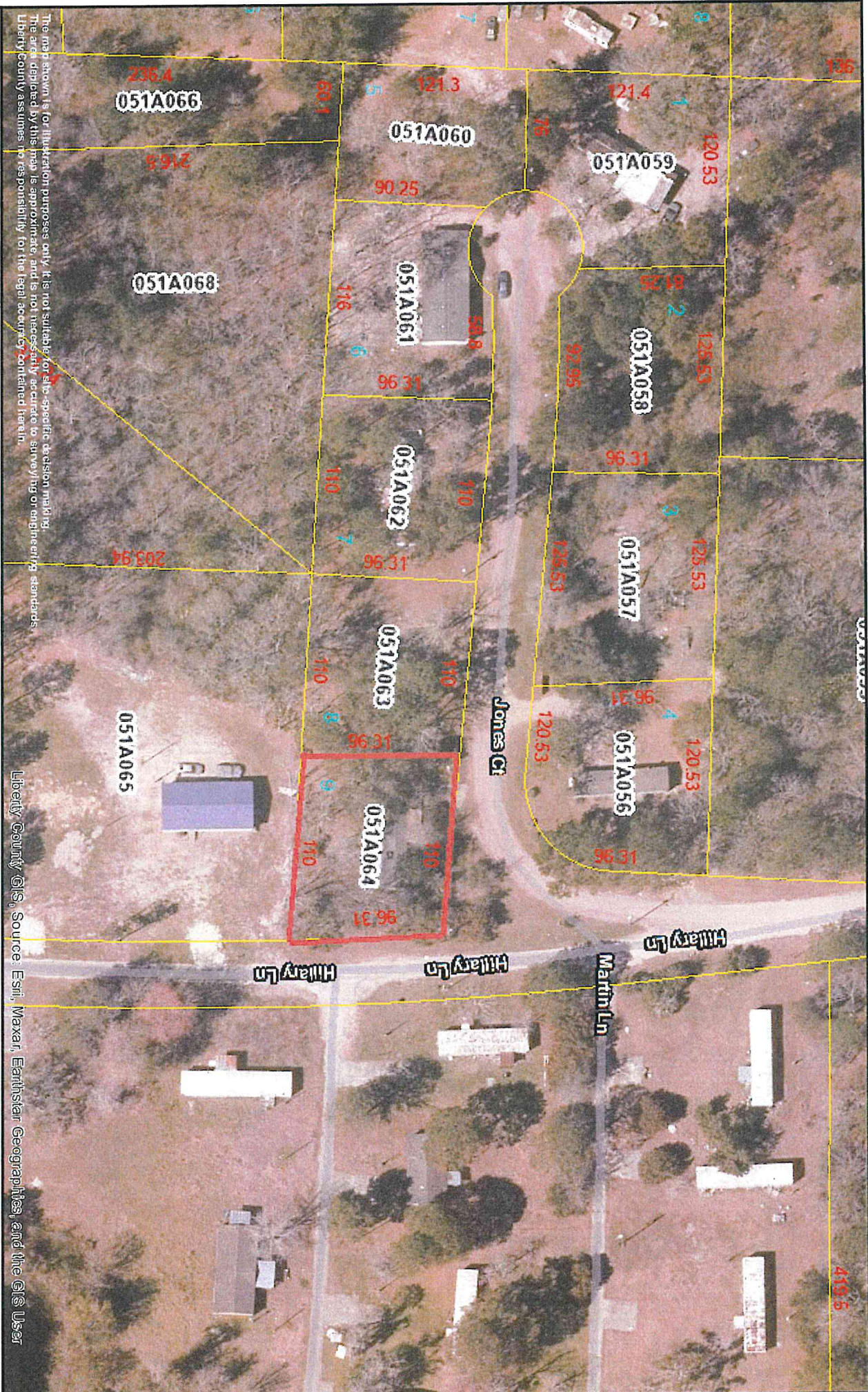
Comments: lumber or masonry skirting -

- Impact Fees Paid (City of Flemington only)
- Approved; meets Zoning standards Disapproved; does not meet Zoning standards

LCPC Staff: Roni Parks Date: 1-30-24

Floodplain Manager Use Only

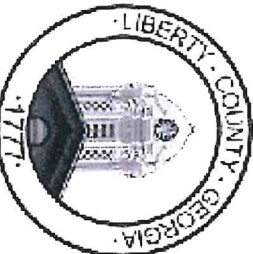
Flood Zone: _____ Elevation: _____ FEMA Map Date: _____ FIRM Map & Panel: _____



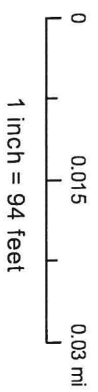
The map shown is for illustration purposes only. It is not suitable for site-specific decision making. The area depicted by this map is approximate, and is not necessarily accurate to surveying or engineering standards. Liberty County assumes no responsibility for the legal accuracy contained herein.

Liberty County PRISYM 2.0

- Lines**
- Override 1
- Roads
- Parcels
- Carto Line
- Land Hook
- Image
- Green: Green
- Blue: Blue
- Red: Red

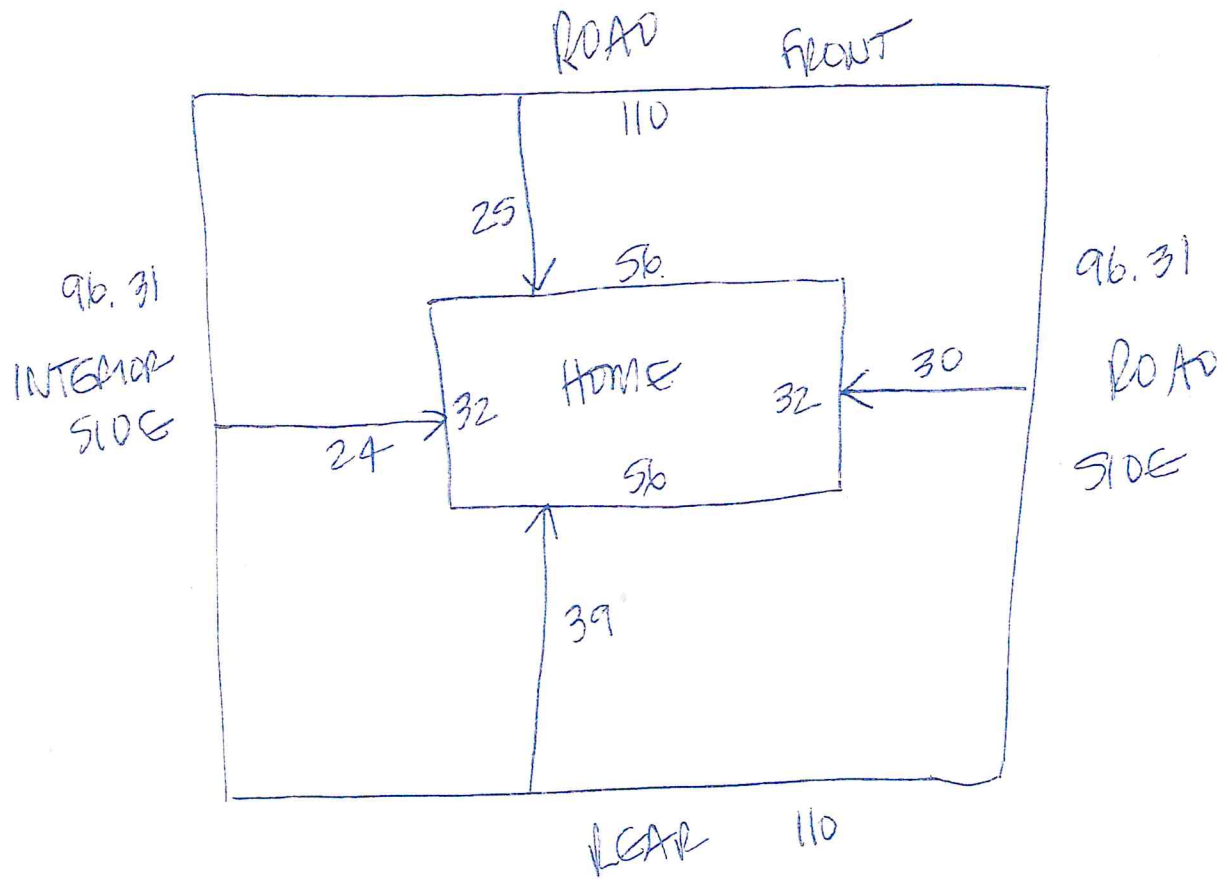


Liberty County
Assessors' Office
100 Main Street, Suite 1550
Hinesville, Georgia 31313
Phone: (912) 876-3568



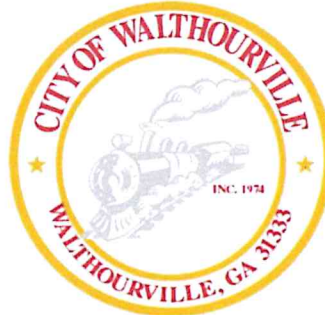
Printed on 1/31/2024
<http://www.libertycountyga.com>

9 JONES COURT



OLD SEPTIC ON SITE
WILL BE FILING IN AND PAYING SEWER
TAP IN FEE





ALWAYS MOVING WHILE IMPROVING

AGENDA ITEM 4

Liberty Consolidated Planning Commission – Report

Governing Authority: The City of Walthourville



Mayor & Council Date: February 13, 2024

Business License: ABL Tax Services

Business Owner: Andrea Brown-Lewis

Address: 1512 Talmadge Road, Parcel 052B032

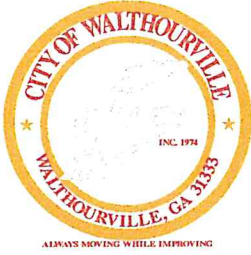
Zoned: R-8 (Single-family Residential-8)

Comments: Providing a full tax service, no clients are allowed to come to the residence.

Recommendation: APPROVAL

LCPC Staff: *Lori Parks*
Lori Parks
Zoning Administrator

2-7-24
Date



City of Walthourville Business License Division

Mailing Address: P.O Box K
Walthourville, GA 31333

Office Location 222 Busbee Road
Walthourville, GA 31333
Phone:(912) 368-7501

Web site address- www.cityofwalthorville.com

**Application For corporation or limited Liability Company LLC
Occupation Tax Certificate**

*The application must be filled out completely to obtain a City of Walthourville Occupation Tax Certificate. Payment must be filed with the application to obtain a City of Walthourville Occupation tax Certificate. This application will not be processed if it is not accompanied by the appropriate tax fee. **You will not be billed.** Please print with ink or type. In order for the appropriate tax or fee to be determined the application accompanied by all appropriate documents must be submitted in person.

Pursuant to The Georgia Immigration Reform Act that was passed by the State Legislature and signed by the Governor all persons applying for renewing a City of Walthourville Tax Certificate must provide a secure and verifiable document as required by O.C.G.A 50-36-1(e) (1) and sign and notarize the affidavit required by O.C.G.A 50-36-1 (e) (2) and the affidavit required by O.C.G.A 36-60-6 (d).

This Business is: New Application
 Ownership Change / Date ownership changed & Certificate # _____
 I am filling a name/or address change for Certificate# _____

Name business as ABL Tax Services Business Phone#(912) 912-463-7104

Name of Corporation/LLC* _____

Business Address 1512 Talmadge Rd Allenhurst, GA 31301

Mailing Address SAME AS ABOVE

Email Address taxservicesabl@yahoo.com

Full Detailed Description of
Business Tax Preparer

Date Business began in City of Walthourville Jan. 1, 2024

#of employees in City of Walthourville 01 E-verify# (Required if 11 or more employees _____

State Sales Tax ID# _____ Federal ID # 47-3279491

Owner Name Andrea Brown-Lewis SS# _____ DOB 6-4-1967

Home Address 1512 Talmadge Rd Apt# _____ City Allenhurst State GA Zip 31301

*** All electrical, mechanical, plumbing, well drilling contractors, mobile home dealers, mobile home installers, and any other contractor that is required to have a State of Georgia License will be required to attach a copy of the license to this application before insurance.

***All commercially used building may be subject to an inspection for fire and safety code compliance prior to any certificate of occupancy or business license being issued.

Are you, the applicant the corporation, LLC or any shareholder currently delinquent in payment of any taxes or fees to any state or local government? No If yes, please indicate the type of tax or fee, and the amount due with the reason the tax is delinquent.

If this property is zoned residential, no clients Employees, sales, deliveries, storage of inventory, Or equipment are allowed on the premises. Only One commercial vehicle not to exceed 12,500 lbs Gross weight used as transportation by the occupant May be parked at the residence.

I swear or affirm that I have obtained or will obtain within thirty days of the date of this application a City of Walthourville Certificate of Occupancy as required by the city ordinances.

I will comply with the Zoning Restrictions stated above: ABL
(initials)

Signature: Andrea Brown-Lewis

Andrea Brown-Lewis, affirm that the facts stated by me are true, I understand any misrepresentation or fraudulent statement is grounds for automatic dismissal of this application and/revocation of the license. I understand that all signs displayed on my premise must be permitted by the City of Walthourville, I further understand that my business must operated in compliances with all applicable state, federal & local laws, ordinances & regulations, & that the granting of this occupation tax certificate or payment of this occupation tax does not waive the right of any federal, state or local entity to regulate & enforce laws, ordinances & regulations. I understand that all decisions of Business License Division may be appealed to the City of Walthourville.

This 7th day of February, 2024.

Signature of applicant: Andrea Brown-Lewis legibly print name Andrea Brown-Lewis

This application must be approved by the Liberty County Planning Commission

Tax Map & Parcel# 052B032

Zoning Classification R8

Approved by: Lori Parks

Date Approved: 2-7-24

Date the request will be presented to Mayor and Council: 2-13-24

APPLICANT MUST COMPLETE THE AFFIDAVITS AND PROVIDE A SECURE AND VERIFIABLE DOCUMENT

O.C.G. A. § 50-36-1(e)(2) AFFIDAVIT

By executing this affidavit under oath, as an applicant for a loan, grant, tax credit and/or other public benefit, as referenced in O.C.G.A. § 50-36-1, administered by the Georgia Department of Community Affairs, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) I am a United States Citizen.
- 2) _____ I am a legal permanent resident of the United States.
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G. A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

Driver's License

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed this the 7 day of February, 2024 in Hinesville (city), GA (state).

Andrea Brown-Lewis
*Signature of Applicant

Andrea Brown-Lewis
Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
7th DAY OF February, 2024

Sierra M Shipman
NOTARY PUBLIC

My Commission Expires:
08/16/24



*This Affidavit must be signed by the same person who executes the Application Certification Form Letter

Private Employer Affidavit Pursuant To O.C.G.A. § 36-60-6(d)

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for a business license, occupational tax certificate, or other document required to operate a business as referenced in O.C.G.A. § 36-60-6(d):

Section 1. Please check only one:

(A) _____ On January 1st of the below-signed year, the individual, firm, or corporation employed more than ten (10) employees¹.

*** If you select Section 1(A), please fill out Section 2 and then execute below.

(B) On January 1st of the below-signed year, the individual, firm, or corporation employed ten (10) or fewer employees.

*** If you select Section 1(B), please skip Section 2 and execute below.

Section 2.

The employer has registered with and utilizes the federal work authorization program in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as follows:

Name of Private Employer

Federal Work Authorization User Identification Number

Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on FEB, 7, 2024 in Chamblee (city), GA (state).

Andrea Brown-Lewis
Signature of Authorized Officer or Agent

Andrea Brown-Lewis
Printed Name and Title of Authorized Officer or Agent

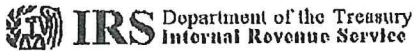
SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE 7th DAY OF February, 2024.

Sierra M. Shipman
NOTARY PUBLIC

My Commission Expires: 08/16/24



¹ To determine the number of employees for purposes of this affidavit, a business must count its total number of employees company-wide, regardless of the city, state, or country in which they are based, working at least 35 hours a week.



OGDEN UT 84201-0038

In reply refer to: 0457510879
Oct. 21, 2021 LTR 147C 0
47-3279491 000000 00

00004850
BODC: SB

ANDREA L BROWN LEWIS
ABL TAX SERVICES
PO BOX 652
HINESVILLE GA 31310-0652

014229

Employer identification number: 47-3279491

Dear Taxpayer:

Thank you for your inquiry of Oct. 13, 2021.

Your employer identification number (EIN) is 47-3279491. Please keep this letter in your permanent records. Enter your name and EIN on all federal business tax returns and on related correspondence.

You can get any of the forms or publications mentioned in this letter by visiting our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, you can call us at 800-829-0115.

If you prefer, you can write to us at the address at the top of the first page of this letter.

When you write, include a copy of this letter, and provide your telephone number and the hours we can reach you in the spaces below.

Telephone number () _____ Hours _____

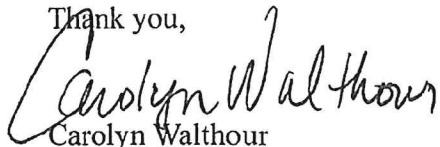
Keep a copy of this letter for your records.

Thank you for your cooperation.

February 7, 2024

I, Carolyn Walthour, permit Andrea Brown-Lewis to conduct business at 1512 Talmadge Rd,
Allenhurst, GA 31301.

Thank you,

A handwritten signature in cursive script that reads "Carolyn Walthour". The signature is written in black ink and is positioned above the printed name and phone number.

Carolyn Walthour
912-271-0088

February 7, 2024

To Whom It May Concern,

I, Andrea Brown-Lewis, am the owner of ABL Tax Services. My business is a full tax servicing company. I understand that I cannot have clients coming to my residence to conduct business. I process all tax returns online. All requests for signatures are completed by email using a computer and/or cellular device.

Thank you,
Andrea Brown-Lewis
ABL Tax Services
912-463-7104



The map shown is for illustration purposes only. It is not suitable for site-specific decision making. The area depicted by this map is approximate, and is not necessarily accurate to surveying or engineering standards. Liberty County assumes no responsibility for the legal accuracy contained herein.

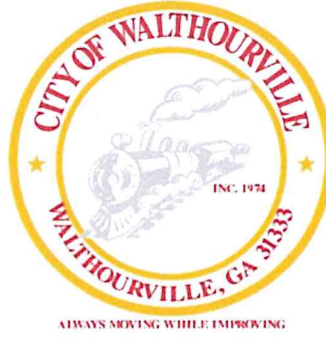
Liberty County PRISYM 2.0

- Areas
- Carto Line
- Green: Green
- Override 1
- Land Hook
- Blue: Blue
- Roads
- Image
- Parcels
- Red: Red

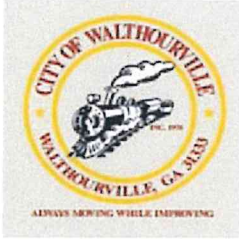


Liberty County
Assessors' Office
100 Main Street, Suite 1550
Hinesville, Georgia 31313
Phone: (912) 876-3568





AGENDA ITEM 5



CITY OF WALTHOURVILLE
MAYOR AND CITY COUNCIL AGENDA ITEM

SUBJECT: Agenda Item 5
Keep Liberty Beautiful Arbor Day Proclamation

AGREEMENT
 ORDINANCE

POLICY / DISCUSSION
 RESOLUTION/PROCLAMATION

CONTRACT
 OTHER

SUBMITTED: 02-05-2024

Council Meeting: 02-13-2024

DEPARTMENT: Council

BUDGET IMPACT: NA

PUBLIC HEARING? () Yes (X) No

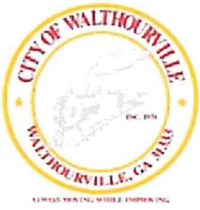
PURPOSE: To declare Friday February 16, 2024 as Arbor Day in the City of Walthourville.

HISTORY: In 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees.

FACTS and ISSUES: NA.

RECOMMENDED ACTION: For the Mayor and Council to authorize the Proclamation.

Mayor Sarah B. Hayes

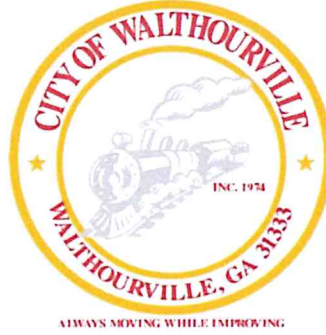


ARBOR DAY OFFICIAL PROCLAMATION

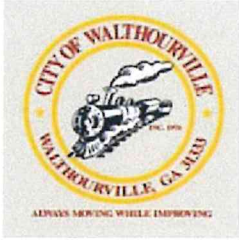
- WHEREAS** in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*
- WHEREAS** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*
- WHEREAS** Arbor Day is now observed throughout the nation and the world, *and*
- WHEREAS** trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*
- WHEREAS** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*
- WHEREAS** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*
- WHEREAS** trees – wherever they are planted – are a source of joy and spiritual renewal.
- NOW, THEREFORE,** I, Sarah B. Hayes, Mayor of the City of Walthourville, along with Mayor Pro Tem Luciria L. Lovette Councilmembers: Mitchell Boston, Patrick Underwood, Bridgette Kelly and Robert Dodd do hereby proclaim February 16, 2024 as ARBOR Day here in the City. I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and
- FURTHER,** I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations. This 13th day of February 2024.

Sarah B. Hayes, Mayor

Shana T. Moss, City Clerk



AGENDA ITEM 6



CITY OF WALTHOURVILLE
MAYOR AND CITY COUNCIL AGENDA ITEM

SUBJECT: Agenda Item # 6
City Millage Rate

AGREEMENT
 ORDINANCE

POLICY / DISCUSSION
 RESOLUTION/PROCLAMATION

CONTRACT
 OTHER

SUBMITTED: 02-05-2024

Council Meeting: 02-13-2024

DEPARTMENT: Council

BUDGET IMPACT: NA

PUBLIC HEARING? () Yes (X) No

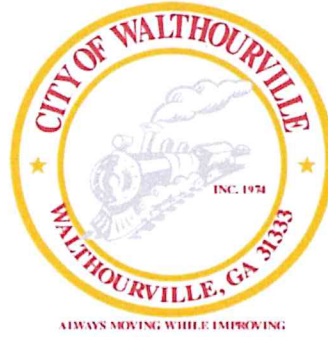
PURPOSE: To establish a Millage Rate for the City

HISTORY: Cities implement Millage Rates to ensure the functionality of the organization.

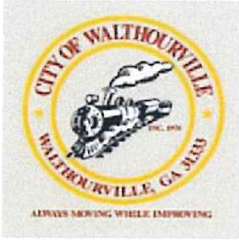
FACTS and ISSUES: NA.

RECOMMENDED ACTION: For the Mayor and Council to establish the dates and actions of implementing a millage rate for the city.

Councilman Mitchell Boston
Post 1



AGENDA ITEM 7



CITY OF WALTHOURVILLE
MAYOR AND CITY COUNCIL AGENDA ITEM

SUBJECT: Agenda Item # 7
City Fire Fee

AGREEMENT
 ORDINANCE

POLICY / DISCUSSION
 RESOLUTION/PROCLAMATION

CONTRACT
 OTHER

SUBMITTED: 02-05-2024

Council Meeting: 02-13-2024

DEPARTMENT: Council

BUDGET IMPACT: NA

PUBLIC HEARING? () Yes (X) No

PURPOSE: In December of 2023 the Mayor and Council voted to implement a Fire Fee for all citizens in the city. This fee will be included on the cities water bill.

HISTORY: Fire Fees are used to operate the Fire Department.

FACTS and ISSUES: NA.

RECOMMENDED ACTION: For the Mayor and Council to establish the rules and guidelines for implementing a Fire Fee.

Mayor Sarah B. Hayes